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## Board Meeting Minutes

Friday, September 16, 2022  
317 College Street, Clarksville, TN 37040

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### Call to Order

Trustee Atkins, board chair, called the meeting to order at 10:30 a.m.

### Roll Call/Declaration of Quorum

Dr. Carol Clark, secretary to the board, called the roll. Trustee Atkins stated there was a quorum.

Attendees:

Trustees

Trustee Billy Atkins  
Trustee Elaine Berg  
Trustee Katherine Johnson Cannata  
Trustee Olivia Hershey (non-voting)  
Trustee Don Jenkins  
Trustee Valencia May  
Trustee Keri McInnis  
Trustee Robin Mealer  
Trustee Mike O'Malley  
Trustee Phil Roe

University Personnel

Dr. Michael Licari, President  
Dr. Maria Cronley, Provost  
Dr. Carol Clark, Secretary to the Board  
Ms. Dannelle Whiteside, Vice President for  
Legal Affairs & Org. Strategy

### Adoption of Agenda

Trustee Atkins informed the board that there were items for consideration on the consent agenda and asked if the trustees wished to extract any items. They did not. Trustee Atkins moved for the adoption of the agenda as presented, including the consent agenda items. Trustee Jenkins seconded the motion. A voice vote was taken and carried unanimously with nine trustees voting yes.

### Approval of Minutes

Trustee Atkins stated that the minutes for the June 10, 2022, board meeting were circulated in advance and asked if there were any corrections or additions to the minutes. There were none. Trustee McInnis moved to approve the minutes as written. Trustee Cannata seconded the motion. A voice vote was taken and carried unanimously with nine trustees voting yes.

## **Campus Spotlight – Student Health and Wellness**

Trustee Atkins recognized President Licari to introduce Dr. Jo Baldwin, the director of student conduct and case management for the Division of Student Affairs, and David Davenport, the director of University Recreation. Baldwin's presentation on student counseling and health services summarized the nature of the counseling services available to students, characterized the university's capacity and addressed strategies on how best to connect students with providers. Additionally, current trends in student mental health were discussed, the top four being: depression, anxiety, stress and relationship issues. Baldwin presented the results of the 2019 National College Health Assessment (NCHA) and stated that APSU would again participate in the next NCHA scheduled for 2022.

Davenport spoke on the facilities and services available to students, faculty and staff at the Foy Fitness and Recreation Center.

Trustee Mealer asked if all services were available to the faculty and staff in addition to the students. Baldwin and Davenport answered that all services are available to faculty and staff except for the counseling center, which is exclusively for students.

Trustee May inquired if a new-student questionnaire or another type of initial mental health assessment was being administered to freshmen. Baldwin replied that every student who visits the counseling center undergoes an initial screening to determine risk. The student body at large is not administered an initial assessment. This is considered a part of the NCHA, which is completed every two years.

Trustee McInnis asked a clarifying question on staff organization.

Trustee Roe noted the rising suicide rates across the population and expressed his gratitude for the important work of the health and wellness team.

Trustee Cannata asked if students are required to take either a life skills or healthy living habits class. Baldwin answered that all freshmen are required to take APSU 1000 where these topics are covered.

Trustee Hershey asked by what means student desires and requirements were captured. Baldwin responded that the NCHA was their primary means.

Trustee Atkins expressed his gratitude to Baldwin and Davenport for the essential services they provide to the university community.

## **Action Items**

### **A. Academic Affairs Committee Report and Recommendations**

Trustee May reported on the actions of the Academic Affairs Committee at the September 16 meeting.

The committee approved the minutes of the June 10, 2022, meeting. The committee considered and approved one action item requiring consideration of the board:

- Tenure upon appointment: Dr. Buzz Hoon, dean of the College of Arts and Letters

The committee reviewed three information items presented by Dr. Maria Conley, provost:

- Degree and Certificate Awards by Type and Academic Year
- Program Productivity Report
- Preliminary Fall Census Enrollment

**i. Tenure Upon Appointment – Dr. Buzz Hoon**

By direction of the Academic Affairs Committee, Trustee May moved to approve tenure upon appointment of Dr. Buzz Hoon. A voice vote was taken and carried unanimously with nine trustees voting yes.

