

Staff Senate

Minutes

12/18/2019 | 3:00 PM | UC 307

Call to Order

Meeting was not officially called to order. There were not enough members present to have a quorum. (16 members present, 32 needed for a quorum.)

Approval of Today's Agenda

N/A

Presidents Report

N/A

Treasurer's Report

N/A

Old Business

- **Help an Elf Update**
 - Senator Kelly stated the university adopted a family of four, the largest we have ever done. Each child received the toy/item on their wish list in addition to clothing. Senator Kelly thanked everyone who helped with this endeavor.

New Business

- **President White**
 - Brought holiday greetings to the staff senate. She thanked the members present for our hard work and dedication to the university.
- **Vice President Election**
 - Tabled for a meeting with quorum.
- **Senator Matthew opened the floor to ideas to improve staff senate attendance and involvement.**
 - Ensuring we are delivering information back to our departments so that information is shared.
 - Work on updating the Staff Senate website to improve functionality.

University Standing Committee Reports

Staff Senate Committee Selection

- Awards Committee
- Constitution and Bylaws Committee
- PeayBay Committee
- Social Responsibility Committee
- Staff Appreciation Committee
- Strategic Planning Committee - NR



Staff Senate

Minutes

12/18/2019 | 3:00 PM | UC 307

- Sustainability Committee

Department/Division Updates

- N/A

Announcements

- **Senator Weyant:**
 - Payroll was processed a day early for all employees before the holiday break.
 - Extra comp forms must be in by Friday, December 20 to be processed.
- **Upcoming Spring Staff Senate Dates:**
 - January 29, 2020
 - February 26, 2020
 - March 25, 2020
 - April 29, 2020
 - May 27, 2020
 - Calendar invites will be sent out soon!

Adjourn: No adjournment since the meeting was informal.
