

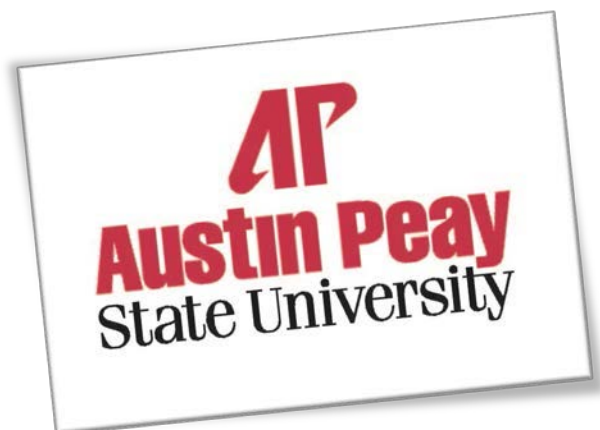
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## **University Policy Committee Meeting**

**March 28, 2017 @ 3:00 p.m.**

**Browning Conference Room**

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### **Minutes**

**Expected Attendees:** Mitch Robinson, Sherryl Byrd, Chad Brooks, Tucker Brown, Ryan Millard, Blaine Gunderson, and McCartney Andrews (minutes)

**Absent:** Derek van der Merwe, Rex Gandy, and Ryan Honea

#### **1. Approval of minutes from the March 14, 2017 meeting**

Brown made a motion to approve the university policy committee minutes from the March 14, 2017 meeting; Brooks seconded the motion. The committee approved the minutes.

#### **Information Only – New Policies (Previously TBR Policies):**

- 2. APSU Bulletin Policy 2:035**
- 3. Faculty and Academic Staff Abroad Policy 2:034**
- 4. Adjunct Employees Policy 2:033**
- 5. Library Inventory Policy 2:020**

#### **Information Only – Revised Policies:**

- 6. Extra Compensation and Compensation for Services Rendered During Summer Session, Intersession, and Outside Active Contracts 2:048**
- 7. Constitution of University Curriculum Committee Policy 2:011**
- 8. Curricular Development and Modification Approval Policy 2:001**
- 9. Academic Reorganization Policy 2:009**
- 10. University Excused Absences for Students Policy 2:041**
- 11. Chairs, Directors, and Coordinators Policy 2:049**

Above items were information only and no vote was made. Policies, except for item 6, will be sent to President White for approval. For item 6, the policy applies to both faculty and staff; however, the policy is specific to faculty. The policy was intended for just the academic side and wording regarding staff needs to

be removed.

**Old Business – Second Reading - Tabled:**

**12. Employment of Graduate Assistants 2:054**

**13. Reclassification of Non-Faculty Personnel/New Position Requests 5:026**

Millard made a motion to approve item 12 for second reading and to be sent to the President. A motion was also made to table item 13 and have Mike Hamlet attend next meeting to discuss the policy. Gunderson seconded the motion.

Discussion:

Item 13 – further clarification is needed for the policy. Possibly changing “may” on page six to “will or shall” regarding a lesser pay for voluntary transfers would help. Committee would like for Mike Hamlet to attend next meeting to help address questions.

Committee Vote:

Committee approved item 12 for second reading and to be sent to President. Also, committee approved to table item 13.

**Old Business – Second Reading (New Policies – Previously TBR Policies):**

**14. Branding Policy 7:010**

Millard made a motion to approve the policy for second reading. Brown seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to the President.

**Old Business – Second Reading - Revised:**

**15. Publications and Promotional Materials 7:001**

Millard made a motion to approve the policy for second reading. Brooks seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to the President.

Meeting adjourned at 3:34 pm