

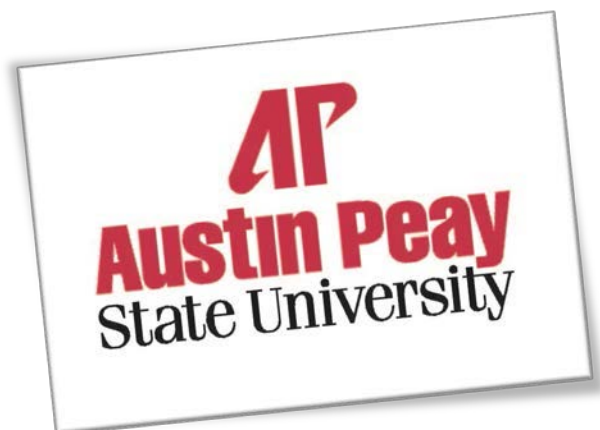
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**University Policy Committee Meeting**

**December 13, 2016 @ 3:00 p.m.**

**Browning Building Conference Room**

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**Minutes**

**Attendees:** Mitch Robinson, Sherryl Byrd, Rex Gandy, Tucker Brown, Ryan Millard, Ryan Honea and McCartney Andrews (minutes)

**Absent:** Derek van der Merwe

**1. Approval of minutes from the November 22, 2016 meeting**

Brown made a motion to approve the university policy committee minutes from the November 22, 2016 meeting; Honea seconded the motion.

**Information Only:**

- 2. Misconduct in Research and Other Creative Activities 2:022**
- 3. Use of Copyrighted Materials 1:011 (previously 99:001)**
- 4. Annual Faculty Evaluation Review 5:067 (NEW)**

Information only for the committee. These policies have all been through Faculty Senate. No vote was needed. The policies will be sent to President White for approval.

**Old Business – Second Reading:****5. Educational Expenses for APSU Employees 5:001**

Gandy made a motion to approve the policy for second reading and send to the President for approval. Honea seconded the motion. Robinson opened up the policy for discussion.

**Discussion:**

Millard asked a question regarding the grant-in-aid program and whether it is used by faculty and staff. HR will be consulted with to see if this program is used and if not, it will be deleted from the

policy.

Committee vote:

Committee approved the policy for second reading and to be sent to President White for approval.

#### **6. Diversity 5:064**

Gandy made a motion to approve the policy for second reading and send to the President for approval. Brown seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

#### **7. Internal Audit Policy 4:001**

Gandy made a motion to approve the policy for second reading and send to the President for approval. Brown seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

#### **Old Business – Second Reading:**

#### **8. Preventing and Reporting Fraud, Waste, or Abuse 4:003**

Gandy made a motion to approve the policy for second reading and send to the President for approval. Brown seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

**New Business – First Reading (New Policy):**

**9. Code of Conduct Policy 1:028**

Brown made a motion to approve the policy for second reading and send to the President for approval. Gandy seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

**10. Expenditures on University-owned President Residency 1:029**

Brown made a motion to approve the policy for second reading and send to the President for approval. Honea seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

**11. Athletic Recruiting – Official and Unofficial Visits 1:026**

Brown made a motion to approve the policy for second reading and send to the President for approval. Gandy seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

## **12. Policy Administration 0:001**

Gandy made a motion to approve the policy for second reading and send to the President for approval. Honea seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

## **13. Athletic Ticket Policy and Ticket Office Procedures 4:024**

Honea made a motion to approve the policy for second reading and send to the President for approval. Gandy seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

## **New Business**

## **14. Summer Session, Intersession, and Extra Compensation 5:028**

Gandy discussed the addition of adding “(6 work load credits)” in order for this policy to be the same as Policy 5:026 regarding Outside Employment and Extra Compensation. Gandy made a motion to approve the change and Brown seconded the motion. Committee was in favor of the addition and the policy will be brought back to the committee with all references of TBR deleted.

## **15. Policy Flow Chart**

Currently, all academic policies have been going to Academic Council, which is for curriculum items. Only curricular policies should go to Academic Council and this is why this change has been added to the flow chart. Gandy motion to approve the addition of “curricular policy” to flow chart. Millard

seconded the motion. The committee was in favor of the change.

Meeting adjourned at 2:18 pm