

## Standing Committee Annual Report

**Name of Committee or Council:**

University Calendar Committee

**Chair:**

Telaina Wrigley

**Meeting Dates in Current Year:**

January 16, 2020 and February 26, 2020

**Major Actions or Accomplishments:**

### **January 16, 2020 - Met with Dr. Rex Gandy and Dr. Nancy KingSanders**

- Discussed Working Copy of Important Dates 2016-2026
- Discussed Veterans Day - I know we discussed students get the day off; however, staff do not. I was told during our Calendar Committee meeting that the Staff Senate discussed getting this day off, but if staff is off for the day, then that is one less day to be off Christmas break.
- Good Friday – The same as above. Staff Senate discussed this and wanted to keep this day instead of getting Veterans Day.
- The calendar is developed based on policy and has never required approval because the policy is pretty specific. The calendar committee does, however, give input for spring/fall breaks. We have been able to get CMCSS to align their spring break with ours, so that has really been the only adjustment requested and were finally able to accommodate.

### **February 26, 2020 – Academic Calendar Discovery**

#### **Summary**

Review of the start dates for the LGI schools and UT system revealed that the majority of the LGI schools align with APSU and follow the former TBR policy regarding start dates. The UT system schools start 12-15 days earlier than APSU, and do not have consistent start dates among the three UT schools.

Review of APSU future start dates with the current policy shows the start date consistently moving to an earlier start date until it cycles back to approximately the 21<sup>st</sup>. As an example, in Spring 2022, the start date will be January 18<sup>th</sup>.

For several years, at the request of faculty, the registrar has attempted to align spring break with the CMCSS school system. Under the current leadership at CMCSS, we were able to align the spring break dates beginning spring 2021. This meant that CMCSS agreed to have their spring break two weeks earlier. This allowed APSU to keep spring break between the first and second sessions (POT A and B) which is also important to faculty. We also received confirmation from CMCSS of the alignment of spring break for spring 2022, as their academic calendars are established 18 months in advance.

An earlier start date would allow the term to end sooner and provide more flexibility in the summer start dates (allow a break between spring ending and Maymester beginning).

- Findings for Fall (excluding APSU dates)
  - First Day of Classes
    - 4 of the 5 LGIs started on the same date as APSU
    - 1 UT (UTM) system institutions started on the same date as APSU
    - 1 (UTC) of the 3 UT system institutions started 7 days prior to APSU
    - 1 (UTK) of the 3 UT system institutions started 5 days prior to APSU
  - Last Day of Classes
    - 2 LGIs ended on the same date as APSU
    - 1 LGI ended 4 days prior to APSU (TSU who started a week earlier)
    - 2 LGIs ended 2 days after APSU
    - 1 UT system institution ended on the same date as APSU
    - 1 UT system institution ended 2 days prior to APSU
    - 1 UT system institution ended 2 days after APSU
  - Fall Break
    - 4 LGIs have the same fall break as APSU (some include the weekend on their calendar which is what the spreadsheet reflects)
    - 1 LGI had fall break included with Thanksgiving (TSU)
    - 2 UT system institutions have the same fall break as APSU (one reflects the weekend in their schedule)
    - 1 UT system institution has their fall break 3 days after APSU
  - Holidays Recognized
    - APSU
      - Labor Day
      - Veterans Day
      - Thanksgiving
    - TSU and ETSU recognize the same holidays as APSU
    - Memphis, MTSU, TTU
      - Labor Day
      - Thanksgiving
    - UT System
      - Labor Day
      - Thanksgiving
- Findings for Spring (excluding APSU dates)
  - First Day of Classes
    - 3 LGIs started on the same day as APSU
    - 1 LGI started 9 days prior to APSU
    - 1 LGI started 8 days prior to APSU
    - 1 UT system institution started 15 days prior to APSU
    - 1 UT system institution started 13 days prior to APSU
    - 1 UT system institution started 12 days prior to APSU

- Last Day of Classes
  - 2 LGIs ended on the same day as APSU
  - 1 LGI ended 4 days prior to APSU (TSU)
  - 2 LGIs ended 2 days after APSU
  - 1 UT system institution ended 9 days prior to APSU
  - 2 UT system institutions ended 5 days prior to APSU
- Spring Break
  - Spring breaks had very little consistency among the schools. One LGI and one UT system institution had the same spring break as APSU
- Holidays (\*Note – Schools with no MLK Day listed is due to classes beginning after MLK)
  - APSU
    - Good Friday
  - LGIs
    - 1 has Good Friday
    - 2 that start prior to MLK Day have it off, but not Good Friday
  - UT System
    - MLK DayMLK
    - Good Griday