
University Policy Committee Meeting

October 13, 2020 @ 2:00 p.m.

Zoom Meeting



Minutes

Attendees: Mitch Robinson, Maria Cronley, Eric Norman, Ron Bailey, Corey Harkey, Megan Mitchell, Sheraine Gilliam-Holmes, Fonda Fields, Andy Kean, Sheila Bryant, David Sanchez, Carl Gerhold, Benjie Harmon, Tom Hutchins, Olivia Herron, and Hannah Allen (minutes)

Absent: Christine Mathenge, Kito Aruh

1. Approval of minutes from the September 8, 2020 meeting

Norman motioned to approve the University policy minutes from the September 8 meeting; Mitchell seconded the motion. The committee approved the minutes.

Old Business – Second Reading

2. 3:003 Student Organizations

Bailey motioned to approve the policy for second reading and to be moved to the President for her approval. Norman seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

3. 5:020 Leave Policies

Bailey motioned to approve the policy for second reading and to be moved to the President for her

approval. Norman seconded the motion.

Discussion:

Fields discussed the changes in the Coverage for Essential Duties piece in the Paid Parental Leave section. Bailey pointed out formatting issues that need to be addressed in the final version. Robinson clarified the flexibility of the Coverage for Essential Duties provisions. Gilliam-Holmes clarified that paid parental leave can be used intermittently over a 12-month period. A discussion followed on how paid parental leave is funded for student-activity-fee-funded positions.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

4. 3:005 Student Academic Misconduct

Norman motioned to table the policy. Bailey seconded the motion.

Discussion:

Norman discussed the policy's relation to the Student Code of Conduct. The Student Code of Conduct is in the process of revision, and the committee discussed potentially tabling the policy. Harkey said that changes could be made now and then again later after the rule has been approved by the legislature. Norman said he had additional changes to make in preparation of the revised rule before the policy is approved.

Committee Vote:

The committee approved to table the policy.

5. 3:006 Drug-Free Workplace/Campus

Norman motioned to approve the policy for second reading and to be moved to the President for her approval. Bailey seconded the motion.

Discussion:

Norman stated that the policy had minor edits, and it is needed to distribute federal money.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

6. 4:001 Non-Student Minors

Bailey motioned to approve the policy for second reading and to be moved to the President for her approval. Cronley seconded the motion.

Discussion:

The committee discussed the use of the term “program director” as opposed to “program coordinator.” Harkey stated that the definition makes it clear for this policy.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

7. 4:018 Acceptance of Electronic Signatures

Bailey motioned to approve the policy for second reading and to be moved to the President for her approval. Norman seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

New Business – First Reading

8. New Discrimination and Harassment Policy

Mitchell motioned to approve the policy for first reading and to be sent to second reading. Cronley seconded the motion.

Discussion:

Bryant mentioned changes to Title IX required by the US Department of Education and discussed combining three policies into one comprehensive policy. Bailey brought up a discussion on the layout of the policy in comparison with best practices.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

9. 6:001, 6:003, and 6:004

Mitchell motioned to approve policies 6:001, 6:003, and 6:004 for rescission. Cronley seconded the motion.

Discussion:

See item 8.

Committee Vote:

The committee approved policies 6:001, 6:003, and 6:004 for rescission.

10. 4:030 Connecting Network Extension Devices and Server Services to the Campus and Residence Network

Cronley motioned to approve the policy for first reading and to be sent to second reading. Mitchell seconded the motion.

Discussion:

Sanchez pointed out that the only change was correcting a broken link. Norman said it will have to be revised again to be in compliance with the pending Student Code of Conduct Rule.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

11. 4:031 Identity Theft Prevention

Bailey motioned to approve the policy for first reading and to be sent to second reading. Norman seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

12. 4:032 Stormwater Illicit Discharge Detection and Elimination Policy

Cronley motioned to approve the policy for first reading and to be sent to second reading. Bailey seconded the motion.

Discussion:

Robinson noted that most of the changes are title and department changes.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

13. 4:035 Fixed Assets and Sensitive Minor Equipment

Norman motioned to table the policy. Bailey seconded the motion.

Discussion:

Harmon stated that the majority of the policy information should simply be placed in the procedures manual for Accounting Services; however, some information should be placed in a capitalization policy.

Committee Vote:

The committee approved to table.

14. 4:036 APSU Sustainable Campus Fee

Bailey motioned to approve the policy for first reading and to be sent to second reading. Mitchell seconded the motion.

Discussion:

Robinson discussed how the policy was carried over from the Tennessee Board of Regents.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

The meeting adjourned at 2:33 P.M.