

ENGL 1010: COMPOSITION 1 (3 credit hours)
Fall 2022

Section Numbers: 06 (CRN 2326) and 08 (CRN 2328)

Course Delivery: face-to-face instruction

Professor: Mrs. Mary Winters

Email: wintersm@apsu.edu.

I'm accessible by email and will respond within 24 hours, except over weekends. Please use the email address above, not the email feature in D2L, and give the course and your section number in the subject line of the email.

Office hours: MWF 11:15 am - 12:00 noon, TR 1:30-2:30 pm, or by appointment.

Office: Harned 241

Phone Number: (931)-221-6828

COURSE GOALS

The goal of English 1010 is the development of students' writing skills through a process of thinking by researching, planning, writing, reviewing and editing expository essays. You will learn to write well-organized essays that exhibit coherent thought and give the reader a sense of completion. You will also learn to read and analyze essays in order to understand what makes an effective, well-written essay and to write with confidence for a variety of audiences and situations.

At the end of this course, you should be able to do the following:

- Develop a thesis, present ideas and supporting details, and write and revise drafts.
- Identify audience and rhetorical context.
- Locate, summarize, paraphrase, and quote ideas in sources, and evaluate, synthesize, and accurately cite this information.
- Construct academic arguments using rhetorical devices and organize ideas into a logical structure.
- Adhere to conventions of MLA style, format, and citation.
- Establish and maintain appropriate diction, style, and grammar of standard written English.

COURSE REQUIREMENTS

1. Required Textbooks:

Graff, Gerald, Cathy Birkenstein, and Russel Durst. *They Say / I Say with Readings*, 5th Edition. Norton, 2018 (ISBN: 978-0-393-35387-31);

Hacker, Diana, and Nancy Sommers. *Rules for Writers*, 9th edition. Bedford/St. Martin's, 2019 (ISBN: 978-1-319-36130-3), or the new 10th edition, if you prefer.

N.B. I recommend not purchasing the digital versions of these textbooks since they are much harder to use in class than print copies.

2. Time: It is important that students schedule plenty of time to read, think, draft, rethink, revise, and develop as writers. On average, this course will require 3-6 hours per week of work outside of class meetings.

3. Internet access: The uncertainty and disruptions of the pandemic make internet access an essential part of the course. Students must have reliable, regular (daily) access to the internet. If you need technical help or do not have required equipment and internet access for the course, please let me know immediately. Individuals can also contact Distance Education Support, Monday – Friday, 8:00am-4:30pm, by calling 931-221-6625 or by emailing online@apsu.edu.

4. D2L familiarity: Because much of the course material will be posted online, D2L components are not optional. It is essential that students understand how to use D2L, or are willing to learn how. The most successful students check D2L **every weekday** in order to remain informed and on track. *Students are responsible for all information and directions posted to D2L.*

5. Email and Zoom: Students must activate their AP email account and check it regularly since I will not be using personal emails or the email feature in D2L. You should also access your free account in the university's Zoom domain in order to be an authenticated user in case you need to meet me via that medium. (This is not the same as going to the Zoom website and creating a free account with your APSU email.) Go to the following link to log in with your single sign-on (SSO) username and password: [Zoom Web Conferencing](#).

Course Assignments:

You will write six formal essays during the semester: two preliminary drafts, two revised drafts, and two final revisions. You are also responsible for a number of shorter writing assignments leading up to the formal essays. Essays must be typed and double-spaced, use 12-point Times New Roman font, and be written

in standard edited English. Essays must have titles and page numbers as well as MLA headers that include your name, the instructor's name, the class (title, number, and section), and the date.

Specific Course Requirements

- Complete all **major writing projects**, rough, revised, and final drafts.
- Complete all reading assignments and homework and actively participate both in class and in D2L discussion forums.
- In order to pass this course you must complete all major essays and earn at least a "C" (70%) in the class. In accordance with departmental policy, there are no "Ds" for this course.

PARTICIPATION, ASSESSMENTS & GRADING

Writing and thinking are complex processes that take time to develop. Thus, your overall grade is as dependent on the degree to which your writing improves over the course of the semester, your demonstrated commitment to learning and the support of your peers, and the careful completion of homework and class assignments as to any strict calculation of paper grades. Indeed, a good part of your grade in this course will be determined by your participation in the writing community we are creating.

