

Department of Criminal Justice

Faculty Meeting Minutes - March 22, 2023

Location: Clement 132

Date: Mar. 22, 2023

Time: 1:00pm to 2:40pm

Attendees: Chair: Dr. Scott Culhane

Faculty: Dr. Erin Carlin , Dr. Frank Ferdik, Dr. George Frogge, Dr. Megan Kienzle, Dr. Anna Leimberg, Dr. Thomas O'Connor, Dr. James Prescott, Dr. Sarah Whiteford, Dr. Christopher Wright

Absent: None

Admin: Melissa Boyer

Agenda items

1. Guest Speaker - Dr. Anna Carrie Webb (Distance Ed)

Dr. Webb spoke to the group about “Distance Education vs. Correspondence Courses” and the federal regulations that differentiate them from one another. A handout was provided detailing Regular and Substantive Interaction (RSI), and examples were discussed. Melissa will be providing a copy of this handout, and Dr. Webb’s contact information, to our adjuncts.

2. Chair Report

a. Kudos

Dr. Culhane gave kudos to Dr. Ferdik for his recent publication (Problem-Solving Covid-19: A Qualitative Inquiry into how Correctional Officers and Administrators have Responded to the Dynamic Problems of the Coronavirus Pandemic) in *Psychology, Public Policy, and Law*. Also, kudos to Dr. Leimberg for her recent presentation at the Academy of Criminal Justice Sciences conference, and to her and Dr. Carlin for being accepted as presenters in an upcoming National Political Science Association conference. Great job, everyone!

b. NSS New Hire Changes

As we all probably know, Doug Atkinson rescinded his acceptance of the NSS position. Because of this, we had to make some schedule changes for Fall 2023 (Jihad was cancelled). If help finding substitutions is needed, please talk to Dr. Culhane.

The new pool of applications was released to the committee today. The committee will consist of Dr. Culhane, Dr. Carlin, Dr. Lyle-Gonga (from POLS), and General Lord. Dr. Culhane is hoping to have two candidates come to campus, and is looking to have those visits scheduled during finals week and/or on May 8th or May 9th (last days for faculty reporting). He will keep us posted.

3/28/2023

c. Health Professions Building

This project is officially a “go”. There is an expected move-in date of Fall 2025, but there is no telling what this will mean for us.

d. Salary Increases

The state has proposed 5% pay increases, but there is no guarantee that that will occur. Dr. Culhane will update us when additional information is available.

e. Face to Face Proctoring

Beginning in Summer 2023, AA will no longer support the requirement of F2F proctoring for online classes, and no online course with this requirement will be permitted to be scheduled after the completion of Spring 2023.

f. Permits

Dr. Culhane is not in favor of permitting students into full classes. Please make sure that the course is necessary and no other course options are available before asking Dr. Culhane for approval.

g. Retirement Paperwork

Per the Dean, please note that there is a large amount of paperwork to retire. She has had months of preparation needed for her upcoming retirement.

h. APSU 1200

This is a new class for transfer students. It is currently slated for the Fall 2023 schedule and will be in a hybrid format only for now. A handout was provided.

i. CHEM 1050/1051

This is a new course called “Chemistry for Everyone” that has been added to the Gen Ed Core. This will be offered starting in Fall 2023. Topics that will be discussed are household/kitchen chemistry, nutrition, drugs, environmental chemistry, energy, forensics, chemistry of war, debunking pseudo-science, and others.

j. Special Circumstances Drop/Withdrawal Process

Dr. Culhane reminded everyone that the Office of Student Affairs will now consider special circumstances for withdrawal. A handout was provided with details.

3. Student Awards

Two outstanding student awards (undergrad), one outstanding student award (grad), and the John M. Genis service award (undergrad) were discussed, and a list of potential candidates was provided. The following students were selected, each by unanimous vote:

- a. Outstanding Student Award (undergrad) - Kylie Wanninger
- b. Outstanding Student Award (undergrad) - Kennedie Gillum
- c. Outstanding Student Award (grad) - James McLean
- d. John M. Genis Service Award - Tyler Gilbert

Dr. Ferdik will provide this information to Dr. Misty Ring-Ramirez.

4. Dept. Internship Credit Hour Restrictions

Dr. Culhane proposed putting a restriction on the number of hours a student can register for in a semester if they are also doing an internship. He would like to restrict them to 15 hours total, inclusive of the internship. After discussion with the group, it was decided that this was not necessary. However, it was

agreed that Dr. Culhane will now adopt a policy of not approving overload requests for students with internships.

5. Curriculum Changes

Dr. Culhane asked that Drs. Frogge and Kienzle report on their work making updates to CRJ 3210 Medico-Legal Forensics. They noted that a title change to “Forensic Pathology” would be suggested based on the current course description. There was much discussion about the idea that the term “pathology” lends itself to the hard sciences aspect of the topic. Are we suited to teach this? Is this better left to another department such as BIO or CHEM? Perhaps a full revamp of the course, including the course description, is needed. Or do we need to eliminate the course completely, as it tends to cover topics already touched on by the Criminal Investigations class? Drs. Frogge and Kienzle will continue to work on this, and we will discuss this again in the future.

Drs. Ferdik and Wright were asked to update the group on their work revamping CRJ 4040 Global Jihad. They had not had much discussion on this yet, but did offer a potential title change to “Counter Intelligence and Insurgency” as was suggested by Dr. Carlin in our last meeting. They will continue to work on this course revamp.

Dr. Culhane made note that everyone needs to be ready to discuss curriculum changes at our August meeting. At that time, we will make course revision and addition decisions and then assign Curriculum tasks which will be due in September.

6. University Schedule Changes

Effective Fall 2024, our schedules are collapsing from 8 terms to 3 terms (Fall, Spring, and Summer). Because of this, we will need to enter our Summer 2024 schedule in August 2023.

Action Items	Owner(s)	Deadline	Status
CRJ 3210 revamp	Frogge/Kienzle	Aug 2023	In progress
CRJ 4040 revamp	Ferdik/Wright	Aug 2023	In progress