

FACULTY SENATE CALLED MEETING
Tentative Minutes
Thursday, January 21, 1999, 3:20-5:00 PM
University Center, Governors Room

ROLL CALL OF SENATORS IN ATTENDANCE.

1. Steven Anderson
 2. John Blake
 3. Dewey Browder
 4. Willodean Burton
 5. Bruce Childs
 6. Stephen Clark
 7. Debbie Cochener
 8. Doris Davenport
 9. Daniel Frederick
 10. Meredith Gildrie
 11. Dolores Gore
 12. Rudy Gostowski
 13. Charles (Buddy) Grah
 14. Ronald Gupton
 15. Kay Haralson
 16. Carlette Hardin
 17. Allen Henderson
 18. Max Hochstetler
 19. Ellen Kanervo
 20. Phillip Kemmerly
 21. Tom King
 22. JD Lester
 23. Larry Lowrance
 24. DeAnne Luck
 25. Robin Mealer
 26. Bruce Myers
 27. Stephanie Newport
 28. George Pesely
 29. James Prescott
 30. Paul Shaffer
 31. Cindy Taylor
 32. David Till
 33. James Thompson
 34. Richard Williams
 35. Howard Winn
 36. Pei Xiong-Skiba
 37. Greg Zieren
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APPROVAL OF MINUTES AND AGENDA.

A motion by Senator Browder to approve the agenda, seconded by Senator Anderson . The motion was carried.

A motion to approve the minutes of December by Senator Anderson, seconded by Senator Winn. Correction to the minutes under the section Evaluation of Administrators, Nursing should be added to the Department referred to as Health and Human Services. The motion to approve was carried.

ANNOUNCEMENTS

Due a class in Claxton the **senate will be meeting** in the Governor's Room of the University Center **except** for the month of February when the senate will be in Kimbrough 119.

To allow more time for new and old business reports will no longer be given at senate meetings. Items from the President and VPAA will be added to the agenda. Otherwise reports will be posted on the senate webpage.

Senator Winn made a motion to change the agenda format as described. The motion was seconded by Senator King.

Motion was made by Senator Anderson to open the floor for the President and VPAA. It was seconded by Senator Frederick.

OLD BUSINESS

New Senators

Senator Gostowski, the secretary of the senate, announced the new senators elected to replace those leaving during the year. Phillip Kemmerly, Geology & Geography, was elected to replace James Bouyer, Chemistry, in the Physical Sciences area. Greg Zieren, History & Philosophy, was elected to replace Barry Woods, Psychology, in the Social Sciences area.

Summer School Budget Issues

A committee consisting of Senators Newport, Hardin & Haralson and the VPAA are examining summer school budget issues.

Budget oversight

Senator Williams has examined the details of the Mercer Study calculations and will explore this issue further. He has also spoken with Joyce Mounce to request business office information.

- Browder: Was travel discussed?
- Williams: Yes, the topics included consultants, travel and the Business Solution Center.
- Winn: Can we expect timely answers (before the budget) ?
- Newport: When will the budget process begin ?
- Grah: Soon
- Gupton: Instructional money information was requested.

Administrative Evaluation

President Newport announced the Chancellor indicated information from the Administrative Evaluation will be used in decisions. Further details were requested.

- Lester: Do we know if the President will use the VPAA evaluation ?
- Newport: Can we have feedback at the time reviewing is done ?
- Anderson: The only request was a summary of the President by the Chancellor.
- Rinella: By coincidence, I received the evaluation of the VPAA at the same time the review is being done. I will provide a report of how the evaluation was used.
- Williams: In the beginning, there was some question as to whether the evaluations could be done. The letter from Chancellor would indicate we may do this.
- Newport: Yes
- Gupton: People can release the results of there evaluations if they choose. I am asking the President & VPAA to release their results.
- Henderson: The dean has made his evaluation available.
- Mealer: Some faculty thought the evaluations would be available.
- Browder: Student evaluations are not very secret.
- Kemmerly: I would amend Dr Gupton's request to make the results available to specify the evaluation would be available in their offices.

The motion to request evaluation results be made available in the offices of the administrator was defeated 14 to 16.

