

## STANDING COMMITTEE ANNUAL REPORT 2007-2008 (from Mickey Wadia)

**Name of Committee or Council:** Faculty Handbook/Policy Committee

**Chair:** Dr. Mickey Wadia, Lang and Lit ([wadiam@apsu.edu](mailto:wadiam@apsu.edu)) ext: 7448

**Meeting Dates in Current Year:** (too numerous to include). Sometimes we met more than 4 times a month. On average, this committee has to meet quite often to discuss policy issues with the Faculty Senate. This is one of the committees that probably meets most often of all the standing committees on campus. We meet throughout the year even during summer sessions to get the Handbook ready for the next fall. Handbook Committee is also involved in pre-semester calendar activities each fall (see details below)

### Major Actions or Accomplishments:

(1) Completion of Revisions to Policy 5:029 (chairs, directors, and coordinators).

Senate asked for a revision to this policy on removal of chairs. Revising a policy requires that I coordinate with various bodies on campus (faculty, deans, faculty senate, Exec. Committee of Faculty Senate, chairs, Provost, and President) to make the required changes open for discussion. Any policy change is a long and complicated process.

(2) Revisions to Policy 5:061 (Promotion policy). We requested several changes that were passed by the Faculty Senate, Deans Council, and Academic Council; this policy must be approved by the President and TBR (change to promotion policy). Again, bringing such changes forward is no simple matter. Much time is spent in meetings and discussions that are necessary to debate the current language of the policy and the implications of additions or deletions to language.

(3) Revisions to Policy 5:060 (Tenure policy). We requested several changes that were passed by the Faculty Senate and Deans Council but revisions were *Postponed to a Future Date* by Academic Council due to disagreement on collegiality's role in retention, tenure, and promotion. The Academic Council will meet again in August to consider the conduct/collegiality issues as well as other changes that were previously passed by other campus bodies.

(4) The Handbook Committee also discussed the Student Grade Appeal Policy at the start of the year, but that was eventually turned over to one of the subcommittees of the Senate as my plate was quite full just dealing with 5:029, which took up a large portion of my time as many groups were involved.

(5) We also discussed the Textbook Adoption Policy (2:017) before it was brought to Faculty Senate in October 2007 and Deans Council in November 2007.

(6) Michael Becraft and I present changes to retention, tenure and promotion policies at the August all faculty meeting. We did this in Fall 2007 and plan to repeat in Fall 2008.

(7) Michael Becraft and I discuss the Faculty Handbook and policy issues as part of New Faculty Orientation. We did this in Fall 2007 and plan to repeat in Fall 2008.

(8) Michael Becraft and I conduct retention, tenure, and promotion workshops as part of the pre-semester calendar activities. We did this in Fall 2007 and plan to repeat in Fall 2008.

**Committee Membership 07-08:** Mickey Wadia (Chair); Michael Becraft (ex-officio); Elaine Berg; David Major; Sue Evans; and William Glunt.