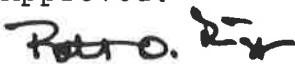


AUSTIN PEAY STATE UNIVERSITY  
POLICIES AND PROCEDURES MANUAL

Policy Number: 0:003	Supersedes Policy Number: I:01:02
Date: August 1, 1986	Dated: February 21, 1983
Subject:  Policies and Procedures not Necessarily Contained in the Manual	
Initiating Authority:  Executive Assistant to the President	SBR Policy/Guideline Reference:
Approved:   President	

The development of the Policies and Procedures Manual is an attempt to define and codify policies and procedures which guide the overall operation of the University. The Manual is intended as a hand reference to enable key administrators to be consistent in their interpretation and administration of University policy which, as a general rule, is not contained in other documents. To include all policies contained in other documents in this Manual would be impractical. However, each administrator should be familiar with the policies contained in these other documents as appropriate to his/her area of responsibility. The documents referred to here and the officer responsible for each are as follows:

Faculty Handbook	Vice President for Academic Affairs
University Bulletin	Vice President for Academic Affairs
Class Schedule	Vice President for Academic Affairs
Staff Employees' Handbook	Vice President for Finance and Administration
Student Handbook	Dean of Students
EEO/AA Procedures Manual	Vice President for Finance and Administration
TOSHA Handbook	Vice President for Finance and Administration
Department of Public Safety Rules and Regulations	Vice President for Finance and Administration