
University Policy Committee Meeting

November 9, 2021 @ 2:00 p.m.

Browning Conference Room



Minutes

Attendees: Maria Cronley, Eric Norman, Dannelle Whiteside, Corey Harkey, Jerica Swiger, Jane Semler, Bill Persinger, Sonja Stewart, Jordan Harmon, Sara Robson, and Hannah Allen (minutes)

Absent: Mitch Robinson, Kris Phillips, and SGA President

1. Approval of minutes from the October 19, 2021 meeting

Norman motioned to approve the University policy minutes from the October 19th meeting; Swiger seconded the motion. The committee approved the minutes.

Old Business – Second Reading

2. 4:013 Contracts

Norman motioned to approve the policy for second reading and to be sent to the President for his approval. Swiger seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

3. 4:014 Purchasing

Semler motioned to approve the policy for second reading and to be sent to the President for his approval. Norman seconded the motion.

Discussion:

Whiteside suggested adding the title of policy 4:002 after the mention of the numerical policy value.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

4. 7:012 Social Media Policy

Whiteside motioned to approve the policy for second reading and to be sent to the President for his approval. Swiger seconded the motion.

Discussion:

The committee discussed the removal of the section regarding Employee Personal Use of Social Media.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

5. 1: 012 Inspecting and Copying Public Records and Related Charges for Producing Copies of Public Records

Whiteside motioned to approve the policy for rescission and to be sent to the President for his approval. Semler seconded the motion.

Discussion:

The State rule that this policy mirrors is located on the policy website.

Committee Vote:

The committee approved the policy for rescission and to be moved to the President for his approval.

New Business – First Reading

6. 4:004 Debt Management

Norman motioned to approve the policy for first reading and to be sent to second reading. Semler seconded the motion.

Discussion:

The committee discussed clarifying the mentions of “Board” and “University” throughout the policy to provide a better understanding of the official being referenced.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

7. 4:035 Fixed Assets and Sensitive Minor Equipment

Whiteside motioned to approve the policy for first reading and to be sent to second reading. Norman seconded the motion.

Discussion:

The committee asked for clarification on the change to the OMB circular reference.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

8. 5:003 Firearms and Other Weapons

Semler motioned to approve the policy for first reading and to be sent to second reading. Swiger seconded the motion.

Discussion:

The committee discussed the differentiation for part-time and full-time employees. Harkey checked with other LGIS and for many, the policy only applies to full-time employees, and she stated that the law from which this policy originates applies specifically to full-time employees. A discussion followed on permanent part-time and temporary part-time statuses. Norman commented on a student definition.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

9. 5:013 Performance Evaluations for Staff Employees

Semler motioned to approve the policy for first reading and to be sent to second reading. Norman seconded the motion.

Discussion:

The committee discussed part-time staff, which are not included in this policy, and evaluations for

permanent full-time and part-time staff. The committee then discussed the process for the end of the new employee probationary period.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

10. 7:005 Alcoholic Beverage Use and Possession

Norman motioned to approve the policy for first reading and to be sent to second reading. Whiteside seconded the motion.

Discussion:

Harkey discussed the changes to this policy, which now reflects current and best practices. Norman discussed tailgates, and Whiteside stated that tailgates fall under the designated areas section of the policy. The committee confirmed that alcohol is not sold at tailgating areas and that permission is needed for serving alcohol. The committee discussed University sponsored events. Harkey and Whiteside will look into student organizations as University entities and how this policy affects them off campus. A discussion followed on serving alcohol for receptions or other non-athletic events and also sports authority facilities.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

11. 8:003 Athletic Ticket Policy and Ticket Office Procedures

Norman motioned to approve the policy for first reading and to be sent to second reading. Swiger seconded the motion.

Discussion:

The terminology was updated in this policy, and outdated information was removed. The policy does not cover reduced ticket prices.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

The meeting adjourned at 2:59 P.M.