



Business and Finance Committee Meeting Agenda

Austin Peay State University

317 College Street

Clarksville, TN 37040

November 30, 2017

Call to Order

Roll Call/Declaration of Quorum

Action Items

- A. Consideration of the October Revised Budget for Fiscal Year 2017-2018
- B. Consideration of Campus Facilities Master Plan
- C. Consideration of Campus Property Acquisitions
- D. Consideration of Institutional Refunds Rule
- E. Consideration of Use of University Property Rule
- F. Consideration of Classifying Students In-State and Out-of-State Rule

Information Items

- A. Review THEC Recommendations

Adjourn



**Agenda Item: A.**

**Date:** November 30, 2017

**Subject:** Approval of the October Revised Budget for Fiscal Year 2017-18

**Action Recommended:** Approval by Roll Call Vote

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**Background Information:**

Board Policy 1:022 *Budget Principles and Control* recognizes budgeting as the process whereby the plans of the University are translated into an itemized, authorized, and systematic plan of operation, expressed in dollars, for a given period. This policy also recognizes that a budget is a plan and that circumstances may necessitate revisions or changes to the original plan from time to time. In view of this, the University submits detailed budgets for approval three times each fiscal year.

The Board will consider the October 2017 revisions to the 2017-2018 budget for the University. The original budget for fiscal year 2017-2018 was developed by the University in the spring of 2017 and was submitted to TBR in May 2017. As such, this budget included a variety of estimates. The University's budget submission was the basis for the Board's May 2017 approval of the initial FY 2017-2018 operating budget (the "Proposed Budget"). The October Revised Budget is based on more recent information, including recognition of the impact of fall enrollment, and includes the effect of revisions from the approved Proposed Budget.

**Proposed Implementation Date:** October 2017

**Item Details:** See attached.



**Austin Peay State University**  
**Comparison of Proposed Budget and Revised Budget**  
**Fiscal Year 2017-2018**

**Revenues**

<b>Education and General</b>	<b>Proposed Budget</b>	<b>Revised Budget</b>
Tuition and Fees	\$ 81,044,800	\$ 82,399,400
State Appropriations	43,695,500	44,621,700
Grants and Contracts (IDC)	150,000	225,000
Sales and Services of Other Activities	6,657,700	7,096,900
Other Sources	313,700	384,700
<b>Auxiliary Enterprises</b>		
Sales & Services of Auxiliary Enterprises	13,421,000	13,463,000
<b>Total Revenues</b>	<b>\$ 145,282,700</b>	<b>\$ 148,190,700</b>

**Expenditures and Transfers by Function**

<b>Education and General</b>	<b>Proposed Budget</b>	<b>Revised Budget</b>
Instruction	\$ 59,584,600	\$ 61,145,500
Research	556,400	648,800
Public Service	343,300	396,700
Academic Support	9,505,200	9,260,400
Student Services	25,612,500	22,419,300
Institutional Support	11,763,900	12,453,700
Operation and Maintenance of Plant	14,165,900	14,181,200
Scholarships and Fellowships	7,044,900	11,237,700
<u>Transfers</u>		
Principal and Interest	3,450,000	2,800,000
Renewal and Replacement	235,000	235,000
Other Funds	(400,000)	296,400
<b>Auxiliary Enterprises</b>		
Expenditures	6,951,900	6,998,600
<u>Transfers</u>		
Principal and Interest	4,488,500	4,488,500
Renewal and Replacement	1,580,600	1,575,900
Other Funds	400,000	400,000
<b>Total Expenses</b>	<b>\$ 145,282,700</b>	<b>\$ 148,537,700</b>

**Expenditures and Transfers by Natural Classification**

<b>Education and General</b>	<b>Proposed Budget</b>	<b>Revised Budget</b>
Salaries	\$ 66,873,800	\$ 67,254,100
Employee Benefits	26,324,200	27,632,300
Operating Expenses	35,378,700	36,856,900
Transfers	3,285,000	3,331,400
<b>Auxiliary Enterprises</b>		
Salaries	1,524,500	1,556,100
Employee Benefits	415,300	418,200
Operating Expenses	5,012,100	5,024,300
Transfers	6,469,100	6,464,400
<b>Total Expenses</b>	<b>\$ 145,282,700</b>	<b>\$ 148,537,700</b>



**Agenda Item:** B.

**Date:** November 30, 2017

**Subject:** Approval of Campus Facilities Master Plan

**Action Recommended:** Approval by Roll Call Vote

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**Background Information:**

This is the final briefing on the Campus Facilities Master Plan update. The previous master plan was completed by Dober Lidsky Mathey and approved by the State Building Commission in 2013. APSU has engaged their services again in order to reflect new campus priorities and the acquisition of over ten acres to the Clarksville campus footprint.

**Proposed Implementation Date:** Spring 2018

**Item Details:**

The Board received an update on the Mater Plan at September 15, 2017 Board meeting. This is the presentation of the completed Master Plan.



Revised 2017  
**CAMPUS PLAN**



**AP** **Austin Peay**  
State University







Revised 2017  
**CAMPUS PLAN**



**AP** Austin Peay  
State University





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# Section One

## EXECUTIVE SUMMARY



# Section One

## EXECUTIVE SUMMARY

This campus plan is an update to the original campus plan that was prepared in 2013. It reflects the change in land ownership, the direction set by a new president and administration, and the development of a University Strategic Plan.



### 2015 – 2025 Vision Statement

APSU’s vision is to create a collaborative, integrative learning community, instilling in students habits of critical inquiry as they gain knowledge, skills and values for life and work in a global society.

The Strategic Plan has been instrumental in guiding the discussions and direction of this revised campus plan. Input from the many APSU constituents who have participated in the planning process is reflected in the plan. The plan provides a framework for decision making that includes descriptions of context, land use, building use, topography, pedestrian and vehicular circulation and parking, landscape, campus design, development constraints and opportunities, and sequence.

Please refer to **Drawing 1.1: Concept Plan** on page 5. The Campus Plan described in this report is summarized here by brief descriptions of key proposed projects listed by location and not in any priority.

