

AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Policy Number: 1:005	Supersedes Policy Number: V:01:01
Date: August 1, 1986	Dated: May 18, 1984
Subject: Organization for Student Affairs	
Initiating Authority: Dean of Students	SBR Policy/Guideline Reference:
Approved: <i>Robert O. Lipp</i> President	

The Division of Student Affairs is organized under the Dean of Students who is responsible to the President. The following departments are responsible to the Dean of Students:

- Counseling and Testing
- Placement
- Associate Dean of Students
- Intramural Recreation
- Student Activities/University Center
- Student Health Services
- Residence Life

The accompanying chart depicts the organizational and functional structure of the Division of Student Affairs.

AUSTIN PEAY STATE UNIVERSITY
DIVISION OF STUDENT AFFAIRS

July 1986

DEAN OF STUDENTS

Associate Dean of Students

Panhellenic Council
Orientation Program
Discipline
Student Judicial System
Adult Students
International Students

Policy Development and Interpretation
Budget Development and Control
Staff Management, Training, and Development
Division Accountability and Management
Enrollment Management

----- Student Government Association
----- Student Yearbook
----- Student Newspaper

----- Executive Aide
----- Graduate Assistant(s)

Director of Residence Life
Residential Facilities Planning
Maintenance/Housekeeping
Planning
Program Planning
Budgetary Control
Residence Hall Discipline
Staff Supervision & Training

Assistant Director of Residence Life

Room Assignments
Contracts
Refrigerator Rental

Head Residents

Operation of Residence Halls
General Maintenance and Housekeeping
Programming
Supervision of Resident Assistants
Counseling

Director of Counseling/Testing
Vocational, Educational, Personal Counseling
Career Development
Staff Training
Attitude-Assessment
Student Health Insurance
Statistics Reporting
Graduate Assistant(s)

Testing Coordinator/Counselor

Pre-Admission and Admission Testing
Diagnostic Testing
Vocational, Educational, Personal Counseling
Statistics Reporting

Director of Health Services
Student Health Services
Supervision
Family Planning
Health Awareness
Athletic Medicine
Wellness Program

Director of Placement
Placement Credentials
Off-campus Employment
Job Interviewing
Career Fair
Career Planning Programs

Director of Intramural Recreation
Intramurals
Programming
Supervision
Student Help
Equipment Maintenance
and Safety
Recreation
Memorial Health Coordinator

Director of Student Activities
Student Activities
Homecoming Representative
Interfraternity Council
Activities and Events
Programming
Concerts
Adviser to UAB

Assistant to the Director of Student Activities

Campus Facilities Scheduling
Approval and Policy Interpretation
Technical Assistance
University Center Building Coordinator
Campus Phone Book
Student Organizations