


AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Policy Number: 99:026	Supersedes Policy Number:
Date: January 6, 1999	Dated:
Subject: University Flag Procedures	
Initiating Authority: President	TBR Policy/Guideline Reference:
Approved: 	President

The University flies the American flag and the State of Tennessee flag daily, except in inclement weather. The American flag is lowered to half-mast in accordance to protocols endorsed by the United States Congress. The State flag is flown at half-mast whenever the American flag is so displayed.

On occasion of bereavement, the University flag will be flown at half-mast on the day following notification of the death of a member or former member of the faculty, staff, or administration of Austin Peay State University. The flag will be lowered to half-mast for one day, and the name of the deceased, position(s) at Austin Peay, and time in service will be placed on a card on the flag pole. The President's Office will be the office responsible for notifying Public Safety to fly the University flag and will also be responsible for posting the information card.

Requests for lowering the University flag and questions regarding flag policies and procedures should be directed to the Assistant to the President.