**Drawing 1.1 Site Number Key**

- A. Construct a Health Professions Building on Eighth Street north of Maynard Mathematics and Computer Science building. The Health Professions building will consolidate the School of Nursing, the departments of Allied Health, Psychological Science and Counseling, the offices for Health and Human Performance, and Social Work. The building will also provide active learning classrooms and collaborative learning spaces.
- B. Upon completion and occupancy, the Health Professions Building will free-up space in four buildings: McCord, Sundquist Science, Clement, and Dunn—a total of 35,000 net assignable square feet. Adjacent academic departments will, if needed, expand into the vacant space that will be renovated to meet their needs.
- C. Expand and renovate the Woodward Library to reflect the changing nature of collegiate libraries and to be a more student-centered resource including various venues and formal and informal small group work areas and collaboration spaces. The Student Success Center can be combined with the expanded library.

The Student Success Center provides peer tutoring, community tutoring, the Writing Center for individual assistance with any paper for any class, and various workshops and structured learning assistance. This academic resource should be centrally located—integrated with the library would be ideal. Two other possible locations to consider, both also centrally located: the proposed general purpose academic classroom building and the vacated space in the Harvill Bookstore building.

- D. It is clear that APSU is at classroom capacity and as enrollment increases, the situation will only worsen. Construct a general purpose academic building with various classrooms, informal student collaboration spaces and support. Depending on the timing for this building, the Student Success Center might be incorporated in this academic building instead of the expanded library. Demolish Marks, an inappropriate support building in poor condition. Middle College, in Marks, could relocate to the new Academic Building or in space vacated by the departments moving into the Health Professions Building.
- E. Reserve a large site across College Street adjacent to the campus for a mixed-use development to be created as a possible public private partnership (P3). This significant site located at the edge of the Clarksville city center, adjacent to the campus, will create a connection between the two.
- F. The Harvill Bookstore building will become vacant when the bookstore relocates across College Street to the corner of College and 4th streets. There are a number of options for the reuse of this strategically located building: dining (the building was once the dining hall), post office, lounge, offices for dining services, the Honors program, or the Student Success Center. The building is right in the heart of the University—the focus of Student Life.
- G. If the University continues to grow its enrollment as it has in the recent past, an assessment of APSU’s student housing and dining resource should be conducted to help the University make a rational plan for moving forward. This assessment is particularly important given the possibility of a P3 development across College Street.

A critical evaluation of student dining and a careful review of the various venues presently in operation on campus should be part of this assessment. There are seven venues available on campus, including the cafeteria and food court in Morgan, Sundquist, Subway, Terrace, Starbucks, and the Foy Center. Only after a careful housing/dining study, can the University make a rational, data-driven choice and avoid an ad hoc decision. It is recommended that a focused housing and student life master plan be developed.

- H. Expand surface parking throughout the campus on existing lots through minor adjustments to the sites and through careful redesign and restriping to improve capacity. No longer cutting edge are pay-by-phone apps for metered parking on campus. Although it is not needed now, at some point in the future, when enrollment targets are met, the University will need to decide whether to pursue the creation of a parking structure. One of several existing parking lots could become the site of a structure that has the capacity of 250 to 500 cars. In the meantime,

parking across College Street, and parking on select streets such as Marion and Drane will meet the needs.

- I. Pedestrian circulation improvements include transforming Browning Drive and portions of Henry street from vehicular to pedestrian use while emergency and service vehicles will still have access. Closing both to traffic will create a truly pedestrian zone in the core of the campus. Closing Henry Street creates an opportunity to fully incorporate the new Art and Design building, the Trahern building, and the associated green space with the campus core.
- J. Marion Street improvements include widening the pedestrian pathways, adding street trees, and landscaped beds. As a city street, any improvements will require approval from the city of Clarksville.
- K. Expand the Winfield Dunn Center to include a practice gymnasium. Complete the Baseball Park that has been recently planned and designed.
- L. Expand the Foy Fitness Center to provide additional venues for recreation and clubs.
- M. Develop traffic calming initiatives along College and Marion streets in coordination with the city of Clarksville. The intersection of 4th and College should also be redesigned to improve pedestrian safety and eliminate vehicular conflicts. As a City street, this too, will require coordination with the city of Clarksville.
- N. A critical question to consider as the campus expands southward is how will the University overcome the barrier of College Street in its current form? As the University grows in response to its Strategic Plan, College Street will not only be a major city street but a campus street as well. Four options of varying complexity have been created to address the challenge at the intersection of College Street and University Avenue.

The least complex approach would be to improve the existing pedestrian crossings at the intersection of College and University. Travel lanes for vehicular traffic would be narrowed to 10 feet in width to encourage slower travel speeds. Landscaped pedestrian refuges would provide a safe location to rest for individuals with mobility issues. Sidewalks and bicycle lanes will provide improved accommodations over the current design. Brick paving can be utilized to communicate the unique nature of the space.

Another options is an elevated Square Crosswalk that utilizes separated bridges to eliminate conflicts between pedestrians and vehicles. Bridges are accessed by towers containing stairwells and elevators for individuals with mobility issues. A related option is an elevated circular crosswalk which eliminates one tower. The remaining tower, located in the historic quad, doubles as a clock tower adding a focal point to the unique character of the space.



Drawing 1.1:  
CONCEPT PLAN



CONCEPT  
CAMPUS PLAN 2017

- A New Health Professions Building
- B Renovate Vacated Space for Academic Departments
- C Renovate/Expand Woodward Library
- D New General Academic Building
- E Reserve Site for Mixed Use Development Possibly a Public/Private Partnership
- F New Student Life Venue in renovated Harvill
- G Student Housing/Dining Study should be launched
- H Expand Surface Parking throughout Campus
- I Make Browning Drive and a portion of Henry Street Pedestrian
- J Marion Street Improvements, Landscaping
- K Expand Winfield Dunn Center, construct Baseball Facility
- L Expand Recreation at the Foy Fitness Center
- M Campus Gateways and Street Calming
- N Redesign the crossing at College & University to improve visibility and safety







# Section Two

BACKGROUND

PLANNING PROCESS

MISSION, VISION, AND PRIORITIES

CAMPUS ANALYSIS

- Topography
- Predominant Use
- Pedestrian Circulation
- Parking and Vehicular Circulation
- Students in Residence
- Campus Landscape

CLASSROOM USAGE

OFFICES

PEER COMPARISONS

PROJECTIONS

UNIVERSITY PROPERTY - POTENTIAL AND OPPORTUNISTIC LAND ACQUISITION



## Section Two

### BACKGROUND

Austin Peay State University (APSU) is located in Clarksville, Tennessee. The school is named after former Tennessee Governor Austin Peay. Austin Peay is a four-year public university offering over 56 majors and 63 different concentrations. Austin Peay State University also owns and leases satellite facilities for the Austin Peay Center at Ft. Campbell located in Ft. Campbell, Kentucky.

