
Executive Committee Minutes

Friday, September 15, 2023
317 College Street, Clarksville, TN 37040

Call to Order

Trustee Jenkins, board chair, called the meeting to order at 8:59 a.m.

Roll Call/Declaration of a Quorum

Dr. Carol Clark, secretary to the board, called the roll. Trustee Jenkins stated there was a quorum.

ATTENDANCE ROLL CALL		
Name	Present	Absent
Trustee Jenkins (Chair)	X	
Trustee Mealer	X	
Trustee O'Malley	X	

University Personnel Present

Dr. Michael Licari, President

Dr. Maria Cronley, Provost

Dr. Carol Clark, Secretary to the Board

Ms. Dannelle Whiteside, Vice President for Legal Affairs & Organizational Strategy

Approval of Minutes

Trustee Jenkins stated that the minutes for the June 9, 2023, board meeting were circulated in advance and asked if there were any corrections or additions to the minutes. There were none. Trustee Jenkins moved to approve the minutes as written. Trustee Mealer seconded the motion. A voice vote was taken and carried unanimously with three trustees voting yes.

Action Items

A. Consideration of the Institutional Mission Profile Statement

Trustee Jenkins introduced Dr. Maria Conley, provost, to provide background information on the proposed statement.

Cronley stated that the Tennessee Higher Education Commission (THEC) requires institutions to update their Institutional Mission Profile on an annual basis. These updates require board approval and THEC approval.

Trustee Jenkins moved to approve the statement as written. Trustee O'Malley seconded the motion.

Hearing no discussion, a roll call vote was taken, and the motion carried unanimously:

ROLL CALL VOTE INSTITUTIONAL MISSION PROFILE		
Name	Aye	Nay
Trustee Jenkins (Chair)	X	
Trustee Mealer	X	
Trustee O'Malley	X	

B. Consideration of Consideration of Policy 1:015 Internal Audit

Trustee Jenkins recognized Ms. Dannelle Whiteside, vice president for legal affairs and organizational strategy, to provide information on the policy.

Whiteside stated there are no proposed revisions to the policy, but that it is due for its five-year reaffirmation.

Trustee Jenkins moved to reaffirm Policy 1:015. Trustee Mealer seconded the motion.

Hearing no discussion, a voice vote was taken, and the motion carried unanimously with three trustees voting yes.

Adjourn

Trustee Jenkins moved to adjourn the meeting. Trustee O'Malley seconded the motion. A voice vote was taken and carried unanimously with two trustees voting yes. The meeting adjourned at 9:03 a.m.