
University Policy Committee Meeting 25.0

February 9, 2016 @ 2:00 p.m.

Browning Building Conference Room



Minutes

Attendees: Mitch Robinson, Sherryl Byrd, Rex Gandy, Pat Walton, Tim Winters, Rylan Kean, Will Roberts, and McCartney Andrews (minutes)

Absent: Derek van der Merwe

25.1 – Approval of minutes from the January 12, 2016 meeting 24.0

Kean made a motion to approve the university policy committee minutes 24.0 from the January 12, 2016 meeting; Winters seconded the motion.

Committee approved the minutes by a unanimous vote.

Old Business/Second Reading:

25.2 – Cash Handling 4:012

Kean made a motion to approve the policy on second reading and move to president for her approval, Winters seconded the motion. Robinson opened up the policy for discussion.

Discussion:

Andrews mentioned the change regarding the foundation funds and how funds should be processed if the event is on the weekend.

Committee Vote:

Committee approved the policy to be sent to the president by a unanimous vote.

Old Business/Rescinded – Second Reading:

25.3 – Lawsuits Initiated Against a University Employee 5:007

Kean motioned to approve the policy on second reading and move to president for her approval to rescind policy, Byrd seconded the motion. Robinson opened up the policy for discussion.

Discussion:

It was questioned why the policy was being rescinded. The information from the policy will be placed on the University Attorney's website.

Committee Vote:

Committee approved this policy to be sent to president by a unanimous vote.

New Business/ First Reading:

25.4 – Retiree Benefits 5:023

Kean motioned to approve the policy on first reading, Byrd seconded the motion. Robinson opened up the policy for discussion.

Discussion:

There was a question regarding the wording for item number 4 regarding privileges at the Foy Center. The sentence that states, "The retiree pays no monthly fee and the spouse and dependents may use the facility at the same rate as current employees." The sentence will be changed to state the following, "The retiree pays not monthly fee. The spouse and dependents may use the facilities at the same rate as those of current employees."

Committee Vote:

Committee approved this policy with the change noted above by unanimous vote.

25.5 – Athletic Ticket Policy and Ticket Office Procedures 4:024

Kean motioned to approve the policy on first reading, Winters seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved this policy by unanimous vote.

New Business/ First Reading-Rescinded:

25.6 – Acquired Immune Deficiency Syndrome (AIDS) 3:021

Kean motioned to approve the policy on first reading, Byrd seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved this policy with the change noted above by unanimous vote.

Information Only:

25.7 – Flow Chart

For academic policies, the initiating authority will send the revised policy to the Provost, who will send it to the University Attorney who will review and provide feedback. For administrative policies, the initiating authority will send it to finance and administration who will send the policy to the University Attorney to review and provide feedback.

There was a question regarding how to differentiate policies that are both academic and administrative. The discussion was to have two responsible offices/officials for the policy or dual checks in the subject area of the policy. There was also the possibility of renumbering policies that fall into academic policies. Also, it was mentioned that some changes are for only one side of the chart.

Meeting adjourned at 2:30 p.m.