



## Student Affairs Committee Minutes

03.18.22

8:34 a.m.

317 College Street  
Clarksville, TN 37040

Meeting Type

Student Affairs Committee

Notetaker

Lynne Halliburton

Attendees

| Committee Members  | Present (Y/N) |
|--|---------------|
| Ms. Keri McInnis, Chair  | Y             |
| Ms. Elaine Berg  | Y             |
| Ms. Molly Howard (non-voting)  | Y             |
| Dr. Valencia May   | Y             |
| Mr. Billy Atkins (ex-officio, voting)  | Y             |
|  |               |
| University Personnel   |               |
| Dr. Eric Norman, Vice President for Student Affairs                                | Y             |
| Dr. Michael Licari, President  | Y             |
| Dr. Carol Clark, Secretary to the Board  | Y             |
| Ms. Dannelle Whiteside, Vice President for Legal Affairs & Organizational Strategy | Y             |

## Call to Order

Discussion

Trustee McInnis called the meeting to order at 8:34 a.m.

## Roll Call/Declaration of a Quorum

|   |  |
|---|--|
| Discussion  |  |
| <p>Dr. Carol Clark, secretary to the board, called the roll.</p> <p>Trustee McInnis stated that there was a quorum.</p>   |  |
| <b>Approval of Minutes</b>  |  |
| Discussion  |  |
| <p>Trustee McInnis stated that the minutes for the December 3, 2021, Student Affairs Committee Meeting were circulated before the meeting. She asked if there were any corrections or additions to the minutes. There were none.</p>  |  |
| Conclusions   |  |
| <p>Trustee McInnis moved to approve the minutes as written. Trustee May seconded the motion.</p> <p>A voice vote was taken, and the motion carried unanimously with four trustees voting yes.</p>   |  |
| <b>Action Item A – Selection of Student Trustee</b>   |  |
| Discussion  |  |
| <p>Trustee McInnis recognized Dr. Carol Clark who provided information about the selection process for the student trustee. Clark explained the selection process, the criteria for the student trustee and announced the two student trustee candidate finalists. The student trustee will serve a one-year term beginning on May 7, 2022, (the day after Commencement) and continuing through the 2022-23 academic year. Trustee McInnis announced that the board chair would be abstaining from this vote in order to avoid the possibility of a tie vote.</p> |  |
| Conclusions   |  |
| <p>Votes were cast by ballot and tallied. Trustee May cast a vote for candidate Mackenzie Carr and Trustees Berg and McInnis each cast a vote for candidate Olivia Hershey.</p> <p>Trustee Berg moved to recommend student candidate Olivia Hershey to the full Board for confirmation. Trustee May seconded the motion. A roll call vote was taken and carried unanimously with four trustees voting yes.</p>  |  |
| <b>Action Item B – Consideration of Revisions to the Student Affairs Committee Charter</b>  |  |
| Discussion  |  |
| <p>Trustee McInnis recognized Dr. Eric Norman, vice president for student affairs, who discussed the revisions to the Student Affairs Committee Charter. The current charter for the Student Affairs Committee references the University's previous vision and mission. The University's</p>  |  |

current vision and mission was approved by the Board of Trustees in December and must be reflected in the current charter for this committee.

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|-------------|--|
| Conclusions |  |
|-------------|--|

Trustee McInnis moved to approve the Revisions to the Student Affairs Committee Charter.

Trustee Berg seconded the motion. A roll call vote was taken and passed unanimously with four trustees voting yes.

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| <b>Adjourn</b> |
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| Discussion |  |
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Trustee McInnis moved to adjourn the meeting. Trustee May seconded the motion.

A voice vote was taken and the motion carried unanimously with four trustees voting yes. The meeting adjourned at 8:42 a.m.