

## **Standing Committee Annual Report**

**Name of Committee or Council:**

Wilbur N. Daniel African American Cultural  
Center

**Chair**

Henderson Hill III

**Meeting Dates in Current Year:**

Fall 2011: 10/12/11, 12/6/11 Spring: 2/23/12,  
5/1/12 (See Attached Minutes)

### **Major Actions or Accomplishments:**

- With the advisement of the committee the Center was able to successfully create an inventory list and catalogue for all of its artwork
- The committee was able to identify the local artist, Rev. Howard Brown, who created one of the Center's signature pieces of artwork --- Will meet with the artist May 17
- Established that the committee will consistently meet twice a semester
- Was able to provide an opportunity to have one of the student committee members attend the Education Equal Opportunity Group's annual leadership conference

## **Feb. 23, 2012 Advisory Committee Meeting Agenda**

### Attendees:

Henderson Hill  
Jasmine Jones  
Porsha Milan  
Kimberly Morrow  
Dr. Jean Murphy  
Sharon Johnson  
Patrice Cheatham

Question of the day: What's your all-time favorite movie?

- Updates

- EEOG Conference: Education Equal Opportunity Group (Project Save-A-Student Leadership and Training Conference

- Henderson has been asked to have more leadership experience for African American students. He sent Kelvin Rutledge to participate in the EEOG Conference. Henderson doesn't think that he will send students to this particular conference on next year. The conference was geared more to High School students.

- Henderson will continue to research leadership conferences that are more suitable for college students. He is hoping to take 5-10 students to conference on next school year.

- Library resources: 1.311 (as of 2/23/12)

- Dr. Hughes donated 200+ books to the Center. He will retire at the end of the Spring 2012 semester

-Have additionally requested (10) Dell Laptops, (6) Desktops, (60) TI-83 Calculators

Henderson submitted a technology request for the above items, through TAFF funding.

1. The Dell laptops will replace the laptops that are for student use, in the Center, and the older laptops will be for student check out for the semester.
  2. The Desktops will replace the desktops that are for office use. The office desktops need to be replaced. The current desktops are not on the University's rotation.
  3. The Center currently has about 57 TI-83 calculators. All calculators were checked out the first month of classes.
- Dr. Murphy: Follow-up about local artist
    1. Howard Brown is the artist of the wooden artwork, in the Center.
    2. Dr. Murphy will get the contact information, for Mr. Brown.
    3. The AACC staff needs to know how to take care of the artwork.
  - Black History Month Programming Recap
    - Feb. 7<sup>th</sup> –National Black HIV/AIDS Awareness Day
      1. Students received free testing, food, and lapel pins.
      2. APSU Counseling Service was on stand-by if needed.
    - Feb. 9<sup>th</sup> – Sankofa Museum on Wheels
      1. The event was set up in the University Center
      2. If the Center decides to have this event again, a different vendor will be used.
    - Feb. 16<sup>th</sup> – Peay Soup
      1. Neo Soul Band
      2. There was not a huge turnout, but the students there enjoyed it.
      3. Students did have the opportunity to perform on stage, as well.

Feb. 18<sup>th</sup> – Breast Cancer Awareness 5k Walk

1. The Center collaborated with University Recreation and APSU Athletics.
2. APSU Athletics provided tickets for the Pink Out Game
3. Student Affairs provided Pink T-Shirts for all student participants.
4. All proceeds went to the Kay Yow Foundation, including registration fees.

Feb. 22<sup>nd</sup> – Hot Topics: Hip Hop: Is It Still Relevant?

1. Professor Johnny Jones was the presenter
2. The presentation is the lecture that he gives in the classroom.
3. The Center collaborated with African American Studies.

