
University Policy Committee Meeting 30.0

July 12, 2016 @ 2:00 p.m.

Academic Affairs Conference Room



Minutes

Attendees: Mitch Robinson, Sherryl Byrd, Derek van der Merwe, Rex Gandy, Ryan Honea, Ryan Millard, and Carrie Harris (minutes)

Absent: Tucker Brown

30.1 – Approval of minutes from the June 14, 2016 meeting 29.0

Van der Merwe made a motion to approve the university policy committee minutes 29.0 from the June 14, 2016 meeting; Honea seconded the motion.

Committee approved the minutes by a unanimous vote.

New Business/ First Reading:

30.2 – Foundation and University Private Scholarship Management Policy 3:029

Van der Merwe motioned to approve the policy on first reading, Honea seconded the motion. Robinson opened the policy up for discussion.

Discussion:

None

Committee Vote:

Committee approved this policy for first reading.

30.3 – TN e-Campus Participation 2:015

Gandy motioned to approve the policy on first reading. Van der Merwe seconded the motion. Robinson opened the policy up for discussion.

Discussion:

Gandy noted that we need to have a second reading on this before the middle of August. Robinson also mentioned there is another policy from Academics that needs to be reviewed for first and second readings before the middle of August and would be voted on via email.

Committee Vote:

Committee approved this policy for first reading.

30.4 –Travel Policy 4:106 Own Travel Policy

Gandy made a motion to approve the policy on first reading. Van der Merwe seconded the motion. Robinson opened up the policy for discussion.

Discussion:

Byrd asked if we wanted to be so specific with current per diem rates. She also thinks the policy is too long. She would like to take to her constituents for review. Robinson noted some changes he wished to make to the policy. On page 23, number 2a, he would like to change “The current rate is \$23” to “The reimbursement rate when using a courtesy vehicle is currently \$.23 a mile.” On page 26, Letter “C”, number 2 where it states “specific guidelines for travel groups”, we currently do not have any guidelines and he suggested possibly forming an ad hoc committee to set some guidelines. Gandy suggested to either set guidelines or remove the sentence from the policy. Jackie Struckmeyer will get in touch with MTSU and provide us with their current guidelines. TN Tech might be contacted as well. Student Liability waivers were also discussed and van der Merwe and Gandy think we should get waivers signed.

Committee vote:

Committee approved this policy for first reading with changes noted above.

New Business/First Reading-Rescind:

Gandy made a motion to vote on all of the policies at the same time. Honea seconded the motion. Robinson opened the policies up for discussion.

Discussion:

See below regarding Minors on Campus 3:032.

Committee vote:

Committee voted to rescind all of the policies except for 30.26- Minors on Campus 3:032

30.5 - Manuscript Preparation and Mailing 2:005

30.6 – Faculty Organizations 2:011

30.7 – Requests to Examine Dossiers 2:013

30.8 – Counseling Center Service Population 3:003

30.9 – Off-Campus Radio Stations Use of Facilities 3:009

30.10 – Off-Campus Speakers 3:015

30.11 – Student Affairs Council Constitution 3:018

30.12 – Hepatitis Policy 3:026

30.13 – Immunization Policy 3:027

30.14 – Law Enforcement and Security Personnel 4:004

30.15 – Athletic and Other Group travel 4:018

30.16 – Cellular Telephones and Stipends 4:031

30.17 – Email 4:036

30.18 – Academic Restrictions for Instructional Personnel 5:008

30.19 – Administrative Interns 5:011

30.20 – Research Associates 5:014

30.21 - Clearance Procedures for Academic Personnel 5:016

30.22 – Clearance Procedures for Administrative/Professional and Classified Personnel 5:025

30.23 – Immigration Reform and Control Act of 1986 5:033

30.24 – Leave Records 5:041

30.25 – Display of Announcements 99:009

30.26 – Minors on Campus 3:032

Discussion:

Byrd opened up the discussion to revise the policy instead of rescinding it. Kids should not be allowed in the classroom. Honea does not think we need a policy and that it should be up to the supervisor to manage within each area. Van der Merwe would like it to be revised to note that it is not allowed, if it disrupts the workplace. Honea thinks discipline should be included for violation of the policy. It was agreed that the responsible area should be Student Affairs. Robinson recommended forming a group consisting of representatives from Staff Senate, SGA, Faculty Senate, HR and Student Affairs to revise the policy. Honea seconded the motion.

Meeting adjourned at 3:00 p.m.

After the Meeting:

New Business - New Policy/First Reading

Substantive Change Policy 2:019

Approve = 6

Decline = 0

Further Discussion = 0

Committee approved policy for first reading.