**B. Audit Committee Report and Recommendations**

Trustee Mealer reported on the actions of the Audit Committee at the September 16 meeting.

The committee approved the minutes of the June 10, 2022, meeting. The committee considered and approved one action item:

- Internal Audit Salaries and Budget FY2023

The committee received presentations on the following informational items:

- Internal Audit Reports released between May 11, 2022, and August 16, 2022, with a list of outstanding audit recommendations
- Results of Recent Quality Assurance Review
- Office of Internal Audit FY2022 Annual Report
- Overview of Recently Completed External Reviews

**C. Business and Finance Committee Report and Recommendations**

Trustee Jenkins reported on the actions of the Business and Finance Committee at the September 16 meeting.

The committee approved the minutes of the June 10, 2022, meeting. There were no action or information items on the agenda.

**D. Executive Committee Report and Recommendations**

Trustee Atkins reported on the actions of the Executive Committee at the September 16 meeting.

The committee approved the minutes of the June 10, 2022, meeting. The committee considered and approved one action item which was approved on the board's consent agenda:

- Consideration of Revisions to Policy 1:024 Board of Trustees Delegation of Authority

The committee reviewed and approved three action items requiring consideration of the board:

- Consideration of the Institutional Mission Profile Statement
- Consideration of the President's Performance Evaluation and Incentive Plan for Fiscal Year 2022-2023
- Election of Board Officers

**i. Consideration of the Institutional Mission Profile Statement**

By direction of the Executive Committee, Trustee Atkins moved to approve the Institutional Mission Profile Statement. Hearing no discussion, a roll call vote was taken and the motion carried unanimously with nine trustees voting yes:

Trustee Billy Atkins:	Yes
Trustee Elaine Berg:	Yes
Trustee Katherine Cannata:	Yes
Trustee Olivia Hershey:	Non-voting member
Trustee Don Jenkins:	Yes
Trustee Valencia May:	Yes
Trustee Keri McInnis:	Yes
Trustee Robin Mealer:	Yes
Trustee Mike O'Malley:	Yes
Trustee Phil Roe:	Yes

**ii. Consideration of the President's Performance Evaluation and Incentive Plan for Fiscal Year 2022-2023**

By direction of the Executive Committee, Trustee Atkins moved to address this item at the December 2, 2022, meeting. Hearing no discussion, a voice vote was taken and carried unanimously with nine trustees voting yes.

**iii. Election of Board Officers**

Trustee Atkins reminded the board of his previous notice of resignation from the position of board chair effective at the conclusion of the meeting and the subsequent requirement to elect a new chair to serve the remainder of the current term.

- a. By direction of the Executive Committee, Trustee Atkins forwarded the nomination of Trustee Jenkins for appointment as board chair. Hearing no other nominations, Trustee Atkins moved to appoint Trustee Jenkins to serve as board chair for a two-year term {later struck, then re-nominated for the remainder of the term only}. Trustee Roe seconded the motion. Hearing no discussion, a voice vote was taken and carried unanimously with nine trustees voting to appoint Trustee Jenkins as board chair.

After a procedural error was noted, Trustee McInnis moved to strike the original motion and then re-nominated Don Jenkins to fill the remaining term of the chair. Trustee Mealer seconded the motion. Hearing no further discussion, a voice vote was taken and carried unanimously with nine trustees voting to appoint Trustee Jenkins as board chair.

- b. By direction of the Executive Committee, Trustee Atkins forwarded the nomination of Trustee O'Malley for appointment as vice chair. Hearing no other nominations, Trustee Atkins moved to appoint Trustee O'Malley to serve as board vice chair for a two-year term {later struck, then re-nominated for the remainder of the term only}. Trustee May seconded the motion. Hearing no discussion, a voice vote was taken and carried unanimously with nine trustees voting to appoint Trustee O'Malley as board vice chair.

