

AUSTIN PEAY STATE UNIVERSITY
FACULTY SENATE MINUTES
April 28, 2005

Senate President Rayburn called the meeting to order at 2:00

Roll Call - Senator Carmen Reagan

- Present: Senators Christian, Filippo, Foote, Franks, Goldstone, Gupton, Halbeck, Henderson, Hodge, Hogan, Jator, Kemmerly, Kenney, King, Lane, Maurer, Menser, Myers, Newport, Perdew, Prescott, Rainey, Rayburn, Reagan, Robison, Rocheleau, Snyder, Tracy, and Ex Officio Members Griffy, and Winters
- Absent: Senators Blake, Clark, Eaves, Magrans, Shepherd, Vanarsdel

Approval of Agenda – **A motion was made, seconded, and approved with an amendment to discuss the Developmental Studies Program after the Administrative Reports.**

Approval of Minutes – **A motion was made, seconded, and passed to approve the minutes for January and the Special Meeting in April.**

Reports

President Hoppe

- Funding formula – A concept has been proposed and approved by THEC staff but the details have not been approved. The funding base will be 3 year rolling average. The 1st year, 2006-2007, will be based totally on fall 2005, 2nd year based on 2-yr average, 3rd year on 3-yr average. Enrollment after the official 14 day will be counted the next year. Changes to the formula will include:
 - A new focus on adult enrollment at community college will give them a plus factor;
 - different calculations will for research dollars (3% for APSU; UTM and others will receive a higher percentage);
 - revised cost sharing policy – 33% of cost of education at community colleges & 40% at universities;
 - out-of-state tuition may be approved at a differential rate and institutions will not be penalized;
 - study-abroad programs will be included in a proposal with out-of-state proposal for no penalty;
 - graduate assistants deduct – no problem for us;
 - faculty-student ratio –separate for each level and will go up except for sophomores

A motion was made, seconded, and approved for a 5 minute extension.

Dr. Hoppe responded to the questions related to the impact of the formula on:

- International student exchange programs. Yes, it could help if we put in our proposal.
- Graduate assistants. We will not be affected because our students to do teach?
- Tuition waivers? – looking at opportunities to do so
- Applications for Fall - She reported that applications for the Fall term are up 8-10% but there is concern at FTC enrollment due to deployment of the soldiers.

Vice President Speck

- Awards Ceremony -Dr. Speck expressed his thanks to the faculty for attending the awards ceremony.
- Electronic dossiers
 - Reasons for the use of electronic dossiers - legal issues related to EOC complaints, the need for a matrix of personnel criteria across campus. EOC has

looked across campus to compare and assure uniformity across campus in a particular case. Students, particularly in Education, are already required to develop electronic dossiers.

- Processes for use of electronic dossiers - Training will be provided. Faculty in the first and third year reviews will use the format during the next year and then those in the second and fourth year reviews will use the format the following year. As uniformity is needed, all faculty members under review will use this process. The Handbook Committee and new faculty will work with Stan Groppe to develop the process. There will be some paper. All confidential reports will be included. Keeping the dossiers will help us compare or show approval across time, will reduce the need to copy dossiers for EOC, will reduce tampering, and improve security.
- Questions from the Senate related to use by other institutions and type of software to be used
- **A motion was, seconded, and approved for a ten minute extension.**
- Electronic portfolios (continued discussion). Mike Gotcher wrote a proposal and suggested we use Blackboard. With the new Banner system, Student Affairs is looking at a portfolio for students and Stan Groppe suggested that we also consider Banner.
- Senate members raised additional questions about the availability of departmental scanners, training of personnel committees, and communications with department chairs. Speck indicated that technology will be available in the Faculty Media Center and Harned 130, that personnel committees will be provided training, and that chairs have been informed and it was assumed that chairs had talked with faculty. He further indicated that the driving force is that electronic dossiers will be easier to control in face of legal dangers. He was asked if this is occurring elsewhere in TN schools and he indicated that he was not aware of any except for UCLA and other schools outside of TN.
- Additional questions concerned the need for policy changes, the opportunity to have access to the Powerpoint presentation, the role of Micky Wadia on the committee, lack of faculty input, level of difficulty reading and lack of security in printing the dossiers. Speck indicated that this is a mechanical change, not a policy change, suggested that Micky be a part of the development committee, and indicated that it was assumed that department chairs and deans had been informed and there were no negative responses. If any changes need to be voted on, voting could take place at the first Senate meeting in August.
- **A motion was made to extend the discussion for an additional five minutes. The motion was seconded and passed.**
- Concerns continued to be raised about technology problems such as the availability of special fonts used by certain disciplines, the logic for not requiring all faculty members to use the process next year, and the ability of the Media Center to handle the demand in terms of number of faculty and quantity of duplication. Speck responded that the pen and pencil approach also has problems; the file can be burned on a cd disk and can not be altered as is the current case. Another comment from the Senate related to the need for a committee to find out why APSU has had more problems with the personnel process than other TN universities. Speck indicated that APSU is not necessarily having more problems but that EOC is now requiring comparison with others and across years so it is difficult to find all of the dossiers; the issue is having access to data.
- **A motion was made to extend the discussion for an additional five minutes. The motion was seconded and passed.**
- Additional comments from the Senate related to the effectiveness of this in mitigating some of the problems with EOC, the lack of communication with the faculty, the need for a motion to have the Handbook Community involved in this. Speck indicated that a meeting will be scheduled before the end of the term

or during summer term. Rayburn suggested that all new members of the Faculty Senate be notified and another Senator indicated surprise that this has just now been brought to the attention of the Senate.