Feb. 28<sup>th</sup> – Jeff Johnson

1. The Center is collaborating with Student Publications and Student Services.
  2. At 4:30 p.m. Jeff Johnson will do a one-on-one in Student Publications.
  3. 6:00 p.m. Jeff Jonson will do his keynote speech “Who Will Lead The Next Social Movement?”
  4. 7:00 p.m. Jeff Johnson will do a Meet & Greet, as well as a book signing in the Center.
  5. Books will be available for purchase.
- Spring 2012 Programming Calendar (March-May)
    - Thursday, March 15: Hot Topic Series: Barbara Conrad Smith Film
      1. Barbara Conrad Smith was the first African American Woman to play a lead role in the Purcell Opera, *Dido and Aeneas*, at the University of Texas
      2. The Center will host this event along with African American Studies.
    - Tuesday, March 20: Hattie Walker Wilhoite Program
      1. 5 Students and 15 professional Staff will be honored at this year’s program.
      2. The WNDAACC Advisory Board are invited to attend.
    - March 19-29<sup>th</sup>: Purses and Pleasantries

1. The Center will collect new and slightly used handbags, beginning March 1<sup>st</sup> through March 16<sup>th</sup>.
  2. We encourage all to donate.
  3. March 19<sup>th</sup>-29<sup>th</sup> The Center will host a silent auction, where are purses will be up for bid.
  4. On March 22<sup>nd</sup>, at 1:00 p.m., the Center will host a Dress for Success day.
    - a) Dr. Lyle-Gonga will lecture on the proper business attire etiquette for the work place.
    - b) Jordan and Keyvia (AACC Students) will lecture on the proper student dress attire, during class time.
  5. March 29<sup>th</sup>: The Center will host a Tea Talk, from 11 a.m. until 2 p.m.
    - a) Guest speaker will talk about domestic violence and the purpose of the Clarksville Women's Shelter.
    - b) This is the last day for the silent auction. All proceeds will go to the Clarksville Women's Shelter.
    - c) Door prizes will be given away.
- April 12: Hot Topic Why Are All The Black Kids at APSU Sitting Together in the UC?
    1. This event will be in collaboration with African American Studies.
    2. Depending on the outcome of this hot topic series, will determine if a similar topic will be discussed in the Fall 2012 semester.
  - April 17: National Poetry Month
    1. Associate Dean of Students, at Brandeis University, Jamele Adams will lead a Peay Soup completion.
    2. Mr. Adams will meet with one APSU class.
    3. Do a presentation for University Task Force (Faculty/Staff and Student Diversity)
    4. Will judge the Peay Soup competition
    5. Will perform some of his work.
  - Thursday, May 3: African American Graduate Recognition Ceremony (Refer to Flyer)

1. The Center will expect greater participation from students this semester.
2. Dr. Murphy was concerned about how the Center will encourage more students to participate, and how to persuade students to submit information in a timelier manner.
  - a) The Center will participate in Grad. Finale on next week.
  - b) African American Students will receive a card, requesting their participation in the program.
  - c) Students will have the choice, of filling out the card and turning it in at the Finale, or submitting the card, by March 30<sup>th</sup>.
3. Stoles will be provided to all African American Graduating Seniors who participate.
4. The WNDAACC Advisory Board Committee are invited to attend.
5. Next year, the reception may move to a different venue. The Center may not be able to occupy the number expected.
- Fall 2011 Semester Report
  1. Report compiles what the Center has done for the Fall 2011 semester.
  2. Please view the attachment
- Suggestions for 2012-2012 programming; email to Henderson by Friday, March 20, 2012
- Questions/concerns/comments
- Dr. Murphy: How will we get more participation by African American Students enrollment?
  1. Jasmine Jones suggested that a program should be established, where African American Students are assigned to African American Alumni for mentoring.
  2. Henderson is willing to support and help with this program.

Please read attachments for the Spring 2012 Calendar, flyers, and Fall 2011 Semester Report.