The University began as Austin Peay Normal School when it was created as a two-year junior college and teacher-training institution by Act of the General Assembly of 1927, and named in honor of Governor Austin Peay. Limited in purposes and resources initially, the school gradually grew in stature over the years to take its place among the colleges and universities under the control of the State Board of Education.

In 1939 the State Board of Education authorized the school to inaugurate a curriculum leading to the Bachelor of Science degree. By Act of the Tennessee Legislature of February 4, 1943, the name of the school was changed to Austin Peay State College. In 1951 the State Board authorized the College to confer the Bachelor of Arts degree and, in 1952, to offer graduate study leading to the degree of Master of Arts in Education. The State Board of Education conferred university status on the College in 1966 and in 1967 the State Board of Education authorized the University to confer the Master of Arts and the Master of Science degrees. The following year associate degrees were approved.

The State Board of Education relinquished its governance of higher education institutions to the Tennessee State Board of Regents (TBR) in 1972, and in 1974 the TBR authorized the Bachelor of Fine Arts and the Education Specialist Degrees. The Bachelor of Business Administration degree was approved as a replacement for traditional B.A. and B.S. degrees in various fields of business and the Bachelor of Science in Nursing degree was approved in 1979. The TBR approved the Master of Music degree and Master of Arts in Education in 1983, and in 2001 authorized the Bachelor of Professional Studies.

An extension of Austin Peay State University’s main campus is located at Fort Campbell, Kentucky, known as the Austin Peay Center at Fort Campbell.

In December 2015, Governor Bill Haslam announced plans to change the state’s public higher education system by creating independent governing boards of trustees for the six universities currently managed by the Tennessee Board of Regents. Each of the universities would have their own local boards and be able to set tuition rates, approve budgets

and set priorities independently. TBR would continue to manage the state’s network of community colleges and technical institutions. This revised campus plan is the first for APSU under this new governance.

### PLANNING PROCESS

The planning process at Austin Peay State University involved many stakeholders in open meetings, department meetings, and one-on-one meetings.

The project’s primary consultant was DOBER LIDSKY MATHEY (DLM). Landscape, open space, circulation, and storm water analysis were addressed by Lose & Associates, Inc.

There were five steps, which are described graphically in Diagram 2.1. The foundation for the planning was an understanding of the University’s mission and vision. Preliminary assumptions were identified based on these factors.

The first step was a review of the University’s mission and the articulation of planning assumptions. Projected changes in enrollment, staffing, and curriculum were factored into the planning. One key factor is the target for enrollment growth: 15,000 head count, which translates to 11,750 full time equivalent (FTE) students. The 15,000 student target includes various categories of students, including online students and dual enrollment students who aren’t physically present on campus and will not have an impact on the facilities, operations, and services that “on the ground” students will have. The target for the number of students who will be physically present on campus is 12,400 head count and 8,960 FTE students.

Concurrently, an assessment and analysis of the campus was conducted for both site and buildings and of the environs. The University provided a campus base map that indicated paths, streets, topography, building locations, and University-owned property. The base map is an essential tool for campus planning and should be kept up-to-date as plans are implemented.

Diagram 2.1





Facility needs were then defined and alternative concept plans developed. The Campus Plan is a synthesis of the various concept plans that were explored.

There were two main committees that guided the campus plan: an Executive Committee and an Advisory Committee. In addition, four task forces were created to focus on specific areas of need at the University including Learning Spaces, Parking, Student Residences and Dining, and Athletics and Recreation. Meetings were held with deans, faculty, staff, and students. The membership of the two committees were:

- **Executive Committee**
  - Alisa White / President
  - Rex Gandy / Provost and Vice President for Academic Affairs
  - Mitch Robinson / Vice President for Finance and Administration
  - Sherryl Byrd / Vice President for Student Affairs
  - Derek van der Merwe / Vice President for Advancement, Communication & Strategic Initiatives
  - Danelle Whiteside / General Counsel and Secretary to The Board
  - Carol Clark / Executive Assistant to the President for Community and Government Relations
  - Ryan Ivey / Athletic Director
  - Tucker Brown / Faculty Senate President
  - Ryan Millard / Staff Senate President
  - Ryan Honea / Student Government Association President
- **Advisory Committee**
  - Marc Brunner / Director of University Design & Construction
  - Lynne Crosby / Vice Provost / Associate Vice President for Academic Affairs
  - David Denton / Dean of the College of Behavioral & Health Services
  - Carlette Hardin / Dean of the College of Education
  - Tom Hutchins / Director of Physical Plant Operations
  - Joe Mills / Assistant Vice President of Student Affairs / Director of Housing, Residential Life, and Dining Services
  - Judy Molnar / Associate Vice President for Information Technology
  - Charles Moses / Interim Dean of the College of Business
  - Cindy Taylor / Interim Executive Director of the APSU Center at Fort Campbell
  - Jaime Taylor / Dean of the College of Science & Mathematics
  - Dixie Webb / Dean of College of Arts & Letters

MISSION, VISION, AND PRIORITIES

Underlying all campus planning is an institution’s mission, vision for the future, and stated values. APSU’s mission is to provide opportunities that support regional needs.

APSU Mission Statement

“Austin Peay State University is a comprehensive university committed to raising the educational attainment of the citizenry, developing programs and services that address regional needs, and providing collaborative opportunities that connect university expertise with private and public resources. Collectively, these endeavors contribute significantly to the intellectual, economic, social, physical, and cultural development of the region. APSU prepares students to be engaged and productive citizens, while recognizing that society and the market place require global awareness and continuous learning. This mission will be accomplished by:

- Offering undergraduate, graduate, and student support programs designed to promote critical thinking, communication skills, creativity, and leadership;
- Expanding access opportunities and services to traditional and nontraditional students, including the use of multiple delivery systems, flexible scheduling, and satellite locations;
- Promoting equal access, diversity, an appreciation of all cultures, and respect for all persons;
- Serving the military community at Fort Campbell through complete academic programs;
- Providing academic services that support student persistence to graduation;
- Fostering a positive campus environment that encourages active participation in university life; and
- Developing programs (credit and noncredit), conducting research, and providing services that contribute significantly to the quality of life, learning, and workforce development needs of the region.”

The University’s vision focuses on interdisciplinary teaching and learning to gain the tools needed for living in a global economy.

