


AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Policy Number: 3:028	Supersedes Policy Number: 3:028
Date: January 12, 2000	Dated: December 2, 1998
Subject: Alcoholic Beverage Use and Possession	
Initiating Authority: Vice Pres. for Development and University Relations	TBR Policy/Guideline Reference: 1:07:00:00, 3:05:01:01
Approved:  President	

The use and/or possession of alcoholic beverages on University property is prohibited. The use and/or possession of alcoholic beverage substitutes (e.g., non-alcoholic beer) on campus is permitted.

A limited exception to the above statement is as follows: From time to time the President may designate a place on property owned or controlled by the University where alcoholic beverages may be served by alumni and foundation organizations at official fundraising events (e.g., donor cultivation, donor recognition, etc.) or official alumni-related events (e.g., Alumni Association executive committee functions, annual dinner meetings, etc.) sponsored by said organizations. **However, the use and/or possession of alcoholic beverages at student functions is prohibited on property owned or controlled by the University even if the event is sponsored by the alumni or foundation organizations.**

The sale of alcoholic beverages at a function is prohibited. "Sale" means any transfer, trade, exchange, or barter, in any manner or by any means, for consideration, including, but not limited to, requiring fees or the purchase of tickets for admission to the area or event at which alcoholic beverages will be served.

State funds may not be used for the purchase of alcoholic beverages.

The area where alcohol is served pursuant to the above noted exception shall not be in classrooms, labs, faculty or administrative offices, residence halls, student dining halls, student gathering areas, outdoor public areas, or athletic

facilities accessible to the public.

To request authorization to serve alcoholic beverages as described above, the Authorization to Serve Alcoholic Beverages Form must be submitted to the President of the University for consideration. This form is available in each division head's office (Vice President for Academic Affairs, Vice President for Finance and Administration, Vice President for Student Affairs, Vice President for Development and University Relations, Athletic Director, President).

Approval must be obtained in advance and can only be granted by the President.

AUSTIN PEAY STATE UNIVERSITY
Authorization to Serve Alcoholic Beverages on APSU Property

Person Requesting Approval: _____

Title: _____

Department: _____

This is a request for authorization to serve Alcoholic Beverages on Austin Peay property during an event sponsored by the Austin Peay State University Foundation and/or the Austin Peay State University Alumni Association. Approval of this request further implies that all parties involved be in compliance with TBR Policy 1:07:00:00 and APSU Policy 3:028.

EVENT (Purpose, Description and Location): _____

EVENT DATE: _____

EVENT SPONSORED BY: _____

NAME(S) OF GUEST(S): *(Attach list if necessary)*

UNIVERSITY PERSONNEL IN ATTENDANCE: _____

APPROVALS:

Division Head

President