

**Unapproved Minutes of the Regular Meeting
of the Faculty Senate, APSU
August 29, 1996**

Senators Present: Patrick Bunton, Art Carpenter, Wayne Chaffin, Bruce Childs, Thomas Dixon, Arthur Eaves, Daniel Frederick, Mark Ginn, Charles (Buddy) Grah, Kay Haralson, Carlette Hardin, Tom King, Larry Lowrance, Ramon Magrans, Maureen McCarthy, Bruce Myers, Stephanie Newport, David O'Drobinak, George Pesely, Michael Phillips, Jennie Preston-Sabin, Steve Ryan, William Renkl, Paul Shaffer, Lori Slavin, David Till, Mickey Wadia, Hollie Walker, Nancy Wright

Meeting Called to Order: 3:20 pm

Agenda Approved.

Minutes of the Regular Meeting of May 2, 1996 were approved.

STATEMENT BY FACULTY SENATE PRESIDENT DAVID TILL

1. Faculty Senate Meeting one week late due to death of colleague, Dr. Joseph Asanbe. Concern has been expressed by other faculty about support of Dr. Asanbe's family, decision will be made later on how this should be handled.
2. Condolences to Linda Thompson and Stephanie Newport on deaths in their families.

REPORTS AND COMMUNICATIONS

President Sal Rinella reported:

1. Thanks to the Faculty Senate and faculty for their hard work on task forces, committee, etc. for last year.
2. Enrollment for fall is very strong. Enrollment on the 9th day of classes was 10% above last year. FTE was 5% above last year. Factors contributing to the increase include: the enrollment management task force, small classes, the new science building, OVC championships, good job done by Charles McCorkle. Credit was given to the Deans and V.P. Pontius for handling the increase in enrollment so well. FTE requirements for the state will be met.
3. The recommendations of the Ft. Campbell Task Force will be implemented, with an emphasis on making the Ft. Campbell campus more like main campus.
4. Search for a Dean of College of Arts and Sciences will begin soon with much faculty input.
5. Tennessee Board of Regents will meet at APSU on Sept 19th and 20th in the UC Ballroom. The program will include a video about APSU, narrated by David Van Palko. This video will later be used for faculty recruitment, student recruitment and APSU advertisement.
6. On the subject of technology, concern has been expressed from departments in Archwood and McReynolds as to whether these buildings will receive fiber optics. Long range use of building was taken into consideration when deciding which building to do first. These two buildings may receive fiber optics in the second phase.
7. On Thursday, October 17, 3:00 pm there will be a concert and ice cream social in the quad. This will provide an opportunity for the campus community to get together.
8. Standing committee letters will go out by first week of September.
9. Interested in knowing: the concerns of the faculty, issues faculty want to address, suggestions by faculty about topics the president needs to look into.
10. With the executive committee, a common agenda between the Faculty Senate and administrators for the year will be laid out, outlining items of most importance. He wants to avoid lack of communication.

11. Question and Answers:

- Q:** If the dramatic increase in enrollment is due to an increase at the Ft. Campbell Center, what happens if we can not match this program in later years? What will the repercussions be?
- A:** We don't know in what areas the enrollment increase is occurring. If it is in academic courses, then this is OK. The Task Force may be suggesting we move towards an "APSU at Ft. Campbell," and we would not be as dependent on the technical programs.
- Q:** If we can't match the increase next year, will we lose money or be in a panic?
- A:** This may be an issue and a concern, but not necessarily a fear. We must make the pace of increase in academic programs match the decrease in technical programs. In 1992, Ft. C. enrollment was 1700, and in 1993 it was 1700. For 1995, it was 1226, and then in 1996, it was 1860. Although we had a large increase over last year, compared to previous years the increase was not as dramatic.
- Q:** Could the ice cream social in the spring be used as a recruitment tool, inviting the top 10% of graduating seniors in the counties?
- A:** Good idea. I would like to look at the types of students enrolled this fall. Efforts by faculty last year to recruit students worked.
- Q:** Will the buildings not getting fiber optics not be connected to the rest of the University?
- A:** No building will be left off line, but will have to rely on modems.

Vice-President Steve Pontius reported:

1. Faculty issues at Dean's Council:

The Personnel Policies and Procedure Handbook has been approved, all faculty received copies at the beginning faculty meeting.

The Faculty Handbook will be updated.

More opportunities for faculty development will be provided. A Teaching Capacity Model will be developed. All departments will be provided a certain amount of faculty development time.

Departments will decide how to delegate this time. Colleges and departments will give reassigned time, which should be available to all faculty.

All departments will develop guidelines for tenure, retention and promotion and guidelines for a statement of Teaching Philosophy.

A report on post-tenure review is to be made to TBR on November 1. By Oct. 15, the committee reviewing this matter should provide a report to Dr. Pontius. TBR does not want to dictate post tenure review, but wants each University to develop a policy of review. This can be accomplished at the twice a month meetings in each department.

APSU has been invited to look at the early retirement plan implemented at UT Knoxville.

2. College issues at Dean's Council:

A planning process for the university will begin, possible at a retreat. It is desirable to tie university resources to this planning, making goals and objectives based on the University community's plans.