Vision Statement

“APSU’s vision is to create a collaborative, integrative learning community, instilling in students habits of critical inquiry as they gain knowledge, skills, and values for life and work in a global society.”

To achieve the APSU’s vision, the University 2015-2025 Strategic Plan focuses on five strategic goals:

- Grow Enrollment – as stated earlier, the target is 15,000 student head count.
- Enhance Student Success: Retention, completion, and workforce preparedness
- Sustainability
- Expand Diversity
- Communication, Branding, and Strategic Planning

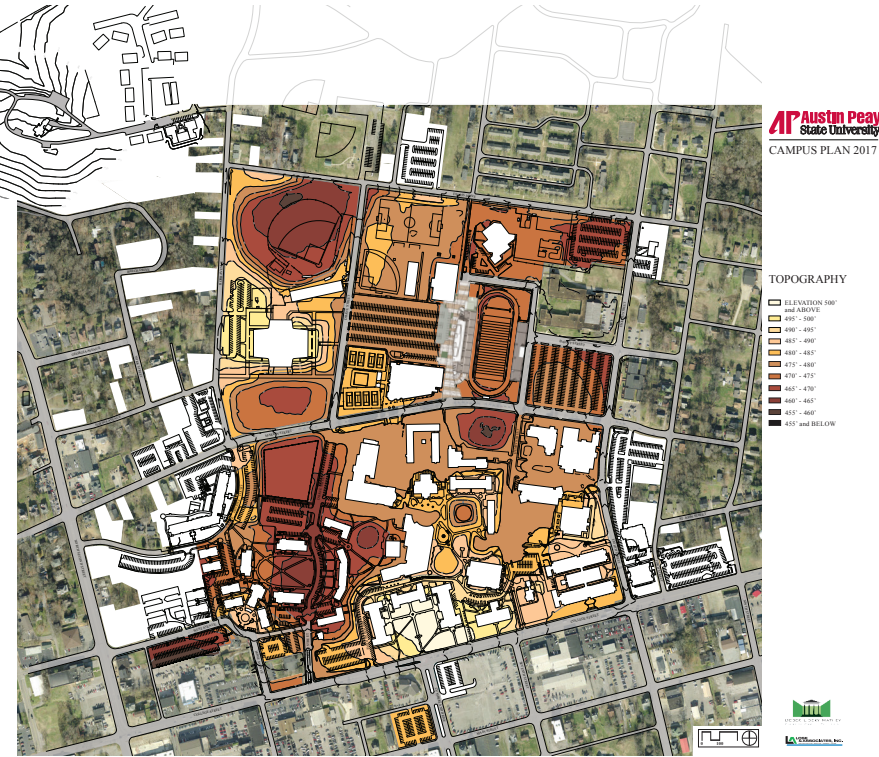
CAMPUS ANALYSIS

The six drawings on the next page; **Drawing 2.1**, summarize the analysis of the physical campus that is an essential part of the planning process and include: Topography, Predominant Use, Pedestrian Circulation, Parking & Vehicular Circulation, Students in Residence, and Campus Landscape

