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## **University Policy Committee Meeting**

**February 8, 2022 @ 2:00 p.m.**

**Browning Conference Room**

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### **Minutes**

**Attendees:** Hannah Allen, Eric Norman, Kris Phillips, Mitch Robinson, JaCenda Robinson (over phone), Jerica Swiger, Jane Semler, Dannelle Whiteside, Lee Miller (minutes)

**Absent:** Maria Cronley, SGA President

#### **1. Approval of minutes from the January 11, 2022, meeting**

Norman motioned to approve the University policy minutes from the January 11 meeting; Swiger seconded the motion. The committee approved the minutes.

#### **Old Business – Second Reading**

#### **2. 5:012 Retiree Benefits (rescind)**

Norman motioned to rescind the policy and to move it to the President for his approval. Swiger seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved to rescind the policy for second reading and to move it to the President for his approval.

#### **3. 5:025 Financial Exigency (revised)**

Norman motioned to approve the policy for second reading and to move it to the President for his approval. Swiger seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to move to the President for his approval.

### **New Business – First Reading**

#### **4. 3:001 Student Rights and Freedoms (no edits)**

M. Robinson motioned to table the policy. Semler seconded the motion.

Discussion:

Norman recommended that the wording of classifications in Section B under “Freedom of Access to Higher Education” reflect the same format as presented in Policy 6:001. M. Robinson led the motion to table this policy for further review on Norman’s recommendation.

Committee Vote:

The committee approved the policy to be tabled at this time.

#### **5. 5:031 Holidays and Days of Administrative Closing (revised)**

Norman motioned to approve the policy for first reading and to move it to second reading. Semler seconded the motion.

Discussion:

The policy needs to be revised to reflect the University is now closed in observance of Veteran’s Day and Juneteenth. M. Robinson and Semler raised the question for changing the emergency closing policy in a way that would allow staff who had scheduled leave already in place on days the University ends up closing to be able to have their annual/sick leave returned to them in such events. J. Robinson voiced concern that this would create administrative issues, particularly in regard to FMLA.

Committee Vote:

The committee approved the policy for first reading and to move it to second reading.

#### **6. 5:032 HR Emergency Procedures (revised)**

Norman motioned to approve the policy for first reading and to move it to second reading. Swiger

seconded the motion.

Discussion:

Committee Vote:

The committee approved the policy for first reading and to move it to second reading.

**7. 5:044 Educational Assistance for Others Not Employed by the University (revised)**

Norman motioned to approve the policy for first reading and to move it to second reading. Swiger seconded the motion.

Discussion:

Committee Vote:

The committee approved the policy for first reading and to move it to second reading

**8. 5:005 Educational Assistance for Spouses and Dependents of APSU Employees (revised)**

Norman motioned to approve the policy for first reading and to move it to second reading. Swiger seconded the motion.

Discussion: Allen asked if we needed to clarify the policy any further to say “upon employment” but it was decided that was not necessary. It was also determined to remove the example that had been included in section C1h. It was also determined that the section with an asterisk on page 1 be replaced with a link to Scope.

Committee Vote:

The committee approved the policy for first reading and to move it to second reading

The meeting adjourned at 2:28 P.M.