AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Policy Number: 3:017	Supersedes Policy Number: 3:017
Date: August 6, 1992	Dated: August 1, 1986
Subject: Financial Aid Standards of Renewal and Retention	
Initiating Authority: Vice President for Student Affairs	TBR Policy/Guideline Reference: 3:04:01:00
Approved: President	

Introduction

The Office of Student Financial Aid is responsible for administering federal and state financial aid programs to the students of the University. Certain standards must be maintained in order to comply with the guidelines set forth by the Office of Education regarding satisfactory progress on the part of the student.

The purpose of this policy is to establish procedures regarding retention and renewal of financial assistance at Austin Peay State University. This policy will be administered by the Director of Student Financial Aid, who will develop and enforce the procedures for aid retention.

This policy shall apply to Perkins Student Loan, Stafford Guaranteed Student Loan (GSL), Supplemental Educational Opportunity Grant (SEOG), Pell Grant, and Tennessee Student Assistance Award (TSAA).

The following standards are applicable to all students applying for and/or receiving assistance administered by the Student Financial Aid Office.

Standards

1. Students must enroll for at least half-time status. Pell Grant recipients who are half-time (6 to 8 hours) or three-quarter time (9 to 11 hours) will not receive their full Pell Grant entitlements. Only full-time students are eligible to receive a full Pell Grant.

2. Special students (as defined in the Austin Peay State University BULLETIN) and summer school only students will not be considered for aid.

New Guidelines

3. Satisfactory Academic Progress Guidelines effective beginning Fall II 1992 at FCC and Fall Semester 1992 Main Campus.

A student is said to be maintaining Satisfactory Academic Progress for financial aid purposes if he/she is in good standing (not on academic probation) and meets the following academic standards:

Cumulative GPA of 1.5 for 0 - 29.99 hours attempted
Cumulative GPA of 1.8 for 30 - 47.99 hours attempted
Cumulative GPA of 1.9 for 48 - 65.99 hours attempted
Cumulative GPA of 2.0 for over 65.99 hours attempted
Graduate Students must maintain a 3.0 cumulative GPA at all times

and

Have attempted less than 36 hours if classified as Freshman
Have attempted less than 90 hours if classified as Sophomore
Have attempted less than 145 hours if classified as Junior
Have attempted less than 193 hours if classified as Senior
Have attempted less than 72 hours if classified as Graduate (5 or 6)

In addition, any student receiving 0.00 GPA for the semester/term automatically loses financial aid for the next academic term.

Any student receiving 1.00 GPA or below for a second consecutive semester/term will lose their financial aid.

4. To be reinstated, each student must provide the Student Financial Aid Office with proof of compliance with the appropriate requirement(s) above.

Appeals

5. Appeals should be made to the Student Financial Aid Office. The following circumstances may be considered appropriate reasons for appeal: **Documentation may be required.**

A. Serious illness or accident on the part of the student.
B. Death or serious illness in the immediate family.
C. Discontinuance of a course by the University.
D. Personal complications.

1. Students should submit appeal form to the Student Financial Aid Office. Please allow at least three work days for the committee's decision.

2. Students who are appealing should make their appeal as thorough as possible, indicating the reason(s) why they failed to maintain satisfactory progress, and a plan of action that will allow them to be in compliance with the satisfactory progress standards.