University Policy Committee Meeting

November 13, 2020 @ 11:00 a.m.

Zoom Meeting

Minutes

Attendees: Mitch Robinson, Maria Cronley, Ron Bailey, Corey Harkey, Megan Mitchell, Christine Mathenge, Sheila Bryant, Carl Gerhold, Michael Kasitz, Olivia Herron, Benjie Harmon, David Sanchez, Anthony Roark, and Hannah Allen (minutes)

Absent: Eric Norman, Kito Aruh

1.   Approval of minutes from the October 13, 2020 meeting

Bailey motioned to approve the University policy minutes from the October 13 meeting; Cronley seconded the motion. The committee approved the minutes.

Old Business – Second Reading

2.   6:001 Equal Opportunity, Harassment, and Nondiscrimination Policy for all Faculty, Students, Staff, Applicants, and Third Parties

Bailey motioned to approve the policy for second reading and to be moved to the President for her approval. Harkey seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

3.   4:030 Connecting Network Extension Devices and Server Services to the Campus and Residence Network

Mitchell motioned to approve the policy for second reading and to be moved to the President for her approval. Bailey seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

4.   4:031 Identity Theft Prevention

Bailey motioned to approve the policy for second reading and to be moved to the President for her approval. Mitchell seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

5.   4:032 Stormwater Illicit Discharge Detection and Elimination Policy

Cronley motioned to approve the policy for second reading and to be moved to the President for her approval. Bailey seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

6.   4:036 APSU Sustainable Campus Fee

Cronley motioned to approve the policy for second reading and to be moved to the President for her approval. Bailey seconded the motion.

Discussion:

Robinson discussed the sustainable campus fee committee and how all recommendations for expenditures require approval from the President.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

7.   3:005 Student Academic Misconduct

Bailey motioned to approve the policy for second reading and to be moved to the President for her approval. Mitchell seconded the motion.

Discussion:

Harkey stated that the policy may come back around at a later date when the Student Code of Conduct rule and policy are changed.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

New Business – First Reading

8.   4:037 Study Abroad Financial Procedures

Bailey motioned to approve the policy for rescission. Harkey seconded the motion.

Discussion:

The content of the policy is procedures and not necessary for a policy. Harmon stated that there is another policy regarding study abroad housed in the Academic Affairs division. Harkey wants to make sure that this document as the written procedures remains located somewhere in the Finance office, and Harmon confirmed that it would be.

Committee Vote:

The committee approved the policy for rescission.

9.   4:038 Environmental, Health and Safety Policy

Bailey motioned to approve the policy for first reading and to be sent to second reading. Harkey seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

10.   4:039 Password Management

Bailey motioned to approve the policy for first reading and to be sent to second reading. Mitchell seconded the motion.

Discussion:

Robinson asked if multi-level authentication is covered in this policy. Sanchez said that the policy is specific to simple password management.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

11.   4:040 Personally Identifiable Information

Bailey motioned to approve the policy for first reading and to be sent to second reading. Mitchell seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

12.   4:041 Safeguarding Nonpublic Financial Information

Mitchell motioned to approve the policy for first reading and to be sent to second reading. Bailey seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

13.   5:027 Staff Salary Increases for Degree Attainment

Harkey motioned to table the policy. Cronley seconded the motion.

Discussion:

The change to the policy includes adding an end date to salary increase incentive so that future enrollment would not automatically result in a salary increase. Harkey asked if there are other ways to make the change. Robinson stated that APSU is the only institution of the LGIs that provides resources for people to obtain degrees in addition to salary increases upon degree attainment. Roark confirmed this statement was correct. A discussion followed on the salary increase budget and salary comparisons. Robinson discussed comparators each institution uses to develop a salary compensation plan. Mitchell asked for clarification of eligibility. Harkey stated anyone beginning a program after January 1, 2021, will not be eligible for a salary increase upon degree attainment. Roark discussed tracking and compiling data for people enrolled in a degree program prior to January 1, 2021.

Committee Vote:

The committee approved to table the policy.

Bailey motioned to adjourn. Harkey seconded the motion.

The meeting adjourned at 11:31 A.M.