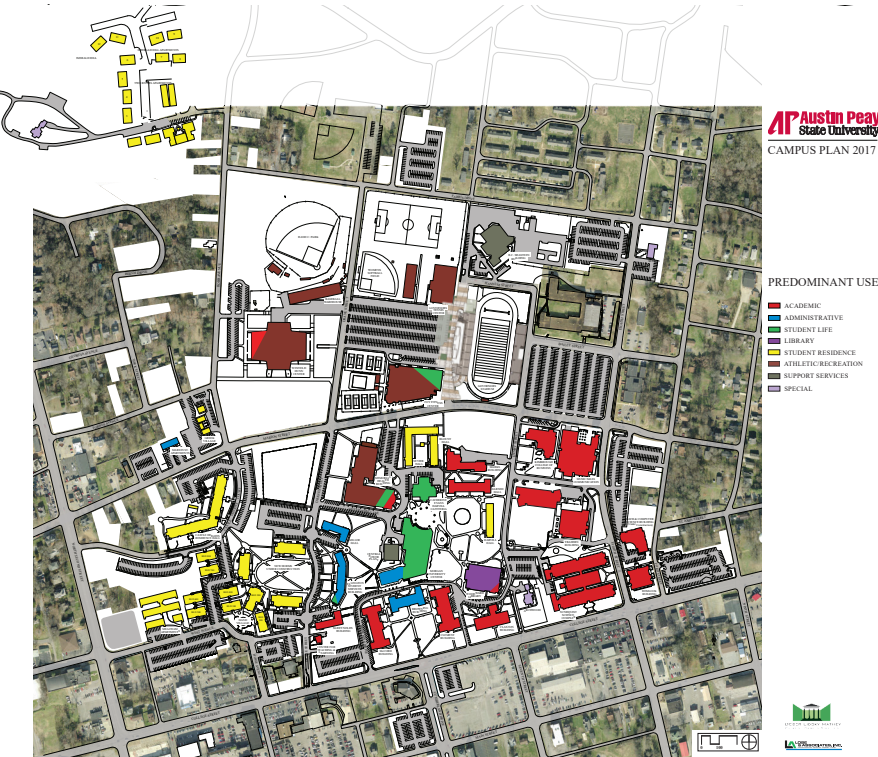


Drawing 2.1: Six Analysis Drawings

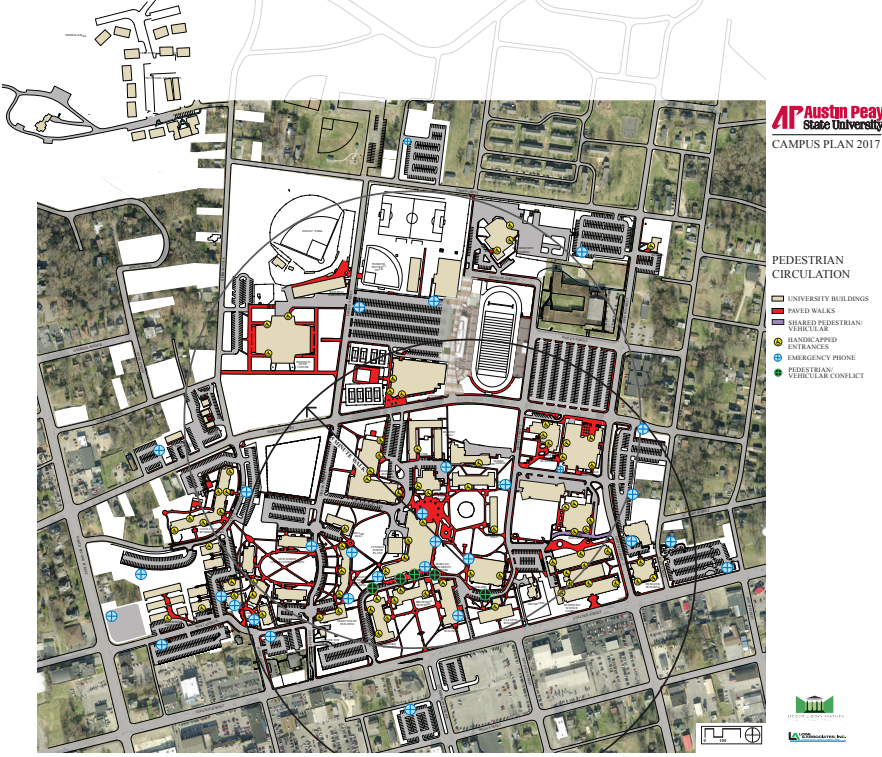
TOPOGRAPHY



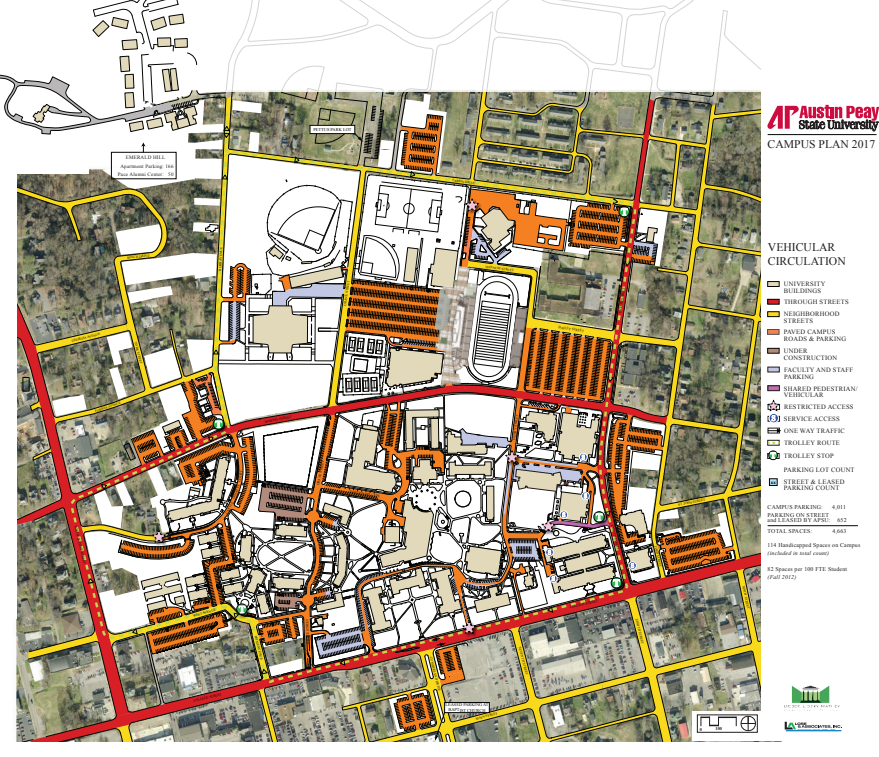
PREDOMINANT USE



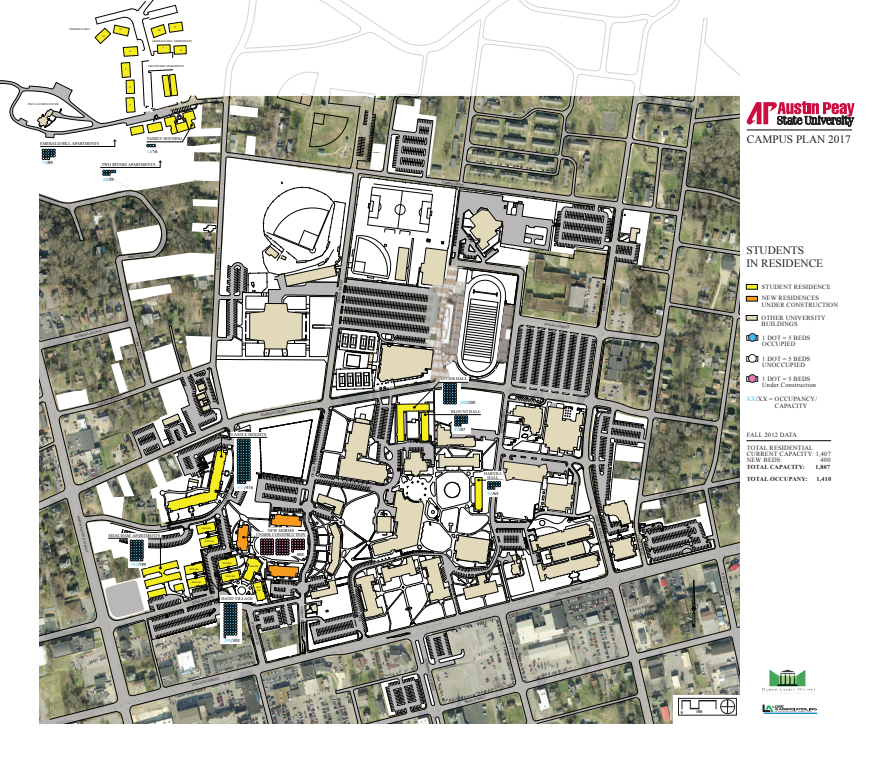
PEDESTRIAN USE



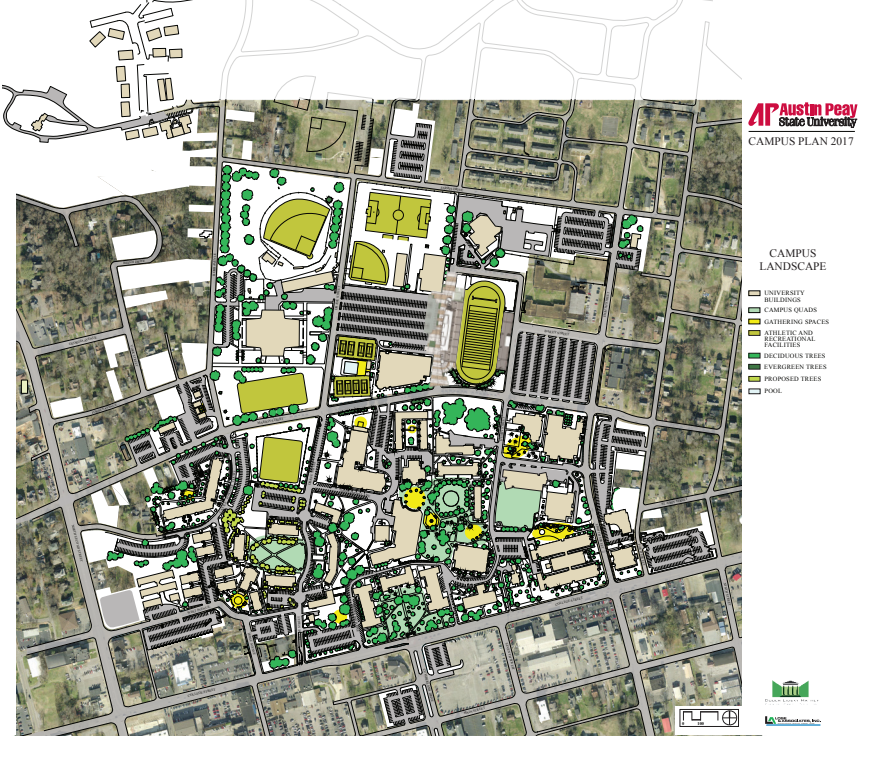
PARKING and VEHICULAR



(Housing Capacity: 1,817) STUDENTS IN RESIDENCE



LANDSCAPE





## TOPOGRAPHY

This drawing illustrates the range of topographic elevations on the campus. Darker colors indicate lower elevations and lighter indicate higher elevations. Each color gradation represents a five foot change in grade. The closer the bands of color are to each other, the steeper the slope.

The topography is somewhat varied across this campus, with a difference of more than 45 feet from the highest to the lowest elevation. The campus is also characterized by several karst features found at the lowest elevations across campus. These karst features are shown, in very dark brown, north of the Baseball Warehouse building, the north side of the Marks Building, and south of West Avenue across from the Meacham Apartments. Another area with a large depression is located west of the Memorial Health Building, aligning with Drane Street and continuing south to the McReynolds Building. The highest elevations are adjacent to the lowest and this occurs in two areas where there is a difference of 45 or more feet—the quadrangle surrounded by McCord, Browning, and Clement and the area surrounding the Dunn Center.

Most of the academic buildings are located on relatively higher and flatter elevations.

Austin Peay State University has received its Notice of Coverage from the State of Tennessee to operate as a Small MS4 with an effective date of July 2012. This permit requires the University to meet certain water quality requirements for stormwater discharges. Compliance is to be accomplished in a phased approach, including education and outreach, public involvement, illicit discharge detection and elimination, construction site runoff control, permanent stormwater treatment, and pollution prevention.

The University has prepared an Internal Stormwater Management Plan, which is available on the APSU website and describes each phase of the MS4 permit along with a timeline for implementation. The University should continue to focus on development of a permanent water quality BMP that is suitable for the campus and its unique drainage characteristics.

Most of the stormwater on campus is conveyed across paved surfaces or contained within stormwater conveyances and eventually transferred to the City of Clarksville's stormwater system and ultimately to the Red River. The Red River is listed on the State of Tennessee's 303D impaired stream list and therefore additional water quality measures should be enforced to improve water quality in the river. A small portion of the University in the southwest quadrant of the campus drains to the city's combined sewer system.

The area behind and adjacent to Meacham Apartments should continue to be studied by qualified professionals in order to minimize/eliminate the frequency of flooding, improve overall aesthetics, improve water quality, and limit safety concerns with the pond.

Improving the drainage at Meacham Apartments could consist of improving the pond to be an amenity for the campus and surrounding properties. However, as a minimum, the following improvements should be considered:

- pump down the pond and clean out debris and trash
- install stormwater injection well or stormwater pumping station
- construct a forebay upstream of the pond to capture large debris and trash that would allow for easier cleaning and maintenance of the pond