DISCUSSION CONTINUED

- Lowrance: I think it is not proper to request the results of the evaluations.
- Winn: Considering the question as to whether it is proper to do evaluations, the AAUP guidelines call for evaluation/review.
- Lester: The Senate was to get a review from the superior administrator.
- Newport: I need to check the content of the cover letter.
- Browder: It was discussed in the Senate that the Executive Committee can review evaluation results.
- Rinella: The AAUP is correct. The question is not whether faculty should be part of evaluation but how it would be done. Others from the campus should be involved in a 360 degree review.
- Grah: Rather than relying on memory we should look at the Senate Minutes.
- Prescott: I request a reading of the AAUP guidelines on this issue.

Senator Gildrie made a motion to extend discussion five minutes. The motion was seconded by Senator Browder. the relevant section of the AAUP Guidelines was read by Senator Winn.

Master Plan Committee Report

Senator Henderson announced the consultants gave a presentation of the plan. The presentation will be available on the web. President Rinella reminded everyone that involvement is important because the final plan will be sent to TBR.

NEW BUSINESS

Concern over size of class sections and compensation for large sections

- VPAA: It would be difficult to provide additional compensation for large sections within the budget. We should look at FTE to determine a faculty load.
- Winn: What are the factors behind larger sections.
- Anderson: Class size is build into TBR formula funding.
- Winn: One of our advertisements is small class size. With these changes we will be competing with Murray.
- Clark: In Music, section size is dictated by the size of the room.
- Lester: The size of a room determines the size of a section not the work required.
- VPAA: Room size does not dictate section size but other factors are considered. Caps for sections are set bythe department chair.
- Grah: Is reason for this discussion the assumption more work is required for larger classes? It is difficult to determine work required for a course.
- Kemmerly: I would not like to change from section size being determined by the department chair.
- VPAA: I do not think the student/faculty ratio has changed.
- Haralson: We need enough faculty so classes are not overloaded.
- Winn: In planning for new buildings how is class size determined ?
- Rinella: I do not know. The size of rooms is determined by the building committee. I will find out how these decisions are made.
- Till: If class size is larger, the instructor should do what is required without lowering standards.

Policy and Procedure for Faculty Senator appointment to University Committees

President Newport stated that requests go to the Faculty Senate Nomination and Election Committee. She mentioned a recent incidence of persons going around the committee and requesting senators directly.

- Rinella: There may be a misunderstanding all around.
- Grah: There is a sincere need for people to serve on committees.
- Mealer: I am a senator and a faculty member but did not realize the person was requesting a senator.
- Lowrance: Some appointments to committees are administrative.
- Clark: The Bilaws say "Senate can appoint" but this is not limited to the Faculty Senate Election Committee.
- Gore: I am not sure appointments must go through the Senate.
- Hardin: I was under assumption I may serve on a committee under different capacities.
- Grah: In part we have complained about not having the opportunity to participate, now we should not say we do not have time to participate.
- Anderson: The concern was Senators to represent should come from the committee.
- Winn: We all have responsibility to serve on those committees. Ad Hoc is when faculty has lost their input.

Governors Task Force on Higher Education

President Rinella described the report as negative. One area was funding and the lack of ability to support salaries. Also the report found the state to not have a culture to support higher education. The president also mentioned negative comments on the research flagship institution (Knoxville) has carried to other schools in the system. This has devalued smaller schools unfairly. The report was also negative about the structure of governance. It suggested one large board with three sub boards: Research, BS granting and Community College. Dr. Rinella felt this is not really different from the present system. Changing will result in "turf wars" between the institutions. Strategies

were discussed about where to find funding. Suggestions included Increased sales tax or a lottery.

DISCUSSION

Henderson: Will this be on the web? Rinella: Not yet.

Change to Constitution

President Newport presented a suggestion to change how Senators are distributed to areas. The areas of representation do not match interests under the new structure of the University. She requested recommendations be sent to Senator Gupton.

DISCUSSION

Grah: In part, the representation was not intended to match the structure of the University.
Anderson: The old system contained units no longer present. Williams: I would like to thank our interim secretary. Hochstetler: Do we know status of the Post Retirement Program into 2002 ?
VPAA: Probably it will be continued.

ADJOURN

Motion to adjourn was made by Senator Hochstetler and seconded by Senator Mealer.