At the twice a month department meetings, departments are to develop a resource allocation process that will be looked at by the administration.

We have a unique opportunity to look at University reorganization, possibly in academic areas.

3. No questions asked of the Vice President.

President Rinella and Vice President Pontius depart.

TBR Subcouncil - Dr. Dolores Gore, ex. officio:

1. The Board of Regents is still concerned about the tenure issue. She made a report, at a retreat, to a committee of the Board which is looking at tenure review. The feeling from the retreat was that Chancellor Charles Smith, TBR, does and will support tenure. The fear was expressed that if tenure was done away with, a union might come in. The faculty workload surveys completed last year show faculty members work an average of 50 to 60 hours a week. Another concern was that if TBR universities do not have tenure, but other institutions do, good faculty will be lost to those institutions. This could lead to more adjunct faculty, possibly jeopardizing the quality of instruction at APSU. The report of our committee studying tenure review is needed to present to TBR as they look at the issue across Board of Regents schools. It is suggested that it not be called post-tenure review, but instead call it "Development Process". The post-tenure review would take place every 5 years.
2. TBR wants evaluations of chairs and Deans. It should be made available to faculty and faculty should have input as to what the evaluation will be. Some chairs and Deans have never been evaluated.
3. There will be an emphasis by TBR on two-year colleges.
4. Dr. Charles Smith is a supportive Chancellor and would come and speak to us if asked.

Academic Council - Dr. Mike Phillips:

1. Spring break moved one week later, to March 10-14, to coincide with Ft. C. spring break.
2. The common hour was discussed at a previous Academic Council meeting. The common hour was passed at the last Academic Council. There were 9 voting members out of 16 present. Tie vote was broken by Dr. Pontius. The common hour will begin Spring 1997, 11:45-12:45 TTH. Classes will begin at 7:30 and end at 3:45. Concern was expressed as to the feelings of students about the common hour. Suggestion made to have the Faculty Senate look at this issue and have input.
3. Liberal Arts proposal was passed in principle. Subcommittee appointed by the VPAA consisted of Steve Anderson, Mike Phillips, Donald Joyce, Danielle White and Jeremy Falk, the SGA President. Charge to the committee was to bring a more specific proposal to faculty. Subcommittee has met twice, will probably meet with Deans and chairs in middle of September.
4. **Questions and Answers:**
Q: Since the greatest number of classes in the Liberal Arts Core are taught in the College of Arts and Sciences, why was there no COAS representative on the subcommittee? Concern was expressed that there has been a lack of representation from COAS on other committees as well.
A: Volunteers were asked for, one person volunteered, not from COAS, others were appointed by VPAA.

Deans Council - Dr. David Till:

1. Deans Council meets once a week for at least two hours.

OLD BUSINESS

1. Dr. Till convened a Review Committee for Interim Dean of COAS consisting of five members: Jim McCluskey, Steve Ryan, Ellen Kanervo, Burt Randall and Lori Slavin. Thanks to the people on this committee for meeting at such short notice.
2. Everyone should have a copy of the Policies and Procedure Handbook, copies available in Dr. Filippo's office. Read critically. If errors found or concerns are raised, bring them forward.
3. The Ad Hoc Salary Study Committee has not yet met. An outside consulting firm has been hired to conduct the study. Faculty Senate may have other salary issues they wish to study.
4. University Standing Committee recommendations by the Faculty Senate were given to Dr. Rinella last spring. He will act on and give list next week.

5. Wayne Chaffin, faculty senate representative to the Strategic Long Range Planning Committee, will report next meeting.
6. Senate Elections and Membership. Records for elections cannot be found. It is believed that Paul Shaffer was elected. There are 11 new faculty senators. Frank Dillard has retired and will be replaced as soon as possible.

NEW BUSINESS

1. Everyone in COAS and Education should get in the mail soon a nomination form for academic council representative from COAS and Education, return as soon as possible.
2. Faculty Senate dates are: 8/29, 9/26, 10/24, 11/21, 1/23, 2/20, 3/27, 4/17. December and May meetings will be held if needed. Meeting time remains 3:20 pm. September meeting location to be announced (Gentry or Kimbrough).
3. Faculty Senate Committees- committee assignment will be sent to faculty soon.
 - a. **Faculty Red A** - study of and recommendations with respect to "Early Retirement Package"
 - b. **Faculty Red B** - review of and recommendations with respect to Salary Study.
 - c. **Faculty White A** - review of tenured faculty.
 - d. **Faculty White B** - review of and recommendations with respect to Faculty Evaluation of Senior Academic Administrators, as recommended in most recent SACS Report: "criteria for evaluation and the specific instruments should be determined by the Faculty Senate working with the administrators to be evaluated"(435).
 - e. **Academic Red** - review of and recommendations with respect to proposed changes in the Liberal Arts CORE
 - f. **Academic White** - to be assigned at a later date
4. Committee appointed to draft a Resolution of Thanks and Appreciation for Former COAS Dean, Dr. D'Ann Campbell.

Meeting Adjourned: 4:40