

## Howard, Penny

---

**From:** Shepard, Joanne on behalf of Hall, Timothy  
**Sent:** Thursday, July 08, 2010 3:54 PM  
**To:** Howard, Penny  
**Subject:** FW: Safety and Roads Committee Annual Report

### *Joanne Shepard*

Executive Administrative Assistant  
Austin Peay State University  
President's Office  
P.O. Box 4576  
Clarksville, TN 37044  
931-221-7571

---

**From:** Jones, Matthew  
**Sent:** Thursday, June 24, 2010 10:51 AM  
**To:** Hall, Timothy  
**Cc:** Shepard, Joanne; Jones, Matthew; Lemons, David; Biles, Lantz; Damron, Terry; Forbus, Linda; Conwell, Melissa; Sirk, Robert A; Butler, Sue; Frentzos, Christos; Puckett, Jacob; Puckett, Jacob; Hardin, Katerica; 'Amabile, Craig E.'; Myatt, Terrance; Segraves, Brandy  
**Subject:** Safety and Roads Committee Annual Report

President Hall,

I hope you're having a great summer. Below is the Safety and Roads Committee Annual Report.

Thanks,

Matt Jones

---

### Standing Committee Annual Report

**Name of Committee or Council:** Campus Safety and Roads Committee  
**Chair:** Matt Jones  
**Meeting Dates in Current Year:** Mar 2, April 29  
**Major Activities or Accomplishments:**

1. Mitch Robinson presented a recently completed parking and transportation review.
2. The committee voted to change the 22 red parking spaces in the lot behind the Faust House back to white, effective fall 2010. Six of these 22 spaces were recently designated for Admissions van parking and will remain designated as Admissions van parking only. Admissions can park whatever vehicles they wish there, but the spaces are off limits to those except Admissions. Admissions may grant permission for others to park there when the vans are in use.

3. The Committee voted unanimously to request the curbs on Summer St. and Henry St. be painted green to accommodate more commuter parking. This has been taken care of.
4. Signage has been proposed in front of Ellington for 9 designated visitor only spaces. Lantz Biles or David Lemons will decide the details of the signage (two signs, multiple signs, painted asphalt, etc.) and make it happen.
5. Additional Summer St. curbs were painted green in order to accommodate more commuter students.
6. There has been concern about when police begin giving parking tickets in the fall 2009 semester. Please refer to the following email:

*"As a recent graduate of APSU (spring 2009), I have some concerns on how you are handling parking tickets this year.*

*Last weekend on move in day I noticed APSU Police putting numerous tickets on cars that were parked in the orange dorm room parking overnight. I also noticed APSU police officers putting tickets on cars that were parked in green parking, but had no parking passes. Normally this wouldn't be a problem. Every student should have a parking decal and should park only in the designated spots. I went to APSU for 4 years and never got one ticket.*

*The problem lies at the time the tickets are being given out. You have not given a chance for the students to even get parking decals. I saw tickets being put on cars Friday night. This is not a good way to welcome students and make them proud of their school. In the past 4 years, tickets were never given out until everyone had ample time to get the parking decals. You are asking too much of students to move everything in, get parking decals, etc on the first move in day before school even begins. You are also asking too much of commuter students to already have decals before their first day of school. Why are tickets being handed out so quickly?*

*Please look into the issue as soon as possible."*

Last year the Safety and Roads Committee made the recommendation that the university not wait until the second week of classes to begin enforcing parking rules. This year we advised the campus community of this change before it was implemented. New students are made aware of parking policies during their freshman orientation. Also, there is no ticketing on move-in day, and students may park in commuter spaces or faculty/staff spaces after 4:30. Students can obtain their parking permit in advance of school starting, and may also print a temporary parking permit through BOSS CARS, which is good for two weeks. The committee feels students have plenty of time to obtain proper parking permits.

7. The idea of an expensive parking permit (~\$200) that would allow its holders to park anywhere on campus was suggested again. The committee feels this is not a good idea.
8. The following email was received by the committee:

*"The APSU parking regulations state that a visitor's pass is required to park in visitor's parking spaces:  
<http://www.apsu.edu/Police/pdf/parking2007.pdf>*

*3. D. Visitor spaces. Only holders of visitor passes and those with disabled decals are authorized to park in these spaces. Visitor passes will be neither issued nor used by current faculty, staff or students. In addition to designated visitor spaces, visitors with passes may use all legal parking spaces on campus except resident student spaces (unless under the provisions of (B) above). Visitor spaces are enforced between the hours of 6*

*a.m. and 4:30 p.m. on days when classes are in session.*

The regulation also identifies where visitor passes may be obtained:

*4.3.e. Visitor permits. Visitor permits will be issued by public safety/campus police at the Shasteen Building and may be issued by the directors of admissions, advancement, alumni affairs and the University Center. Visitor permits only will be issued in hard, color copy and will not be forwarded to any other party electronically. Only public safety can issue visitor permits authorized for use in resident hall spaces.*

However, there is no signage or other mechanism to inform visitors of the requirement to display a visitor pass. Because visitors are not aware of the requirement, they are sometimes ticketed while parked in the visitor spaces.

Can the committee consider whether this practice is necessary and visitor-friendly? If the committee feels that the provision to have a visitor's pass is appropriate and necessary, please discuss whether visitor passes should be issued at locations more convenient to where the visitor parking spaces are located."

The committee feels no action is needed on this issue. Visitors may contact the department/office they are visiting in advance for a permit to park. These permits can be mailed in advance of their visit. Also, visitors receiving a parking ticket may appeal (read the back of the ticket).

9. The following question came to the committee: why do we have recurring back up of the storm drain on Browning Drive between McReynolds and McCord?

This drain line was just replaced for \$60,000. No action taken.