- construct a flood wall to protect Meacham Apartments
- reduce the amount of impervious area draining to the pond by introducing pervious pavement, rain gardens, bio-retention, cisterns, and other de-centralized infiltration techniques to reduce the amount of stormwater runoff and improve water quality to the pond
- the University must consider the karst topography prevalent on campus and location of an infiltration type BMP in relation to buildings

All storm inlets around campus should have pedestrian- and bicycle-friendly grates. Several inlets were noted during site observations to have grate openings parallel to travel areas that are hazardous to bicycles. Most of the dumpsters on the campus are not screened and appear to drain across paved surfaces to the storm system. The University should consider implementing a solid waste policy for their dumpsters in which all dumpster drains connect to the sanitary sewer systems, or require dumpster drains to remain permanently plugged to reduce the leaking waste to storm systems. Several of the stormwater outfalls around campus do not have adequate outlet protection and scouring is occurring at the end walls. Outlet protection at all outfalls should be provided to minimize erosion and scouring at the discharge locations. Guidance for sizing rip-rap outlet protection is provided by TDEC. In general, the campus should avoid draining parking lots at grade across sidewalks and into streets, and should require that impervious surfaces be treated for water quality and subsequently picked up in stormwater conveyances. Building downspouts should also be picked up in an underground system and piped to a selected discharge location to minimize the risk of future water intrusion and foundation concerns.

Austin Peay State University should consider conducting a campus-wide stormwater management study to improve the drainage and water quality on campus, limit the impacts of flooding, identify critical storage areas, and provide recommendations on the most appropriate permanent stormwater quality BMP to implement on campus.

## PREDOMINANT USE

Predominant use of campus buildings are shown. The campus buildings are color-coded in eight distinct categories. The distribution of buildings is for the most part in the southern area of campus, located on the higher elevations, and consist of academic, library, administrative, student life, and residential. The northern area of campus contains predominantly athletic facilities, play fields, and parking.

Academic buildings, colored red, are found predominantly in the southern area of the campus—along the south edge on College Street, the southeast area on Eighth Street, and in the campus core.

In the southwest area of campus are McReynolds and the Center for Teaching and Learning, each accessed by Drane Street. The McCord and Clement buildings are located on College Street and are each accessed by Browning Drive. Sundquist Science Complex is located on the corner of College and Eighth streets and the Technology Building is located on the opposite corner on College. The Maynard Math and Computer Science Building is just north of the Technology Building on Eighth Street. The Margaret F. Trahern Building is situated just to the north of Sundquist and the Music/Mass Communication and Kimbrough buildings are just to the north of Trahern. West of Kimbrough are two academic buildings in the campus core, Marks and Harned halls. There is also an academic presence in the Woodward Library, the Dunn Center, and Memorial Health, which houses Honors. To the west of Trahern is the new Art and Design building that opened this year.

