

**AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL**

| | |
|--|---|
| Policy Number: 5:008 | Supersedes Policy Number: 5:008 |
| Date: September 13, 2006 | Dated: September 11, 2003 |
| Subject: Academic Restrictions for Instructional Personnel | Mandatory Review Date: September 13, 2011 |
| Initiating Authority: Provost | TBR Policy/Guideline Reference: |
| Approved: Interim Approval | |
| President: Signature on File | |

This policy outlines restrictions on courses that may be taught or taken for credit by instructional University Personnel. Instructional University personnel are defined for purposes of this policy as regular faculty, adjunct faculty, research associates / instructors, coaches, departmental chairpersons, school directors, and academic deans. Specifically excluded from this policy are graduate assistants, including those in athletics who may be assigned coaching duties. This policy shall consider the Austin Peay State University main campus, Austin Peay Center at Fort Campbell and any off-campus sites of Austin Peay State University as a single entity. Further, all technical programs housed at Fort Campbell shall be considered as part of the assigned department.

Avoiding conflicts of interest (APSU Policy 5:056, TBR Policy 1:02:03:10), biases, or other situations which may threaten, or be perceived as threatening, the academic integrity of the University is necessary to protect the public interest. As a result, the policy generally prohibits the enrolling for academic credit by instructional University personnel in their own departments. Further, adjunct faculty may not be assigned teaching responsibilities at a closed site where they are employed or have a financial interest, and adjunct faculty are not to be given teaching responsibilities where it would be reasonably expected that subordinates would register for those courses.

All exceptions to this policy must be authorized by the provost.