After a procedural error was noted, Trustee McInnis moved to strike the original motion and then re-nominated Mile O'Malley to fill the remaining term of the vice chair. Trustee Mealer seconded the motion. Hearing no further discussion, a voice vote was taken and carried unanimously with nine trustees voting to appoint Trustee O'Malley as board vice chair.

## **E. Student Affairs Committee Report and Recommendations**

Trustee McInnis reported on the actions of the Student Affairs Committee at the September 16 meeting.

The committee approved the minutes of the June 10, 2022, meeting. The committee reviewed and approved one action item requiring consideration of the board:

### **i. Consideration of Revisions to the Student Trustee Selection Process**

By direction of the Student Affairs Committee, Trustee McInnis moved to revise the student trustee selection process as presented. A voice vote was taken and carried unanimously with nine trustees voting yes.

## **Information Items**

### **A. SACSCOC Decennial Reaffirmation Overview**

Trustee Atkins recognized Dr. Tucker Brown, senior vice provost and associate vice president for Academic Affairs, to provide a SACSCOC overview.

Brown confirmed APSU is in the process of seeking decennial reaffirmation from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the entity that has accredited APSU since 1947. Brown explained that the accreditation process and timeline that began in April of 2022 will culminate with an on-site Reaffirmation Committee Visit in April 2024.

Brown discussed several key standards considered by SACSCOC: Principle of Integrity, Institutional Mission, Mission Review, Governing Board Characteristics, Board/Administrative Distinction, CEO Evaluation/Selection, Conflict of Interest, Board Dismissal, External Influence and Financial Documents.

Cronley stated additional SACSCOC information is available on request.

### **B. Health Professions Building Update**

Trustee Atkins recognized Marc Brunner, director of Capital Planning, Design & Construction, to provide an update on the health professions building.

Brunner provided a review of the project timeline and concluded by discussing the building orientation on campus and planned space utilization.

### **C. President's Report and Interim Items**

Trustee Atkins recognized President Michael Licari to give the president's report to the board.

Licari announced several upcoming alumni and homecoming activities. He also discussed other significant events like the F. Evans Harvill Quad unveiling, the Veterans Reconnect Summit, the Maynard Family Athletics Complex Celebration and the opening of the Morton Family Track.

Licari identified enrollment challenges throughout the state due to economic pressures for potential students coupled with the attractive job market for high school graduates. He emphasized that a college education – and one from Austin Peay – is a wise and affordable investment. In response to the current enrollment environment, Licari has created an enrollment task force to generate new ideas and ensure an ongoing, coordinated effort to recruit new students. This task force is comprised of members from admissions, financial aid, marketing, housing, the APSU Center at Fort Campbell and the athletic department.

Licari highlighted several significant recent successes at the university. First, the Tennessee Higher Education Commission awarded the university a \$200,000 grant to research how to better support veterans in their pursuit of a college education. Second, Accreditation Board for Engineering and Technology accreditation was awarded to several bachelor's degree programs (Engineering Physics, Computer Information Systems, Computer Information Technology and Computer Science). Third, APSU Campus Police earned first place in the "University Police" category at the Tennessee Highway Safety Office Law Enforcement Challenge. Finally, the university graduated its first cohort from the nationally recognized Grow Your Own teacher residency program.

Licari made a special presentation to Trustee Atkins in appreciation of his service as board chair. Several board members also thanked Trustee Atkins for his work as chair.

Licari noted that the trustees' meeting materials included reports on state building commission actions and the contracts and agreements that had occurred since the last board meeting.

### **Adjournment**

Trustee Atkins stated the next board meeting will take place on December 2, 2022, and moved to adjourn the board meeting. Trustee Cannata seconded the motion. A voice vote was taken and carried unanimously with nine trustees voting yes. The meeting adjourned at 11:37 a.m.