It is important to understand that you must turn in all drafts of your essays in order to pass this class—this includes both rough, revised, and final drafts. **If you do not turn in all major assignments you will fail, regardless of your grade average.**

Grade Distribution:

100-90% = A; 89-80% = B; 79-70% = C; below 70% = F

Homework (short writing assignments, quizzes)	30%
Preliminary Drafts	15%
Project 1 (Diagnostic Essay)	5%
Project 2 (Summary and Critical Response)	
revision	10%
final draft	15%
Project 3 (Researched Argument)	
revision	10%
final draft	15%

Full descriptions of these assignments will be given out during the semester.

COURSE RULES AND POLICIES

Class Participation in the Discussion Forums

In addition to completing reading and writing assignments, you will also be required to contribute to discussions in which you will exchange ideas with your classmates on the weekly readings. Be ready to discuss and intelligently question issues raised by the material. This does not mean that you must immediately master the material. On the contrary, it is very likely that you may be confused by a reading or be unable to find its main point. In such cases, then, you should be prepared to discuss what you specifically found puzzling, aggravating, thought-provoking, engaging or difficult about the assignment. If you feel you have nothing to state about a piece of writing, actively develop a list of questions about it. Remember, part of your grade in this course will be determined by how much you improve, so there's really no such thing as a stupid question, provided that you ask it in the spirit of honest inquiry.

Revisions

The famous novelist John Steinbeck said, "Half my life is an act of revision." I expect all students to be willing to revise their essays carefully. Revision is the act that teaches us to become better writers. At the same time, peer review should be a useful tool in the revision process; therefore, students must make a sincere effort to offer substantial constructive criticism to their classmates.

A revision does not mean just correcting grammar and punctuation errors. Instead, revisions must address valid concerns made by peer reviewers, as well as issues raised by the instructor in her review of the essay. The goal is clarity of thought and expression, and it may take a lot of rewriting to come close to that goal.

Students will revise their formal essays twice. Revisions will not replace the original grade, but will stand on their own as part of your cumulative average. The revised and final drafts will be weighted more heavily than the preliminary drafts because, as you learn and practice, I expect you to produce more thoughtful and extensive revisions. However, if you fail to put real effort into your rewriting, it is entirely possible that the grade on a revision may be lower than the grade on the preliminary draft.

Attendance

Students are expected to attend class. If you have four unexcused absences (the equivalent of two weeks of the term), you will receive a grade of FA (failure due to absences). I expect to be notified ahead of time by email if you must miss class or, in the case of an emergency, as soon as possible afterwards, and I will need to see written documentation in order to excuse an absence.

Students unable to attend class due to COVID-19 policy or another serious illness, will:

1. Notify their instructor and follow campus guidelines;
2. Not be penalized for class absences assuming they make up missed assignments in a timely fashion, in consultation with (and at the discretion of) the instructor; and
3. Be provided reasonable accommodations to access all course materials and will be given the opportunity to complete missed assignments online as is practicable.

COVID-19 Syllabus Supplement – UPDATED January 10, 2022 for Spring '22

We should all continue to take steps to mitigate the spread of COVID-19. Masks are recommended for all faculty, staff, and students while indoors. To help keep our university community safe, vaccination and boosters are strongly encouraged and readily available, including at APSU's Boyd Health Services. Contact them at (931) 221-7107.

Any student exhibiting symptoms of COVID-19 should seek a test. If any student tests positive for COVID-19, or if an unvaccinated student is exposed to someone who has tested positive, that student is required to fill out the [COVID-19 Self-Reporting Form](#) and isolate for five days from the onset of symptoms. If fever-free without medication, and if other symptoms are improving, the student can return to normal activities on Day 6. The student is strongly encouraged to wear a mask through Day 10. To help prevent further spread, students who test positive should notify anyone with whom they were within six feet for more than fifteen minutes. Students missing class should email their instructors when possible. The COVID-19 vaccine, booster, and testing are still free and widely available through Boyd Health Services. Visit the [APSU Coronavirus Dashboard](#) webpage for more information.

Student Complaints and Appeals Procedures

Discuss your concerns with me or contact the department chair if you need assistance in resolving an issue. APSU has a variety of policies and procedures for students to file a complaint, appeal, or grievance. Please visit this [webpage](#) for more information.

