



Executive Committee Meeting		
6/10/2022	8:35 a.m.	317 College Street, Clarksville, TN 37040
Meeting Type	Executive Committee	
Notetaker	Lenora Parks	
Attendees	Committee Members	Present (Y/N)
	Mr. Billy Atkins, Chair	Y
	Mr. Don Jenkins	Y
	Brig. Gen. Robin Mealer	Y
	University Personnel	
	Dr. Michael Licari, President	Y
	Dr. Carol Clark, Secretary to the Board	Y
	Ms. Dannelle Whiteside, Vice President for Legal Affairs & Organizational Strategy	Y (via Zoom)
Call to Order		
Discussion		
Trustee Atkins called the meeting to order at 8:35 a.m.		
Roll Call/Declaration of a Quorum		
Discussion		
Dr. Carol Clark, secretary to the board, called the roll.		
Trustee Atkins stated there was a quorum.		
Approval of Minutes		
Discussion		

Trustee Atkins stated that the minutes for the March 18, 2022, Executive Committee meeting were circulated in advance and asked if there were any corrections or additions to the minutes. There were none.

Conclusions	
-------------	--

Trustee Mealer moved to approve the minutes as written. Trustee Jenkins seconded the motion.

A voice vote was taken and carried unanimously with three trustees voting yes.

Action Item A - Consideration of Policy 1:001 Conflict of Interest

Discussion	
------------	--

Trustee Atkins introduced Ms. Dannelle Whiteside, vice president for the Division of Legal Affairs & Organizational Strategy, to present the proposed revisions to Policy 1:001 Conflict of Interest. Whiteside stated that the requested revision consists of the addition of Item F to Section VI of the policy so that it will read "F. Potential conflicts of interest shall be disclosed in a timely manner, and whenever possible, prior to engaging in a potential conflict of interest."

Conclusions	
-------------	--

Trustee Atkins moved that the committee approve the revisions to Policy 1:001 Conflict of Interest. Trustee Mealer seconded the motion.

Hearing no discussion, a voice vote was taken and the motion carried unanimously with three trustees voting yes.

Action Item B - Consideration of Policy 1:024 Board of Trustees Delegation of Authority

Discussion	
------------	--

Trustee Atkins introduced Mr. Mitch Robinson, vice president for the Division of Finance and Administration to provide information on the proposed revisions.

Robinson said that in the section of the policy titled "Delegation to the President," it is requested that the president's authorization spending level be increased from \$499,999.99 to \$999,999.99 for purchasing land, condemning land, erecting buildings and equipping buildings for the University.

Conclusions	
-------------	--

Trustee Atkins moved that the committee approve the revisions to Policy 1:024. Trustee Jenkins seconded the motion.

Trustee Mealer asked a question about the original limit.

Hearing no additional discussion, a voice vote was taken and the motion carried unanimously with three trustees voting yes.

Action Item C - Consideration of Amendment to Traffic and Parking Regulations Permanent Rule

Discussion

Trustee Atkins introduced Whiteside to provide information on the rule.

Whiteside explained that state entities are required to promulgate rules and regulations when the subject of those rules and regulations affects the rights of third parties, including traffic and parking. Since the original Traffic and Parking Regulations were promulgated, APSU has moved away from hanging tags to an electronic license plate permitting system. Therefore, amendments to the Traffic and Parking Regulations are required to clarify the current requirements.

Conclusions

Trustee Atkins moved that the committee approve the Traffic and Parking Regulations Permanent Rule, including authorizing the president and his designees to make any technical or minor corrections to this rule, including changes required by the Attorney General's Office or the Government Operations Committee after review.

Trustee Mealer seconded the motion.

Hearing no discussion, a roll call vote was taken was taken and the motion carried unanimously with three trustees voting yes.

Billy Atkins	Y
Don Jenkins	Y
Robin Mealer	Y

Action Item D - Consideration of the Use of Unmanned Aircraft Systems Permanent Rule

Discussion

Trustee Atkins introduced Whiteside to provide information on the rule.

Whiteside said state entities are required to promulgate rules and regulations when the subject of those rules and regulations affects the rights of third parties, including the use of drones on campus. This rule parallels the APSU policy previously put in place but revises it into a rule.

Conclusions							
<p>Trustee Atkins moved that the committee approve the Use of Unmanned Aircraft Systems Permanent Rule, including authorizing the president and his designees to make any technical or minor corrections to the rule, including changes required by the Attorney General's Office or the Government Operations Committee after review.</p> <p>Trustee Mealer seconded the motion.</p> <p>Hearing no discussion, a roll call vote was taken and the motion carried unanimously with three trustees voting yes.</p> <table border="1"> <tr> <td>Billy Atkins</td><td>Y</td></tr> <tr> <td>Don Jenkins</td><td>Y</td></tr> <tr> <td>Robin Mealer</td><td>Y</td></tr> </table>		Billy Atkins	Y	Don Jenkins	Y	Robin Mealer	Y
Billy Atkins	Y						
Don Jenkins	Y						
Robin Mealer	Y						
Action Item E - Consideration of the President's Performance Evaluation and Incentive for Fiscal Year 2021-2022							
Discussion							
<p>Trustee Atkins announced that President Licari asked to step out of the meeting before the board discussed this item. Trustee Atkins recognized Trustee Don Jenkins, who chaired the President's Evaluation Process, to report on the President's Performance Evaluation and Incentive for Fiscal Year 2021-2022.</p>							
Conclusions							
<p>Jenkins reported that as part of the president's performance evaluation, he reviewed input from campus and community members and heard many positive things about President Licari. He cited Licari's success in navigating the university through COVID; increases in enrollment numbers, retention and graduation rates; Licari's active participation in the community and with local, state and federal lawmakers; new academic programs; athletic championships; and a record-breaking year in both fundraising and external grants and contracts.</p> <p>Jenkins moved that the board award a 4% incentive, in the amount of \$13,800, to Licari for fiscal year 2021-2022.</p> <p>Trustee Mealer seconded the motion.</p> <p>Hearing no discussion, a voice vote was taken and the motion carried unanimously with three trustees voting yes.</p>							
Action Item F - Consideration of the President's Base Compensation for Fiscal Year 2022-2023							

Discussion	
Trustee Atkins recognized Trustee Jenkins, who reviewed a slide listing the compensation of all LGI presidents.	
Conclusions	
Trustee Jenkins moved to keep President Licari's salary in line with the median of the other LGI presidents by increasing his base salary to \$375,000 for fiscal year 2022-2023.	
Trustee Mealer seconded the motion.	
Hearing no discussion, a voice vote was taken and the motion carried unanimously with three trustees voting yes.	
Action Item G - Consideration of the President's Performance Evaluation and Incentive Plan for Fiscal Year 2022-2023	
Discussion	
Trustee Atkins recognized Trustee Jenkins for more information about this agenda item.	
Conclusions	
Trustee Jenkins moved that the Consideration of the President's Performance Evaluation and Incentive Plan for Fiscal Year 2022-2023 be deferred until the September meeting to allow time to develop a plan based on the University's new strategic plan.	
Trustee Mealer seconded the motion.	
Hearing no discussion, a voice vote was taken and the motion carried unanimously with three trustees voting yes.	
Adjourn	
Discussion	
Trustee Atkins moved to adjourn the Executive Committee meeting. Trustee Mealer seconded the motion.	
A voice vote was taken and carried unanimously with three trustees voting yes. The meeting adjourned at 8:50 a.m.	