

MEMORANDUM:

FROM: Douglas Neely, Director of Public Safety
THRU: Joyce Mounce, Vice President Finance and Administration
TO: Sal Rinella, President
SUBJECT: Weapons Qualification Policy

DATE: June 3, 1996

For the past several months Campus Police Training Section has been working with Campus Officers who have been having difficulty with weapons qualification. It has become apparent that we need a written policy to once and for all establish weapons qualification procedures. Request you approve this policy that may involve placing officers on leave without pay and even termination of employment, should it become necessary due to non weapons qualification:

A. Officers who fail to qualify at each range qualification will be retested within two weeks (as city range becomes available). Each officer will be given no more than two attempts and must fire at least a 70 or will be placed on leave without pay for one week, until a passing score is obtained. One official retest will be allowed, and those officers not qualifying will be recommended for termination.

B. Officers passing the retest will again be tested within six month's (unannounced), to insure that the officers weapon skill level has been retained. Once Officers are qualified on this course, they will be given no more than two attempts(during annual qualification) to qualify prior to being placed on leave without pay and possible termination.

C. Those officers who fail to qualify are reminded of the availability of firearms training at the Ft. Campbell Center and other local areas. Officers may purchase practice rounds from the department at cost. Those officers who normally have a difficult time in qualifying should attend the Ft. Campbell weapons course as soon as possible. This course is a good remedial weapons course and should help improve each officer's weapon score.

D. Officers are reminded of the requirement to maintain a passing weapons qualification score and sufficient weapon skill level to perform assigned duties/responsibilities to remain employed as a Police Officer with Austin Peay State University.

E. The Peace Officer Standards and Training Commission (P.O.S.T) standards require Officers to maintain a minimum 70 skill level on any approved weapons course or loose P.O.S.T Certification and Police Officer status.

F. Our Range Officers (Warren and Crockarell) are available to assist any officer having difficulty with weapons qualification or who just want to improve/work on their skills. Please work with them to improve your weapon skills prior to the next scheduled range qualification.

APPROVED: Sal Rinella, DATE: 6.4.96
Sal Rinella, President

I don't know where to
suggest to file this. It
is a copy for our office &
policy I signed in the
1-to-1 meeting
with Joyce
Mounce and
June 4.