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**The next meeting of the Faculty Senate is scheduled for  
Thursday, April 16, 1998  
at 3:20 p.m. in UC, Room 313**

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**Unapproved Minutes of the Regular Meeting  
of the Faculty Senate, APSU  
March 19, 1998**

**Senators Present:** Steven Anderson, Dewey Browder, Lori Buchanan, Patrick Bunton, Willodean Burton, Art Carpenter, Stephen Clark, Debbie Cochener, Sue Cloud Evans, Daniel Frederick, Meredith Gildrie, Mark Ginn, Buddy Grah, Ronald Gupton, Max Hochstetler, Ellen Kanervo, Tom King, J. D. Lester, Larry Lowrance, DeAnne Luck, Ramon Magrans, Maureen McCarthy, Bruce Myers, David O'Drobinak, George Pesely, Michael Phillips, Bert Randall, Abu Sarwar, Paul Shaffer, Linda Thompson, and Gloria Wacks.

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**Meeting Called to Order: 3:25 p.m.**  
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- **Agenda approved with the following amendments: Addition of item #six: Report from CCC.**
- **Minutes approved with the following editorial corrections: Under nonfaculty attendance, change "Mr." to "Dr. Dennis Dulniak and under President Rinella's report, change "\$1,280,000" to "\$1,028,000" and change "Maple Larson" to "Mabel Larson."**

**ANNOUNCEMENTS:**

- Open Forum Monday, March 23 at 3:00 p.m. in the University Center Front Ballroom on Open Meeting Policy and changes in Senate Bylaws and Senate Constitution.
- APSU AAUP Chapter has taken a vote on agreement or disagreement with Vote of No Confidence: 54 agreed, four disagreed, and 28 did not return ballots.
- Requests for nominations of Faculty Senators have been distributed early to assist Nominations Committee in selection Faculty Senate officers for 1998-1999. Changes in apportionment were made based upon number of faculty currently in departments using a label list of full-time faculty.

**REPORTS & COMMUNICATIONS:**

1. **President Rinella:** Out of town, no report.
2. **Dr. Pontius:** Reorganization changes will go the Academic Council on March 25 and to Senate in April. A copy of the proposals is in the library. Five areas have submitted changes: Political Science and Sociology, College of Business, College Graduate Studies, FCC and General Studies at FCC.
3. **TBR Faculty Sub-Council (Dr. Dolores Gore):** Absent, no report
5. **Dean's Council Report (Dr. Dolores Gore):** Absent, no report.
6. **Academic Council (Dr. Mike Phillips):** Academic Calendar changes approved with Spring Semester starting two days early, but two additional holidays were added (President's Day and an additional day at Easter). Changes in Liberal Arts Core will be phased in over time to allow time to examine overloads, adjunct usage, and summer school. There was discussion of placement of Spring Break in the middle of semester versus later with K through 12 break.
7. **Strategic Long Range Planning Committee (Dr. Buddy Grah):** The committee has developed a proposal for unallocated funds (\$1,158,000) after deduction of mandatory costs (\$371,500). Money (\$787,300) allocated to fund top three priority areas: salary adjustments, budget restoration, and library and an additional position in University Relations. The proposed adjustments are \$118,700 over available unallocated funds. Copy of proposal including expenditure for unallocated funds, mandatory costs, and priorities available in the library. E-mail Dr. Grah with suggestions of ways to modify distribution of unallocated funds. Next meeting March 30, 1998 in Cumberland Room.

NANCY JANE DULNIAK  
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## **OLD BUSINESS:**

- 1. Report of Committee to Review Summer School Offerings (Dr. Dan Frederick):** Summer School Committee distributed preliminary recommendations (copy in the library). The major goal is to increase Summer School enrollment to keep process self-sustaining and to increase the university operating budget. The four areas addressed in the report are 1) Financial issues (budget adjustments reflecting salary increases, size of student body, and student needs), 2) Enrollment management determination of composition of students and needs), 3) Planning and development (examination of course offerings, new courses, Title II courses, mini-terms, afternoon & evening classes), and 4) Future action (departmental planning and task force to implement recommendations). Suggestions given to consider study abroad courses and need for increase in departmental budgets for summer school expenses. E-mail suggestions to Dr. Frederick.
- 2. Report of Committee to Develop Instrument for Evaluation of Administrators (Dr. Larry Lowrance):** Copies of evaluation instrument, Tennessee Tech policy and proposed APSU policy distributed (available in library). The policy addresses administrators higher than chairs since policy already in place for chairs, a three-year rotating evaluation cycle, the use of the Academic Administrator Perception Instrument, composition of responsible committee, and analysis and distribution of results to the faculty and administrators. There was discussion of inclusion of chairs and annually versus three year evaluation cycles. **Motion made to delay action until April meeting, seconded, passed unanimously.**
- 3. Report of Committee to Prepare Resolution on Administrative Accountability to Faculty Committees (Dr. Bert Randall for Dr. Nancy Hancock):** Committee recommending acceptance with three editorial changes: under item #two correct spelling of ballot, add acting to interim and permanent. **Motion made to approve, seconded. Motion made to amend by changing wording from "all personnel changes" to "all personnel appointments," seconded.** There was discussion of need to add removals. The amendment was defeated by hand ballot of 10 for and 18 against. **Motion made to amend by changing wording to "all personnel appointments and removals," seconded, approved by voice vote. Motion made to changed wording in item #three from one to three sentences, seconded, approved unanimously.** Revised copy attached to minutes.
- 4. Report of Rules Committee (Dr. Dewey Browder):** The committee has no changes in the Constitution only in the bylaws. Copies of changes distributed and available in the library. The bylaws changes include 1) Article II, Section II: Clarification that only Senators can vote; 2) Article III, Section I: The University President may attend, but cannot participate without Senate approval, and the Senate President with the advice and consent of the Executive Committee can inform the University President and VPAA that they should not be present when their attendance would be inappropriate; 3) Article IV, Section 1: Executive Committee can recommend committee and subcommittee chairs after obtaining their agreement to serve at the first meeting after the election of the new Executive Committee; 4) Article IV, Section III and IV: Subcommittees would report findings and recommendations to Academic Committee or Faculty Committee before presenting to entire Senate; and 5) Article VI: Addition of Budget Oversight Committee and duties of the committee. Discussion of ways Budget Oversight Committee would interface with SLRP Committee. There was discussion of need for changes in respect to openness and trust with administration.
- 5. Report of Committee to Review Affirmative Action Guidelines and Policies for Hiring and Filing of Harassment Complaints (Mrs. Meredith Gildrie):** The Dean's Council subcommittee recommendations have not been finalized, but Senate Committee has reached a consensus on need for the Affirmative Action Office to clarify and publicize procedures, for departments to develop recruiting plans, to specify TBR and Geier stipulation in manual, to provide reports to search committees, and to explain specific requirements before search process begun. Copies of policies, procedures and handbook are on reserve in the library under Faculty Senate Affirmative Action Subcommittee Materials. There was discussion of issues relative to hiring, searches, and differences in Geier and Affirmative Action. E-mail any suggestions to Meredith Gildrie.
- 6. Report from CCC (Dr. Bert Randall):** The Faculty Senate encouraged to consider open meeting policy and need to open Senate meetings since administration is receptive to opening the President's Council. The Investigation Committee had received no formal complaints from Senators. Only 26 out of 42 Senators responded to the Investigation Committee's request for "yea or nay" statements. From this time forward, any complaints which arise will follow the University Grievance Procedure. The results of the investigation will be communicated to TBR.

**NEW BUSINESS:** None

**ADJOURN:** 5:45 p.m.