Late Work

Late work will be accepted only if you can demonstrate that you have encountered a valid obstacle before the deadline (i.e., that you've been working on the project in good faith, but have run into some unforeseen impediment). If you feel you may be unable to complete an assignment on time, you should contact me as soon as possible. After reviewing all the work you've done on the assignment, we will set a new deadline together. In all other cases, late work will automatically be docked one letter grade per day past the deadline, beginning the day the assignment was due.

Class Conduct:

During both class discussions and exchanges in D2L, your contributions should be thoughtful, relevant, and respectful. If you are rude or inappropriate in your remarks, you may be subject to disciplinary action by the Dean of Students.

Students are expected to conduct themselves appropriately at all times. Academic and classroom misconduct will not be tolerated. Students must read the "Code of Student Conduct" in the new [Student Handbook](#) for an understanding of what will be expected of them within the academic setting. [Policy 3:005](#) will be followed in reporting any suspected cases of academic misconduct.

Plagiarism:

All students are subject to university-wide policies set forth in the *Student Handbook*, including the academic dishonesty policy. The *Student Handbook* defines Academic Dishonesty as "any act of dishonesty in academic work," and further explains as follows: "This includes, but is not limited to, plagiarism, the changing or falsifying of any academic documents or materials, cheating and giving or receiving of unauthorized aid in tests, examinations or other assigned work. Students guilty of academic misconduct, either directly or indirectly

through participation or assistance, are immediately responsible to the instructor of the class. Penalties for academic misconduct will vary with the seriousness of the offense and may include, but are not limited to, a grade of 'F' on the work in question, a grade of 'F' in the course, reprimand, probation, suspension and expulsion." Specific examples of plagiarism are:

- copying without proper documentation (quotation marks and a citation) written or spoken words, phrases, or sentences from any source
- summarizing without proper documentation (usually a citation) ideas from another source (unless such information is recognized as common knowledge)
- borrowing facts, statistics, graphs, pictorial representations, or phrases without acknowledging the source (unless such information is recognized as common knowledge)
- collaborating on a graded assignment without the instructor's approval
- submitting work, either in whole or in part, created by another person or a professional service and used without attribution (e.g., paper, speech, bibliography, or photograph);
- submitting work, either in whole or in part, that you turned in for another class, even if it was in a previous semester (or high school). This is self-plagiarism and is treated as any other form of plagiarism.

I strictly enforce the plagiarism policy; if you are unsure if you are plagiarizing, ask!

Students with Disabilities

Austin Peay State University abides by Section 504 of the Rehabilitation Act of 1973, which stipulates that no student shall be denied the benefits of an education "solely by reason of a handicap." Disabilities covered by law include, but are not limited to, learning disabilities, hearing, sight, or mobility impairments.

If you have a documented disability that may have some impact on your work in this class and for which you may require reasonable accommodations, communicate with me or Disabilities Services in Clement 140, 931-221-6230 or 931-221-6278 (V/TTY), so that such reasonable accommodations may be arranged.

Technical Support

APSU Help Desk: For Austin Peay email and OneStop login issues please call (931) 221-HELP (4357) or email helpdesk@apsu.edu.

Distance Education Help Desk: For technical issues within the course shell please call (931) 221-6625 or email d2lhelp@apsu.edu .

The Writing Center is a free program available to all student writers at Austin Peay State University. It offers one-on-one help with any kind of writing project, at any stage of the writing process. The Writing Center will play an important role in the design of this course. For Fall 2020, the Writing Center will be offering online help only, but can schedule virtual face to face appointments. See the website for details: www.apsu.edu/writingcenter.

Midterm Grades

A midterm grade shall be awarded for all students in courses numbered lower than 3000. The grade awarded may not necessarily be based on 50% of the course requirements and may or may not differ from the final grade. Your midterm grade will be posted on AP Self Service.

Syllabus Changes:

Given the uncertainty surrounding the pandemic, it is likely that the syllabus and schedule will change. The instructor reserves the right to make changes as necessary to this syllabus. If changes are made during the term of the course, the instructor will immediately notify students of such changes both by individual email communication and posting a notification of the change in D2L.