

AUSTIN PEAY STATE UNIVERSITY  
POLICIES AND PROCEDURES MANUAL

POLICY NO.: V:01:01 DATE: May 18, 1984

SUPERSEDES POLICY NO.: V:01:01 DATED: July 17, 1978

SUBJECT: Organization for the Division of Student Services

APPROVED: Robert O. Riggs, President *Robert O. Riggs*

The Division of Student Services is organized under the Dean of Students who is responsible to the President. The following departments are responsible to the Dean of Students and have been assigned the following policy numbers:

General Guidelines	V:01:00
Director of Counseling and Testing	V:02:00
Director of University Center	V:03:00
Director of Student Life	V:04:00
Director of Intramural Recreation	V:05:00
Director of Student Activities	V:06:00
Nurse Practitioner and Manager of Health Services	V:07:00

The accompanying chart depicts the organizational and functional structure of the Division of Student Services.

AUSTIN PEAY STATE UNIVERSITY  
DIVISION OF STUDENT SERVICES  
March, 1984

DEAN OF STUDENTS

Policy Development and Interpretation  
Budget Control  
Staff Management, Training, and Development  
Division Accountability and Management

-----Student Government Association  
-----Student Yearbook  
-----Student Newspaper  
-----Graduate Assistant(s)

Director of Student Life

Student Organizations, Social Sororities, Professional Interest Groups  
International Students  
Housing Programming, Staffing, and Training  
Orientation Activities  
Student Judicial System  
Student Publications

Head Residents

Operation of Residence Halls  
General Maintenance and Housekeeping  
Programming  
Supervisor of Res. Asst.  
Room Assignments and Moves  
Counseling

Director of University Center

Campus Facilities Scheduling  
Approval and Policy Interpretation  
Technical Assistance  
University Center Bldg., Housekeeping, Maintenance  
Campus Phone Book

Director of Intramurals

Intramurals Programming  
Supervision  
Student Help  
Equipment Maintenance  
and Safety  
Recreation

Director of Student Activities

Student Activities  
Homecoming Representative  
Interfraternity Advisor  
Activities and Events  
Programs  
Concerts  
Advisor to: Movies  
USAB  
Miss APSSU Pageant

Director of Counseling/Testing

Vocational, Educational, Personal Counseling  
Career Development  
Staff Training  
Attitude-Assessment  
Student Health Insurance  
Wellness Program  
Campus Minister Program  
Statistics Reporting

Testing Coordinator/Counselor

Pre Admission and Admission Testing  
Diagnostic Testing  
Vocational, Educational, Personal Counseling  
Statistics Reporting

Director of Student Health Services

Student Health Services  
Supervision  
Family Planning  
Health Awareness  
Athletic Medicine