The Woodward Library is situated in the campus core and is colored purple.

Administrative use is shown in blue and is predominantly located near the campus core. The Browning Building houses executive offices, among other administrative functions, and is located on College Street, accessed by Browning Drive. Miller Hall is west of the campus core and is partially used by Auxiliary Services and Academic Administration. Ellington Building is a mixed-use facility with administrative functions and lies north and northwest of Browning. The Shasteen Building, found on the north edge of campus, is a University support facility which houses the University Police Department.

Student life buildings are green and most are located in or near the campus core. Situated in the campus core is the Morgan University Center, which serves as the student center and houses several dining venues, student gathering areas/lounges, and a convenience store. Also in the campus core is the Catherine Evans Harvill Building, which contains the campus bookstore and a dining venue. Memorial Health is a mixed-use facility with intramural recreational activities, ROTC, and the Honors Program.

The Student Health and Counseling Center is in the Ard Building across College Street. The Foy Fitness Center is a mixed-use facility and is found just outside the core on the north side of Marion Street.

Student residences are shown in yellow and are predominantly located in the southwestern area of campus, and four are located near the campus core. On the northwest edge of the campus, an area known as Emerald Hill contains married/family student apartments and is transitioning to upper class housing as well.

The northern area of campus contains predominantly athletic facilities, play fields, and parking, and the facilities are shown in brown. The Memorial Health Building in the campus core contains athletic uses as well as the Dunn Center and Foy Fitness Center north of Marion Street. Other athletic facilities include the Baseball Warehouse and associated field facilities directly north of the Baseball Warehouse. North of the Foy Fitness Center are the Governors Tennis Center, soccer and softball field facilities. West of Foy includes the pool and its facilities. East of Foy is the football venue, Fortera Stadium. The only dedicated intramural field is located south of the intersection of Marion Street and Drane Street.

Special facilities are shown in lavender and include Archwood, the University president’s residence, located on College Street, and the Sexton Building on the northeast corner of the campus, which houses a children’s daycare operation. The Pace Alumni Center is found on Emerald Hill to the northwest.

The campus’s central power plant is found in the central southern portion of campus. The Shasteen Building is located on the north edge of the campus and is used presently by the campus Police Department.

## PEDESTRIAN CIRCULATION

Paved surfaces that are used exclusively for pedestrian walkways and outdoor gathering places are shown in solid red. Shared pedestrian and vehicular use is shown in purple.

The circle superimposed on the map represents a five-minute walking distance from the center to the outer edge, based on a walking rate of three miles per hour. The circle is centered on the Woodward Library entrance, the center of academic activity. Distances between buildings within the circle can be walked in 10 minutes or less. This measure is the usual break between two consecutive classes. Most University buildings are within ten minutes from the library. A second circle of the same diameter shown in gray demonstrates that most of the entire campus lies within it; this implies that the campus can be walked in about ten minutes from one end to the other.

Handicap-accessible entrances are marked by a wheelchair symbol. Emergency phone locations are denoted by a blue circle with dark blue cross marks.

For an institution with an enrollment target of 15,000 head count of students, the campus is remarkably compact. The path system connects most campus buildings. However, there are significant gaps between the core and the academic buildings on the east side—notably Sundquist, Trahern, Kimbrough, and Music/Mass Communications. There is a pedestrian/vehicular conflict on Browning Drive between McCord, Browning, Clement, and Claxton buildings, and the Morgan University Center, and these are shown with a black circle with green cross marks. It should also be noted that the sidewalks along Browning Drive have been narrowed with the installation of planters, making it even more difficult for pedestrians to navigate.

### PEDESTRIAN CIRCULATION IMPROVEMENTS

Additional campus improvement and expansion will necessitate intentional design improvements on specific corridors to provide a safe, comfortable and appealing experience for all users. This is true within the established campus but, is also vitally important as APSU expands south of College Street toward Main Street. The design team identified four corridors that need to be addressed. Revising accommodations for pedestrians along these corridors will allow for the University’s continued growth.

### IDENTIFIED CONCERNS & OPPORTUNITIES

The design team identified two minor corridors, internal to the campus, and two major through streets that will need to be addressed as the University grows. The identified minor corridors are Browning Drive and Henry Street. These streets are of minor value to vehicular traffic except for emergency vehicles and shipments to adjacent university buildings. The major through streets identified by the design team are Marion Street, which divides academic and athletic components of the campus, and College Street, represents a major barrier to pedestrians crossing from nearby apartments. Both major through streets carry significant vehicular traffic making well designed pedestrian facilities critical.

### Browning Drive

Browning Drive loops behind the McCord, Browning and Clement buildings and in front of the Morgan University Center. Vehicular traffic along Browning Drive is problematic because of the heavy pedestrian traffic around the Morgan University Center and adjacent open space. Attempts have been made to separate students from vehicular traffic by installing bollards and planters. This approach reduces the sidewalk width, undermining the effectiveness of this solution. Pedestrian activity in this area will only increase as the University grows. With this in mind, a better solution is to close a portion of Browning Drive to vehicular traffic while maintaining access for emergency vehicles and necessary deliveries. The pedestrian section of Browning would be designated by gates complementary to other entryways on campus, and distinctive surfaces should be used to communicate the specific pedestrian nature of this street.



*Existing Browning Street*



*Gateway Example*



### Henry Street

A similar situation was identified on a portion of Henry Street, from north of the Woodward Library to the intersection of Joseph Street. This street has a one-way traffic pattern with a small number of angled parking spaces. Adjacent buildings and parking areas are easily accessed from Joseph Street or 8th Street. Closing this portion of Henry Street creates an opportunity to fully incorporate the new Art and Design building, the Trahern building and the associated green space with the campus core, which is currently separated by Henry Street. Closing this block of Henry Street would not pose a critical impact to vehicular circulation or building loading docks.

