


AUSTIN PEAY STATE UNIVERSITY  
POLICIES AND PROCEDURES MANUAL

Policy Number: 1:004	Supersedes Policy Number: 1:004
Date: November 12, 1990	Dated: August 1, 1986
Subject: Organization for Finance and Administration	
Initiating Authority: Vice President for Finance and Administration	TBR Policy/Guideline Reference:
Approved:  President	

Finance and Administration is organized under the Vice President for Finance and Administration who is directly responsible to the President.

The functions of this division include affirmative action, budget preparation and control, financial reporting, cash management, purchasing, audit and processing for payment of invoices, cash receipts, general accounting, payroll, personnel administration except faculty recruitment, auxiliary enterprises, computer services, and physical plant.

The accompanying chart presents a graphic analysis of the distribution of these various responsibilities.

AUSTIN PEAY STATE UNIVERSITY  
FINANCE AND ADMINISTRATION  
ORGANIZATION CHART

7/1/90

