


AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

POLICY NO.: I:01:03 DATE: May 21, 1984
SUPERSEDES POLICY NO.: I:01:03 DATED: October 1, 1981
SUBJECT: Distribution of Policies and Procedures Manual
and of Subsequent Policies and Policy Revisions
APPROVED: Robert O. Riggs, President 

General

Distribution of the Manual and subsequent distribution of materials pertaining hereto will be selected University officials. It shall be the responsibility of these officials to see that all individuals under their purview or within their office complex are acquainted with the existence and location of the Manual. Further responsibility shall include duplication and distribution of individual policies to persons who are directly affected but who are not receiving the Manual. For the convenience of those desiring to duplicate copies of a policy the Office of Institutional Research will maintain a file of policy masters (on white paper) for loan purposes.

Distribution

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Vice President for Administration and Development
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Dean of Admissions and Records.
Dean of College of Arts and Science
Dean of College of Business and Professional Programs
Dean of College of Education and Human Services
Dean of the Graduate School, Research, and Special Programs
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Director of Counseling Center
Director of Physical Plant
Director of Student Financial Aid
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Director of Information Systems
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Director of Intramural Recreation
Director of the Library
Director of Personnel/Affirmative Action
Director of Public Affairs
Director of Public Information
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Director of Budgeting
Director of University/School Relations
Director of University Center
Veteran Affairs Coordinator
Head Basketball Coach
Head Football Coach
Internal Auditor
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Chairmen

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Chemistry
Economics, Finance, and Quantitative Methods
Education
Fine Arts
Geography
Geology
Health and Physical Education
History
Industrial Technology
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Management, Marketing, and General Business
Mathematics and Computer Science
Military Science
Music
Nursing
Office Administration and Business Education
Philosophy
Physics
Political Science
Psychology
Sociology and Social Work
Speech Communciation and Theatre

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Chairperson of University Assembly