**Wilbur N. Daniel African American Cultural Center Advisory Committee Meeting 10/13/2011:**

***Meeting was called to order at 1:30 p.m.***

**Attendees:**

***Henderson Hill***

***Jean Murphy***

***Sara Gotcher***

***Jasmine Jones***

***Kim Morrow***

***Kelvin Rutledge***

***Ashley White***

***Tonya Nwaneri***

2011-2012 Committee Members:

- Henderson Hill, Director, African American Cultural Center (ex officio, Chair)
- Jill Eichhorn, Faculty Representative
- Jean Murphy, Community Representative
- Sara Gotcher, Faculty Representative
- Sharon Johnson, Faculty Representative
- Jasmine Jones, Staff Representative
- Kim Morrow, Staff Representative
- Lawrence Vaughn, Community Representative
- Patrice Cheatham, Staff Representative
- Kelvin Rutledge, Student Representative
- Porsha Milan, Student Representative
- Ashley White, Student Representative

***Henderson spoke about the expectations of the AACC Staff. Graduate Assistants are treated as professional staff, for the experience and readiness for the professional world.***

***Henderson discusses how important it is to model and act like professionals.***

***The AACC staff is expected to meet and exceed the expectations of Austin Peay State University.***

- Staff:
  - Henderson Hill III, Director
  - Tonya Nwaneri, Administrative Assistant
  - Joseph Chatman III, Graduate Assistant
  - Julian Lewis, Graduate Assistant
  - Porsha Milan, Student-Worker
  - Dollaveese Wadley, Student-Worker
  - Bo Hunter, Student-Worker
  - De'Niqua Banks, Student-Worker
  - LeLann Evans, Student-Worker
  - Karisma Kelley, Student-Worker
  - Ashton Maltie, Scholarship Student-Worker
  - Kirby Ingram, Marketing and Social Media Intern

- Introductions & Question: *What one trait do you hope to not inherit from your parents?*
- Updates
  1. Renovations (Tour)

*The AACC staff is every excited about the new Center. Everything in the Center is new, except for the chairs.*

*4 new computers were added to the Center, for student use, as well as 4 additional laptops.*

*The Center has a new seating area, with a flat screen TV. The furniture in the seating area is liquid resistant to all liquids, including bleach. Students have shown concern about the black couch being replaced, but are starting to warm up to the new area.*

*Henderson showed his appreciation to Gamma Sigma Sigma Sorority for the assistance in reorganizing the Center, after the renovations, as well as thanked the SGA office, for allowing the AACC staff to utilize the SGA office space, during renovations.*

*The Lost Boys of Sudan Artwork was displayed Sept. 16<sup>th</sup> thru Sept. 25<sup>th</sup>. The Center purchased two masks and two photographs. Students, Faculty, and staff of APSU, as well as community members, also purchased artwork, from the Lost Boys Foundation of Nashville.*

*Miesha Arnold is an APSU Alumnus. The AACC purchased a painting that was created by Miesha, especially for the African American Cultural Center. This was the first time Miesha has sold a painting, and the AACC was the first to purchase artwork from her.*

*The Center purchased two paintings and a sculpture from Dr. James Mock, a former Professor/ Director, for Public Management/Study Abroad in Africa.*

2. Total number of TI-83 calculators for student check-out: 60
3. Total number of netbooks for student check-out: 11
4. Total number of stationary computers: 4
5. Total number of laptop computers (to be used in Center): 4

*The AACC continues to provide resources for APSU Students.  
Henderson is in the process of retrieving more netbooks, for APSU student use.*

6. Total number of library holdings: 1,042  
FYI: Please feel free to donate books, audio, visual, articles, and other resources  
*Kim Morrow has donated over 30 books to the AACC.*



*The AACC appreciates any donations to the Center, including books. Please put Henderson in contact with anyone who wishes to donate books to the Center.*

*Some books have been autographed by the author. As authors visit the APSU campus, the Center will request autographs from them.*

*Dr. Sara Gotcher inquired about how the media resources are indexed, and what books do the APSU community have access to.*

*The AACC website: <http://www.apsu.edu/aacc/library-0> has an index tab; the link has listings of all books, audio, visual, and other resources, on the web page. This list includes all books and audio availability.*

*Dr. Gotcher is looking for a copy of the DVD, "The Color Museum"*

*Dr. Murphy inquired about the AACC inventory for all artwork.*

*The Center's intern takes care of the multi-media for the AACC. She does a good job of taking photos of all artwork and adds the photos the AACC website.*

