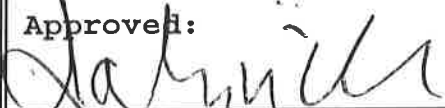


AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Policy Number: 1:010	Supersedes Policy Number: 1:010
Date: September 1, 1999	Dated: August 1, 1986
Subject: Contracts and Agreements Requiring Presidential Approval	
Initiating Authority: Vice President for Finance and Administration	TBR Policy/Guideline Reference: 1:03:02:10
Approved:  <div style="text-align: right;">President</div>	

General

All contracts and agreements requiring Presidential approval shall be forwarded to the Vice President for Finance and Administration for review before submission for Presidential approval. (The Vice President for Academic Affairs is authorized to sign Clinical Affiliation Agreements; the Vice President for Finance and Administration is authorized to sign Lease Agreements and Dual Services Agreements; the Vice President for Student Affairs is authorized to sign Use of Facility Agreements.) The Vice President for Finance and Administration will review each contract and agreement to ensure concurrence with Tennessee Board of Regents Policy No. 1:03:02:10, "Policy on Approval of Agreements."

The Vice President for Finance and Administration will forward contracts and agreements complying with the Tennessee Board of Regents policy to the President with recommendations concerning approval. Contracts and agreements not meeting the requirements of the Tennessee Board of Regents will be returned to the initiator for revision and resubmission to the Vice President for Finance and Administration.

Limitations

Applications for external grants and acceptance of external grants shall be subject to PPM 99:007, "Grant Proposals Preparation."