
University Policy Committee Meeting

June 8, 2021 @ 2:00 p.m.

Browning Conference Room



Minutes

Attendees: Mitch Robinson, Eric Norman, Kris Phillips, Dannelle Whiteside, Jane Semler, Jerica Swiger, JaCenda Davidson, and Hannah Allen (minutes)

Absent: Maria Cronley, SGA President

1. Approval of minutes from the May 11, 2021 meeting

Norman motioned to approve the University policy minutes from the May 11th meeting; Swiger seconded the motion. The committee approved the minutes.

Old Business – Second Reading

2. 1:006 Diversity

Norman motioned to approve the policy for second reading and to be sent to the President for his approval. Semler seconded the motion.

Discussion:

Robinson noted the revised policy statement and purpose.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

3. 1:005 Bylaws of the Board

Whiteside motioned to approve the policy for second reading and to be sent to the President for his approval. Norman seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

4. 1:007 Uniform Procedures for Cases Subject to the Uniform Administrative Procedures Act

Norman motioned to approve the policy for second reading and to be sent to the President for his approval. Phillips seconded the motion.

Discussion:

Norman commented on section F. under the Preliminary Conferences and made additional comments on word choice.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

5. 1:008 Litigation Hold Notice

Whiteside motioned to approve the policy for second reading and to be sent to the President for his approval. Norman seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

6. 1:009 Policy Regarding Legislative Proposals

Norman motioned to approve the policy for second reading and to be sent to the President for his approval. Semler seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

New Business – First Reading

7. 1:012 Inspecting and Copying Public Records and Related Charges for Producing Copies of Public Records

Whiteside motioned to approve the policy for first reading and to be sent to second reading. Norman seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

8. 1:017 Grievance and Complaint Procedures for Employees

Norman motioned to approve the policy for first reading and to be sent to second reading. Swiger seconded the motion.

Discussion:

Davidson discussed additional changes to improve the flow of the policy and include Human Resources role in the grievance process. Semler commented on HR's involvement in the grievance process. A discussion followed on how information is disseminated to supervisors.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

Swiger motioned to adjourn the meeting. Norman seconded the motioned.

The meeting adjourned at 2:40 P.M.