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**University Policy Committee Meeting**

**June 11, 2019 @ 2:00 p.m.**

**Browning Conference Room**

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### **Minutes**

**Attendees:** Mitch Robinson, Rex Gandy, Ronald Bailey, Dannelle Whiteside, Rod Mills, Ashlee Spearman, Sheraine Gilliam-Holmes, Fonda Fields, and Hannah Allen (minutes)

**Absent:** Eric Norman and Courtney Covington

**1. Approval of minutes from the April 9, 2019, meeting**

Bailey motioned to approve the university policy minutes from the April 9 meeting; Whiteside seconded the motion. The committee approved the minutes.

**New Business – First Reading**

**2. Smoking and Clean Air 5:002**

Whiteside motioned to approve the policy for first reading and to be moved to second reading. Bailey seconded the motion.

**Discussion:**

The committee agreed that the policy should specifically include vaping along with smoking. A discussion followed on the update to the campus smoking map. The policy should be consistent with the title, the policy content, and the map to include vaping. Robinson recommended having a separate policy statement and purpose to be consistent with the format of other policies. Mills recommended two changes regarding wording and syntax. Spearman brought up a discussion regarding whether signage around campus will include vaping in addition to smoking, specifically the signage around the University Center. Robinson will get with Tom Hutchins and Andy Kean to discuss this change.

**Committee Vote:**

The committee approved the policy for first reading and to be moved to second reading.

### **3. Delegation of Authority for Approval and Execution of Contracts and Agreements 4:002**

Spearman motioned to approve the policy for first reading and to be moved to second reading. Gandy seconded the motion.

Discussion:

Bailey pointed out an opportunity to create a policy similar to this one for the Foundation. The committee pointed out that both the Provost and the Vice President for Finance and Administration have the authority to sign post-retirement agreements. The revisions include the addition of a section for deans' authority as well as additions to the Provost's section. Gandy suggested to add "educator partnership agreement" under the deans section to cover agreements such as internship and practicum agreements. A discussion followed on the benefit of these agreements for the University.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

The meeting adjourned at 2:26 P.M.