

# Appendix E

## Future Return to Work Planning (from 4/27/20)

COVID-19: Topical Issues (April 17, 2020)

### Future Planning Group Structure: How Do We Reopen?

Area	Lead: Coach	Task Description
1. Public Health/Medical (Project, predict & disease modeling)	Lead: Coach	Create and refine the medical and public health recommendations/implications for how to repopulate campus
2. Admissions/Enrollment (Timing and reporting on recruitment/retention)	Lead: Coach	How to recruit, retain, educate, house and care for undergraduates, graduates and postgraduate education
3. Academic & Research (Virtual/in-person & potential mid-semester shift)	Lead: Coach	How to plan and deliver a world-class academic & research in the safest and most practical environment - how to adapt to needs
4. Finance (Financial implications of modeled scenarios)	Lead: Coach	What are the financial implications of all scenarios, what are the priorities for generating revenue and sustaining the institution
5. Risk Mgt/Public Health Safety (How to limit potential transmission when people return)	Lead: Coach	How to repopulate campus in the safest way, early ID and TX of virus, risk-reduction strategies
6. Communications (Proactively communicate planning/actions & rumor control)	Lead: Coach	Create and manage a communication strategy that is refined by each target public and ensures transparency and timeliness
7. Athletics (Model and report scenarios and related fiscal impact, manage comms)	Lead: Coach	Create models taking into account impact on student athletes, competition, and funding of athletics function

**Structure Oversight, Synchronization and Integration:**

- All Groups are Interdependent, none can/should be observed independently
- 'Group of 4' provides oversight to the entire effort
- 'Group Leads and Coaches' will focus the Group efforts and ensure a high degree of integration
- Every Groups planning has impact on at least one and most likely multiple other Groups
- Common Facts, Assumptions, Conditions are critical to maintaining shared understanding
- Coach and Leads set the planning priorities, tempo and structure within each group

**Crosscutting Functions:**

- Human Resources
- Information Technology
- Research/Data

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