*The Center has the inventory list of most artwork, and the list can be found online.*

*The Center does not have all information for all donors, but if anyone has access to this information, please let Henderson know.*

*Dr. Murphy will email Henderson Mr. Brown's contact information. Mr. Brown is the artist, of one of the sculptures in the Center. This sculpture is a one of a kind art, and the Center looks forward to receiving more information about the artist, as well as the sculpture.*

*Henderson would like to have an appraiser to appraise all artwork, in the Center.*

- Programming Calendar (Provide each committee member with a copy)

1. Programming suggestions

*Dr. Gotcher will email Henderson information about Ameriville.*

*Ameriville is a company whose program centers around creative writing, theater, and dance.*

2. Tentatively 51 programs scheduled (Fall: 29; Spring: 22)

*This number will probably increase.*

*The Center continues programming, such as Peay Soup, but stretches programming across the board, to capture all APSU students, interest.*

*The traffic for the Lost Boys event was very good. Attendees included the APSU community as well as the Clarksville Community.*

*Anytime the Center can partner with departments, we will do so, as long as the program relates to the Center.*

*The Center collaborated with APSU's IT department, with Apple Training. Two trainings were held, for students and faculty and staff. Apple provided refreshments for both trainings.*

*The Center collaborated with the Honors Program, President's Emerging Leaders Program, Office of Undergraduate Studies, and College of Science and Mathematics, for the Science Research, Internship and Graduate School Symposium. Dr. Corey Reynolds and Dr. Adrienne Bratcher were the two scientists who participated in the symposium.*

*The Center is working with the Political Science Department as well as Career Services, for a panel discussion, that will be held on November 1<sup>st</sup>. This event is also in conjunction with Napier-Looby Bar Association (NLBA), and the Lawyers' Association for Women (LAW). Special guest panelists include Attorney Kim McMillan/Mayor of Clarksville, and Judge Camille McMullen (former APSU Student Government Association President). The panelists will discuss the process of Law School admissions, and potential opportunities in and outside of the courtroom.*

*On Wednesday, October 12<sup>th</sup>, the Center hosted a "How to Tie a Tie" event, for all APSU students. APSU Faculty and Staff, taught students how to tie business ties. The event purpose was to inform students on how to wear a tie, for professional interviews. Ties were donated by Men's Warehouse. There will be another Tie event in the Spring 2012 Semester.*

- Everyone compile a list of community and businesses to add to the Center's Supporter's List--- Bring to next meeting

*Think of people in the community who may want to support the Center. Please provide at next meeting.*

*Dr. Murphy sends out schedule of events for the AACC. We ask that all committee members to do so as well.*

- Scheduling meetings: Tonya

*Henderson would like to have 2 meetings each semester. Tonya will schedule the next meeting based on the committee member's availability. She will try to set a time, which works with everyone's schedule.*

- Questions/concerns/comments

*Jasmine Jones suggested that the Center along with the African American Alumni Association host a scholarship banquet. She would like to see more African American students recognized during the APSU Spring awards program.*

*Dr. Murphy informed the committee of the new photo ID law, in Tennessee. In order for anyone to vote, they are required to have a Federal or State ID present to vote. You can no longer use your student ID or employee ID, to vote. Dr. Murphy suggest that the Center assist with a campaign, to inform students about the new ID law.*

*An Alumni Chapter member of Alpha Phi Alpha has expressed interest to Henderson about a campaign to inform students of the new law as well.*

*Any organization, who would be interested in spreading the word to students, is welcome to use the Center, to hold the event.*

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*Dr. Murphy commended Henderson for the work he is doing at the AACC. Dr. Murphy expressed her appreciation, for the Center continuing to track the inventory for the Center.*

*Lunch and a gift of thanks were given to all Wilbur N. Daniel African American Advisory Board Committee members during the meeting.*

*Meeting adjourned at 1:30 p.m.*

**Wilbur N. Daniel African American Cultural Center Advisory Committee Meeting 12/06/2011:**

**Attendees:**

Patrice Cheatham  
Kelvin Rutledge  
Ashley White  
Dr. Jean Murphy  
Kim Morrow  
Porsha Milan  
Henderson Hill  
Jasmine Jones  
Sharon Johnson

