
University Policy Committee Meeting 32.0

September 13, 2016 @ 2:00 p.m.

Browning Conference Room



Minutes

Attendees: Mitch Robinson, Sherryl Byrd, Derek van der Merwe, Rex Gandy, Tucker Brown, Ryan Millard, Ryan Honea and McCartney Andrews (minutes)

32.1 – Approval of minutes from the August 9, 2016 meeting 31.0

Honea made a motion to approve the university policy committee minutes 31.0 from the August 9, 2016 meeting; Brown seconded the motion.

Committee approved the minutes by a unanimous vote.

Old Business/ Second Reading:

32.2 – Membership and Subscriptions 1:021 (previously 99:006)

Gandy motioned to approve the policy on second reading and to be sent to president for approval. Honea seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee Vote:

Committee approved this policy for second reading and to send to President White for approval.

32.3 – Delegation of Authority for Approval and Execution of Contracts and Agreements 1:010

Brown motioned to approve the policy on second reading and to send to the president. Gandy seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee Vote:

Committee approved this policy for second reading and to send to President White for approval.

Old Business - Tabled/Second Reading:

32.4 – Travel Policy 4:016

Byrd motioned to table the policy in order to complete the guidelines for student travel. Gandy seconded the motion.

Discussion:

None

Committee vote:

Committee approved this policy to be tabled till next meeting.

Old Business – Tabled/First Reading – Rescind:

32.5 – Student Athlete Drug Education Policy 3:023

Van der Merwe made a motion to approve policy for first reading. Brown seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee vote:

Committee approved this policy for first reading.

New Business/First Reading – New Policies:

32.6 – Conflict of Interest 1:002

Gandy made a motion to approve policy for first reading. Honea seconded the motion. Robinson opened the policy up for discussion.

Discussion:

The policy has been sent to SACSCOC to show it is in the process of being approved. This policy is pertaining to both the Board and employees.

Committee vote:

Committee approved this policy for first reading

32.7 – Code of Ethics for Members of APSU Board of Trustees 1:003

Gandy made a motion to approve policy for first reading. Van der Merwe seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee vote:

Committee approved this policy for first reading

32.8 – Duties of the President 1:004

Honea made a motion to approve policy for first reading. Van der Merwe seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee vote:

Committee approved this policy for first reading

32.9 – Selection and Retention of the President 1:005

Van der Merwe made a motion to approve policy for first reading. Honea seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee vote:

Committee approved this policy for first reading

New Business/First Reading

32.10 – Media (With Regard to Campus Emergencies and Crisis Situations) 1:015 (previously 99:027)

Gandy made a motion to approve policy for first reading. Honea seconded the motion. Robinson opened the policy up for discussion.

Discussion:

There may need to be a change from University Attorney to General Counsel. Also, titles need to be made consistent regarding Executive Director of Public Relations and Marketing. Second paragraph on page 3 that states, “It is best to be armed with all facts...” will be changed to “It is best to be prepared with all the facts...”

Committee vote:

Committee approved this policy for first reading

32.11 – Leave Policies 5:038

Honea made a motion to approve policy for first reading. Van der Merwe seconded the motion. Robinson opened the policy up for discussion.

Discussion:

Faculty do not accrue leave and this needs to be made clear in the policy. FLSA definitions may need to be looked at regarding exempt and non-exempt employees.

Committee vote:

Committee approved this policy for first reading

New Business/First Reading - Rescind:

32.12 – Career Services 3:020

32.13 – Annual Leave 5:038

32.14 – Civil Leave 5:039

32.15 – Leave of Absence 5:040

32.16 – Leave Transfer between State University and Community College System and State Agency 5:042

32.17 – Parental Leave 5:043

32.18 – Military Leave 5:044

32.19 – Sick Leave 5:045

32.20 – Bereavement Leave 5:049

32.21 – Conflict of Interest 5:056

32.22 – Voting Leave 5:058

Van der Merwe made a motion to approve all of the policies for first reading. Honea seconded the motion. Robinson opened the policies up for discussion.

Discussion:

None

Committee vote:

Committee approved policies for first reading.

Meeting adjourned at 2:30 p.m.