
University Policy Committee Meeting

September 12, 2017 @ 2:00 p.m.

Browning Conference Room



Minutes

Attendees: Mitch Robinson, Frank Burns, Rex Gandy, Stephen Dominy, Derek van der Merwe, and McCartney Andrews (minutes)

Absent: Sherryl Byrd and Barry Jones

1. Approval of minutes from the August 8, 2017 meeting

Dominy made a motion to approve the university policy committee minutes from the August 8, 2017 meeting; Gandy seconded the motion. The committee approved the minutes.

Old Business – Second Reading:

2. Discrimination and Harassment Based on Protected Categories other than Sex – Complaint and Investigation Procedure 6:004

Van der Merwe made a motion to table the policy. Gandy seconded the motion. Robinson opened the policy up for discussion.

Discussion:

A discussion was held about why there are two discrimination policies. If discriminated against race then it is this policy but if gender then the other policy. It appears that we are not treating and investigating them equally. Title IX is being looked at by the Justice Department so this policy may change again.

Page 11, number 5 – who decides level of discrimination or harassment? Who is the investigator? Needs to be defined. What do you do when the investigator is accused? Also, if there is a designee for the investigator then it needs to state that.

Page 12, number 5 – respondent does not receive a copy of the complaint against them. How can you be accused of something and not know what you are being accused of?

What is the student policy and why can't they be the same? It seems the expectation and flow can be made the same for students and faculty/staff.

The committee would like to have Sheila come in to answer questions at the next meeting.

Committee Vote:

The committee approved the policy to be tabled until the next meeting.

New Business

3. Delegation of Authority for Approval and Execution of Contracts and Agreements 4:002

Gandy made a motion to table. Dominy seconded the motion. Robinson opened the policy up for discussion.

Discussion:

The policy statement and purpose need to be switched. Robinson asked for the committee to table the policy until further discussion can be had with the Procurement Office.

Committee Vote:

The committee approved the policy to be tabled until the next meeting.

4. Contracts 4:013

Robinson made a motion to table the policy. Dominy seconded the motion. Robinson opened the policy up for discussion.

Discussion:

The policy contains procedures and policy items. Robinson would like to have a discussion with Procurement to decide if the different types of contracts need to be in the policy or if they can be placed online.

On page 6 under approvals, B needs to be deleted all together. On page 8, question about workshop agreement and what this is.

Committee Vote:

The committee approved the policy to be tabled until the next meeting.

5. Purchasing 4:014

Dominy made a motion to approve the policy for first reading. Gandy seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee Vote:

The committee approved the policy for first reading.

6. Educational Expenses for APSU Employees 5:001

Gandy made a motion to approve the policy for first reading with change noted below. Van der Merwe seconded the motion. Robinson opened the policy up for discussion.

Discussion:

Change on page 6 is due to an audit and adds an exception to the policy. The examples from the statement on page 6 need to be deleted ("such as but not limited to, military transfer or illness").

Committee Vote:

The committee approved the policy for first reading.

7. Educational Assistance for Others Not Employed by the University 5:044

Van der Merwe made a motion to approve the policy for first reading. Gandy seconded the motion. Robinson opened the policy up for discussion.

Discussion:

On page 2, it needs to say Tennessee Board of Regents.

Committee Vote:

The committee approved the policy for first reading.

8. Misconduct, Discrimination, and Harassment Based on Sex (Including Pregnancy, Sexual Orientation, and Gender Identity/Expression) 6:001 (previously Sexual Violence and Stalking)

Van der Merwe made a motion to table the policy. Gandy seconded the motion. Robinson opened the policy up for discussion.

Discussion:

The committee would like for Sheila to be at the next meeting to discuss.

Committee Vote:

The committee approved the policy to be tabled.

9. Moving Allowance 5:009

Gandy made a motion to approve the policy for first reading with change noticed below. Van der Merwe seconded the motion. Robinson opened the policy up for discussion.

Discussion:

On page 2, regarding the moving expense being taxable income, it cost APSU more. A suggestion was made to reimburse actual cost or through the pay check that is taxable income. Both options would be added to the policy.

Committee Vote:

The committee approved the policy for first reading with the change being added.