1. Icebreaker: *If you won an all-expense paid trip for two weeks, where would you go?*

- Updates

- I. Programming:

- a) Some programming may change

- A. Scheduled this academic year (28) --- Fall 2011 (17) --- Spring 2012

- (9) --- Fall 2010

- B. Program attendees as of Fall (8/29/11-11/17/11)

- |                      |                    |                  |                             |                  |                  |
|----------------------|--------------------|------------------|-----------------------------|------------------|------------------|
| <u>1300</u> Students | <u>165</u> Faculty | <u>139</u> Staff | <u>18</u> Community Members | <u>55</u> Alumni | Other: <u>10</u> |
|----------------------|--------------------|------------------|-----------------------------|------------------|------------------|

- C. Collaborations: Office of Admissions, Information Technology, Counseling and Health Services," African American Studies, Sociology, The Lost Boys of Sudan Foundation-Nashville, Honors, President's Emerging Leaders Program (PELP), Housing/Residence Life & Dining Services, Alumni Relations and African American Alumni Association, Career Services, Political Science, Napier Looby Bar Associations and the Legal Association for Women-Nashville, Financial Aid, Student Life and Leadership, Hispanic Cultural Center, The Center of Excellence for the Creative Arts, Foy Fitness and Recreation, Student Affairs Services, Nashville CARES, The Child Learning Center

- a) The Center would like to continue collaborating with departments and community

- b) The Center would like to share the engagement of education and growth.

- . Thursday, Dec. 15, 2011 (19 participants): Present invitations, review draft program, and example stoles

- Thursday, May 3, 2012

- a) Jasmine Jones, Porsha Milan and Ashley White are on the program.

- b) Financial contributions were made by Alumni for stoles

- E. Spring 2012 Programming Calendar (Provide each committee member with an updated copy)

- 2. Center utilization: 2,933 sign-in occurrences between 8/29/11-11/23/11

- 1,027 sign-in for Fall 2010

- 3. Library holdings (inclusive of books, audio and visual resources, articles, etc.): 1, 053---

- FYI: Please feel free to donate books, audio, visual, articles, and other resources of any genre

- 4. Technology resources:

- Netbooks (23) --- Ordered 12 additional netbooks approved one time additional funds provided by the President's Office (to be checked out by students)

- Laptops (12) --- Received five donated laptop computers since last meeting from Belmont University/Clearwire Grant (to be checked out by students)

- Suggestions for Supporter's List for the Center
- Questions/concerns/comments

1. Facebook "friends" (822)
  2. Twitter followers (48)
- Financial Donations: Have received four this semester from alumni
  - Questions/Comments/Concerns/Etc.

## May 1, 2012 Advisory Committee Meeting Agenda

### Attendees:

Henderson Hill, Director, African American Cultural Center (ex officio, Chair),

Jean Murphy (Community Representative)

Sharon Johnson (Faculty Representative)

Jasmine Jones (Staff Representative)

Porsha Milan (Student Representative)

