

AUSTIN PEAY STATE UNIVERSITY | STAFF SENATE

M I N U T E S O F T H E M E E T I N G

Date: Wednesday, April 24, 2019

Time: 3:00 pm

Location: MUC 307

Senators in Attendance: Allen, Bickham, Booth, Braxton, Carpenter, Clayton, Conklin, Croll, Douglas, Dubinin, East, Faulkner, Hamilton, Hemingway, Johnson, Jorgenson, Leonard, Linares, Longan, Manly, Massman, McGowan, Phelps, Powell, Robinson, Spearman, Stanley, Swiger, Ward, Wood

Call to order - Meeting called to order at 3:03 pm by **SS President Ashlee Spearman**

Approval of minutes for previous meeting- Motion made by **Senator Wes Powell**; second by **Senator Kelly Carpenter**

Approval of today's agenda- Motion made by **Senator Margaret Douglas**; second by **Senator Kim Jorgenson**

Guest Speakers

None. If you have anyone you think should be invited to SS as a guest speaker, please send an email to **Senator Angie Leonard** (leonarda@apsu.edu)

Treasurer's Report

- n/a

President's Report

- n/a

Old Business

- Constitution & Bylaws
 - Constitution: no comments/feedback
 - Bylaws: Plurality vs Majority – we need to stick with majority
 - Food For Thought: If you have been asked to serve on committees but have declined because you felt that you did not have the time necessary, perhaps reach out to the committee Chair for more information before officially declining. If you are unable to make all set meetings but would still like to be apart and/or could attend some. meetings there could be some alternative ways to participate. For instance, you could reply to meetings minutes with feedback, comments and/or concerns so that your voice will still be heard during the meeting.
I.e. Email meetings, by Telephone, Zoom, Skype, etc... Begin to Think Outside the Box!
 - No additional feedback given

- **Senator Elitha Johnson:** Motion to accept Constitution & Bylaws
- **Senator Wes Powell:** 2nds motion
- **MOTION PASSED & APPROVED (-2)**

New Business

- President White should be in attendance at the next SS meeting.
- Officers of the Staff Senate 2019-2020
 - Nominations
 - PRESIDENT:
 - **Senator Charles Booth**
 - **Senator Lorneth Peters**
 - VICE PRESIDENT:
 - **Senator Matthew Kilpatrick**
 - SECRETARY:
 - **Senator Angie Leonard**
 - TREASURER:
 - **Senator Tonika East**
 - Written Nominations
 - Email them to **Senator Angie Leonard** (leonarda@apsu.edu)
 - April 24 thru May 1 by 4 p.m.
- Officers of the Staff Senate Voting
 - May 8th meeting
 - Electronic vote
 - Attendance is crucial.

University Standing Committee Reports

- n/a

Staff Senate Committee Reports

- Awards Committee
 - No report
- Constitution and Bylaws Committee
 - 1st read & discussion/comments
 - Reviewed each document on screen; Read through provided by **SS President Ashlee Spearman**
- Social Responsibility Committee
 - **Senator Kelly Carpenter:** Plant the Campus Red. Thank you for taking the time to volunteer.
 - **Senator Wes Powell:** The date was moved 1 day ahead due to weather concerns. This significantly lessened the number of volunteers; however, those who showed up did an amazing job and it was a successful 20th anniversary!
- PeayBay Committee
 - **Senator Shanon Manly** shared that it has been questioned if a retiring employee of APSU would be able to donate their points. **Senator Wes Powell** wants more information on just how one might do this? Would there be a cap per person? Would the retiree make this decision? Also, is there an opportunity to award new staff members say, anywhere from 25-50 points to jumpstart their desire to participate?

- SS President Ashlee Spearman** wants to know who “owns” PeayBay. **Senator Shanon Manly** believes Staff Senate does. **SS President Ashlee Spearman** requests these questions be answered and the committee meet and present a plan to be voted on for new members and retirees at the next meeting
- DID YOU KNOW? You receive PeayBay points for attending Professional Development opportunities held on campus?
 - Staff Appreciation Committee
 - Update should be presented at May meeting.
 - Survey results
 - Not impressed by the Coca cola Logo on the back of the t-shirts given out last year
 - Perhaps this is not something we should be doing *just* in the summer
 - Instead of 1 week, could these things be scattered throughout the year
 - Strategic Plan Committee
 - 2nd read of Constitution Edits for the Communications Officer to include changes from feedback
 - **Senator Marcellus Braxton:** Motion to Discuss for 2 mins; second by **Senator Wes Powell**
 - **Senator Marcellus Braxton:** This position would deal with the external communication efforts whereas the secretary of SS would still handle the internal communication work
 - **Senator Wes Powell:** Favors this addition because senators cannot always meet with everyone and sometimes tend to meet with the same group of people
 - **Senator Crystal Faulkner:** Favors this addition because with a newsletter it will help highlight the committees and perhaps get people’s attention to what they might be interested in helping out with and just exactly what the committees are currently doing.
 - Motion to Accept made by **Senator Kim Jorgenson**; second by **Senator Patrice Dubinin**
 - **MOTION PASSED & APPROVED**
 - Sustainability Committee
 - **Senator Wes Powell:** Update on the Green Office Initiative... this is progressing and we are hoping to start giving the departments their credits very soon.

Comment: **Senator Marcellus Braxton** states that other universities are incentivizing the positions for their SS Executive Boards which has often times persuaded more people to volunteer for positions. Perhaps in the future, we should keep this in mind and create a resolution.

Department/Division Updates

- n/a

Announcements

- **SS President Ashlee Spearman:** Did you know that APSU now offers “Guest Houses” for guest speakers, etc... Located next to the Office of Service Learning Learning and Community Engagement. Guests are able to stay in 2 different places. There is a 1 bedroom and a 2 bedroom. Think of it like an “Air BNB.”

- **SS President Ashlee Spearman:** Review of positions available at APSU and changes within staff/faculty
 - **Senator Marcus Braxton:** Coordinator of Fraternity and Sorority Affairs candidate interviews: Zac Moore – Thurs. May 2 @2p Foy 202 & Harriet Collins – Mon. May 6 @ 1p MUC 303
- **SS President Ashlee Spearman:** Announces Senator Marcus Braxton has accepted another position and will be headed to Capital Law School in Columbus, OH as the Asst. Dean of Students. Thanks him for all he has done at the university.

Next Meeting – Wednesday, May 8th / 3p / MUC 307

Adjourn – Motion to adjourn made by **Senator Kelly Carpenter**; Second by **Senator Lisa Phelps**

Meeting Adjourned at 3:57 pm

Notes:

Email, sent by previous SS President Louise Mitchell, regarding senators in staff senate and roll off dates will be forwarded momentarily.