- Final grades due date - Monday, 9th, at 4:30.

Senate President Rayburn

Rayburn commented on the rewards of service as President of the Faculty Senate and thanked the members for the opportunity to serve.

DSP report

- Senator Ron Gupton asked to remove the topic from being “tabled” as it was at the last meeting; it was noted that Dr. Hoppe had the floor at the last meeting and the floor should return to her; Dr. Hoppe relinquished floor.
- Gupton indicated that he felt the new approach can succeed asked that Dr. Hoppe do whatever is necessary to keep it here and provide funding to support the program. Ron was asked if his comment related to both Math and English and he indicated that he was speaking only about Math.
- Kay Haralson also indicated that it was in the best interest of the students to work with Dr. Hoppe’s plan.
- Senator Bonnie Hodge indicated that she had made inquiry to APSU AAUP chapter about shared governance, academic freedom, and workload policy. AAUP has given a response that she distributed and read.
- **A motion was made seconded and approved to continue the discussion for 10 minutes.**
- Additional concerns, such as computerized grading of essays, were discussed.
- Senator Pat Perdew also indicated that he was ready to move along with the computerized program.
- A comment was made that Aleeta Christian needs help as she will be the only one to teach English and Stan Groppe indicated that adjuncts would be hired to help her.
- After further discussion about the use of a computerized and on-line program, **a motion was made, seconded and approved for the next Senate to form a committee to study this situation over the summer.** It was also suggested that this committee look at the workload of the faculty in this program.

Academic Council report – no report

Dean’s Council – Senator Hogan

- Discussions about the Dean’s Council have included electronic dossiers, pre-registration of DSP students, and criminal background checks required for students in Nursing, Education, and Med Tech. Additionally, it was mentioned that books should be returned before leaving the university otherwise can be checked out again on-line, SIS is being changed to Banner, a Teaching Load Policy Committee has been created in light of THEC changes in workload policy, and Kathy Stamper is retiring from Human Resources.
- Workload Policy Committee. A question was asked about the membership of the workload committee. VPAA Speck indicated that the preliminary committee would involve only academic deans. Additional comments from the Senate focused on the lack of communication and clarity between administration and faculty; faculty members perceive that deans do not represent them and that faculty do not have an opportunity to provide adequate input into major decisions. Senator President Rayburn yielded the chair to make a point that the called meeting regarding the personnel policies was very successful and suggested that a similar process to engage faculty should also be successful in the case of the teaching load policies.
- Admission Policy Changes. In response to a comment about admissions policies, President Hoppe clarified the point that no decision is being made that will change our admissions policy.
- DSP Student Pre-registration. A question was also raised about the decision not to allow DSP students to pre-register.

- **A motion was made, seconded, and approved for an additional 5 minutes for discussion..**

Pre-registration of DSP students – Comments focused on the rights of DSP students to pre-register and the lack of communication with the faculty about the change in policy.

TBR sub-council report – Ex Officio Senator Griffey

- The report included a proposal to raise the President’s pay to 90% of peers, the Governor’s plan for a continuation budget, “Defining Our Future” strategic plan, a new layer of performance review to be added, the formation of several taskforces, a new associate of arts in teaching that will be offered by community colleges from which students can transfer into Education programs, a continued focus on General Education core math, the Student Rights bill, complaints about the common calendar, and an articulation agreement between Tennessee Technology Centers and community colleges.
- **A motion was made, seconded, and approved for a 5 minute extension.**
On-line courses - A question was asked about a possible moratorium on on-line courses to reduce the cost of duplicative courses. Griffy indicated that a link to information about the bill, 0148, is available on the Faculty Senate web site.
- Grade Changes & Appeals - Paula Short, Vice Chancellor of Academic Affairs, wants information about grade changes and grade appeals.

A motion was made, seconded, and approved to next discuss the Ad-hoc Nominating Committee of the Faculty Senate.

Senate President Rayburn indicated that Allen Henderson, Marcie Maurer, Dwonna Goldstone, and Robbie Robison were selected by Senate Executive Committee to serve on the committee. **A motion was made, seconded, and approved to accept the recommendation of the Executive Committee.** Rayburn further indicated that the Senate would meet the following Thursday at 1:30 with the new Senators to elect officers for the 2005-2006 year.

Old business

Terminal degree list – Senator Blake has sent out and posted on line a new list; the list was shown to the Senate. Ex Officio Senator Griffy indicated that she had talked with Kay Clark at TBR and he had indicated that the number of doctorates had been expanded. **A motion was made, seconded, and approved to table the discussion until Senator Blake, chair of the committee, could be present to explain the committee’s recommendation.**

Title III – Senator Gupton indicated that his committee had reviewed the Title III proposal and recommended the proposal that was drafted in October rather than the January proposal and that the proposed Faculty Development Center function for 5 years and then be dissolved. **A motion to accept the recommendation failed but a motion to table the discussion was seconded, and approved.**

New Business

April Senate elections – Senate President Rayburn reported that the following individuals were selected to serve on the Senate beginning in 2005/2006: Group 2 – Joyce Hargrove and David Steel; Group 4– Susan Koch; Group 1 – Jack Deibert, Joe Schiller, & Loretta Griffy; Group 7 - Phil hatch; Group 3- Due to technical problems a re-election is to be completed by Tuesday morning (9 am).

Other Items

A question was raised about the reinstatement of the President Research Scholars program. Dr. Hoppe explained that was not the program was not presented as a priority in the budget hearing for this year.

A motion was made, seconded, and approve to adjourn the meeting at 4:10.

Respectfully submitted,

Carmen C. Reagan, Secretary