Question of the day: *What's your most memorable vacation?*

### • Updates

1. Technology requests: Dell Laptops (10), Dell Desktops for work area (6), TI-83 calculators for student checkout (60)
  - a) Henderson put in a TAF request to increase technology resources
  - b) The Center was not on the replacement cycle for the PCs, due to the PCs not purchased with TAF funds.
  - c) The new PCs will be purchased with TAF funding, and will be on the replacement cycle.
  - d) Henderson will know if the TAF request is approved after the 2011-2012 budget cycle ends.
2. Marvin Posey artwork donations (View)
  - a) Artwork was on display for the committee to review
  - b) Two pieces of artwork has been loaned to the Center from the APSU Library
  - c) Other artwork was donated by Posey's family.
  - d) The Center will create a Marvin Posey space, and host a reception and exhibit (possibly)
  - e) A suggestion was made to have community display any artwork that they may own by Marvin Posey.
  - f) The Center does have Certificates of Authenticity for all work.
  - g) Bill Persinger/APSU Public Relations, found a copy of an Alumni and Friends of Austin Peay State Magazine with artwork from Marvin Posey in the office.
  - h) The magazine has been donated to the Center.
  - i) Carol Clark/ Executive Assistant to the President, and Roy Gregory/Executive Director of University Advancement helped to secure the artwork donated by the Posey family
3. Art Inventory
  - a) The Center now has most artwork in inventory.
  - b) Each item has been tagged with an item number.
  - c) Each item is listed on the WNDACC's website.
  - d) Anyone can look at the descriptions
  - e) The Center's goal is to have all artwork and figurines inventoried.
  - f) Dr. Murphy discussed the importance of having all artwork, from the Center, inventoried.
4. Currently interviewed for both Graduate Assistant positions, and Social Media and Marketing Intern position (see job description)
  - a) The 2011-2012 Graduate Assistance will both graduate this summer.
  - b) Two Graduate Assistance have been selected for the 2012-2013 academic year.

- c) Sharon Johnson inquired about what she could do to inform students about GA positions that are available.
  - d) Henderson went over the expectations of a Graduate Assistant
    - 1. The position pays the GA's tuition and the GA will receive a stipend.
    - 2. GA's are expected to treat their position as a job and make this position their priority, after school work.
  - e) The Social Media and Marketing Internship position has been formulated, due to the number of student request for internships.
  - f) The Center participated in the Internship Fair, here at APSU (resumes were collected)
  - g) There is a GPA requirement to be an intern.
  - h) Any intern selected for this position will have a good portfolio to present in the future
  
- 5. The 2012-2013 Programming Calendar is available; <http://www.apsu.edu/aacc/calendar-events-0>
  - a) Details need to be added to the calendar
  - b) Last minute changes could be made as well.
  
- Spring 2012 African American Graduate Recognition Ceremony  
 Thursday, May 3 2012  
 Ceremony: 6-7:30 p.m. (Clement Auditorium)  
 Reception: 7:30-9:30 p.m. (Morgan University Center Ballroom)
  - a) Reception was moved to the UC Ballroom.
  - b) 50 students registered to participate in this semester's ceremony
  - c) Each participant were allowed 4 guests (50 participants+ 200 guest)
 50 students confirmed to participate--- Rehearsal is tonight at 5 p.m.
  - 1. Judge Camille McMullen, APSU Alumni and 1<sup>st</sup> African American SGA President/APSU will be keynote speaker for the Fall 2012 Graduate Recognition Ceremony.
  - 2. Judge McMullen is on the Spring 2012 Alumni and Friends of Austin Peay State University Magazine.
  
- African American Male Initiative Mentoring Pilot Program
  - a) VP of Student Affairs, Dr. Byrd, has asked Henderson to create mentoring program
  - b) Studies show that African American males have the lowest numbers of college graduates.
  - c) Henderson attended a few conferences and will use the information given to create the program.
  - d) Student Affairs have been very supportive.
  - e) The program will start Fall 2012
  
- Spring 2012 Programming (*excluding Spring 2012 African American Graduate Recognition Ceremony*)  
 Spring 2012: **14 Programs**
  - 1. Students- **703**
  - 2. Faculty- **28**
  - 3. Staff- **38**
  - 4. Alumni- **3**
  - 5. Community Members- **39**
  - 6. Other- **S**

- Center Utilization as of 4/30/12: 1712--- seeing a trend that our numbers are lower in the spring and higher in the fall
    - a) This is not from programming but for daily use of the Center
    - b) Committee member asked if the Center's student use could be tracked by student classification.
    - c) The Center is planning on using a scanning system, at programs and general use. This may be able to track the student classification.
    - d) Other Centers on campus have used the scanner for programming use.
  - Questions/Concerns/Comments/Suggestions
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Suggestions:

Sharon Johnson will send more information about the "Colored Motorist Green book".

Dr. Murphy recommended that the Center purchase a Collection of Race Films (Black Films)

Comments:

Dr. Murphy appreciates the work that the Center is doing©