### Marion Street

Marion Street is a collector level street that connects the campus to North 2nd Street. Marion is an important street to the University and the City of Clarksville. The current cross section of Marion Street includes two travel lanes, on-street parking stalls and six-foot sidewalks on both sides of the corridor. As mentioned earlier, Marion Street is a primary route for those attending sporting events and is a “front door” for the athletic facilities. With this understanding, the design team recommends improving the design of Marion Street by widening the current pedestrian zone to a minimum width of ten feet from the Drane Street to the 8th Street intersections. Street trees and landscape beds should be added within the pedestrian zone to further separate the vehicular and pedestrian realms while improving aesthetics and visual interest.

### College Street

Perhaps the most critical question to consider as the campus expands southward is, how will the University overcome the barrier of College Street in its current form? As the University grows, College Street will not only be a major city street but a campus street as well. The design team has created four solutions of varying complexity to approach this challenge at the intersection of College Street and University Avenue.



*Existing Marion Street*



*Improved at Grade Crossing*

### Improved at Grade Crossing

The least complex approach would be to improve the existing pedestrian crossings at the intersection of College and University and at 4th and College. Travel lanes for vehicular traffic would be narrowed to 10 feet in width to encourage slower travel speeds. Landscaped pedestrian refuges would provide a safe location to rest for individuals with mobility issues. Sidewalks and bicycle lanes improved at Grade Crossing will provide improved accommodations over the current design. Brick paving is utilized to communicate the unique nature of the space.

### Elevated Square Crosswalk

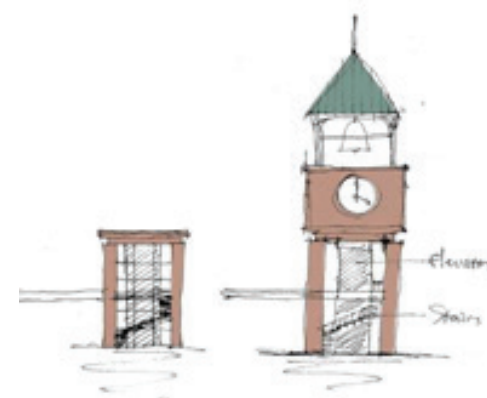
This approach utilizes grade separated bridges to eliminate conflicts between pedestrians and vehicles. Bridges are accessed by towers containing stairwells and elevators for individuals with mobility issues. This design includes an entrance plaza containing the historic gate, which would be relocated to a prominent location in the historic quad.



*Elevated Square Crosswalk*

### Elevated Circular Crosswalk

The next design builds again off the previous concept but substitutes a circular bridge for the more common linear structures. The circular form of the bridge allows for a reduction of one elevator tower from the previous approach. One tower, located in the historic quad, doubles as a clock tower, adding a focal point which adds to the unique character of this space.



*Elevated Circular Crosswalk*



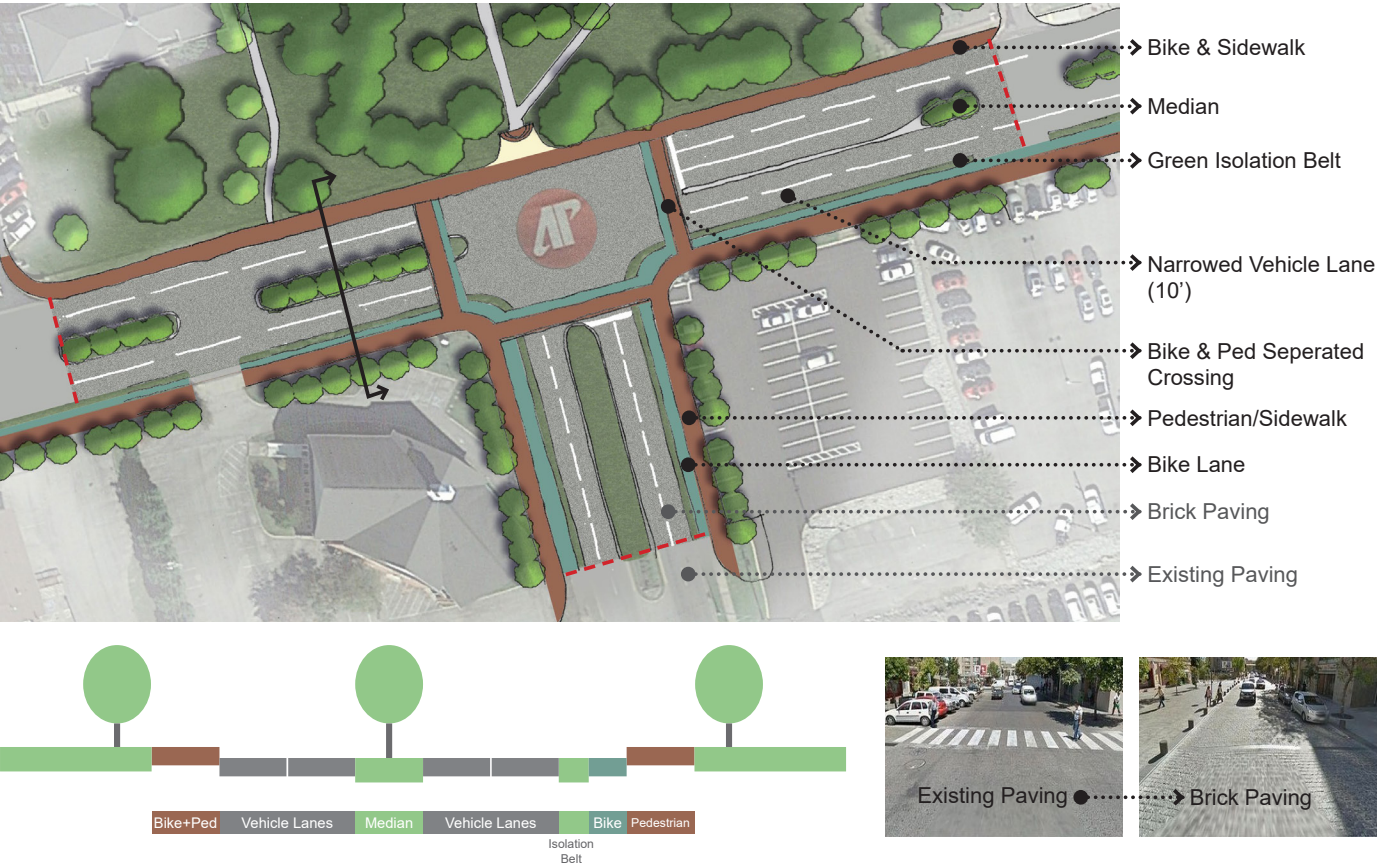
*Elevated Crosswalks*



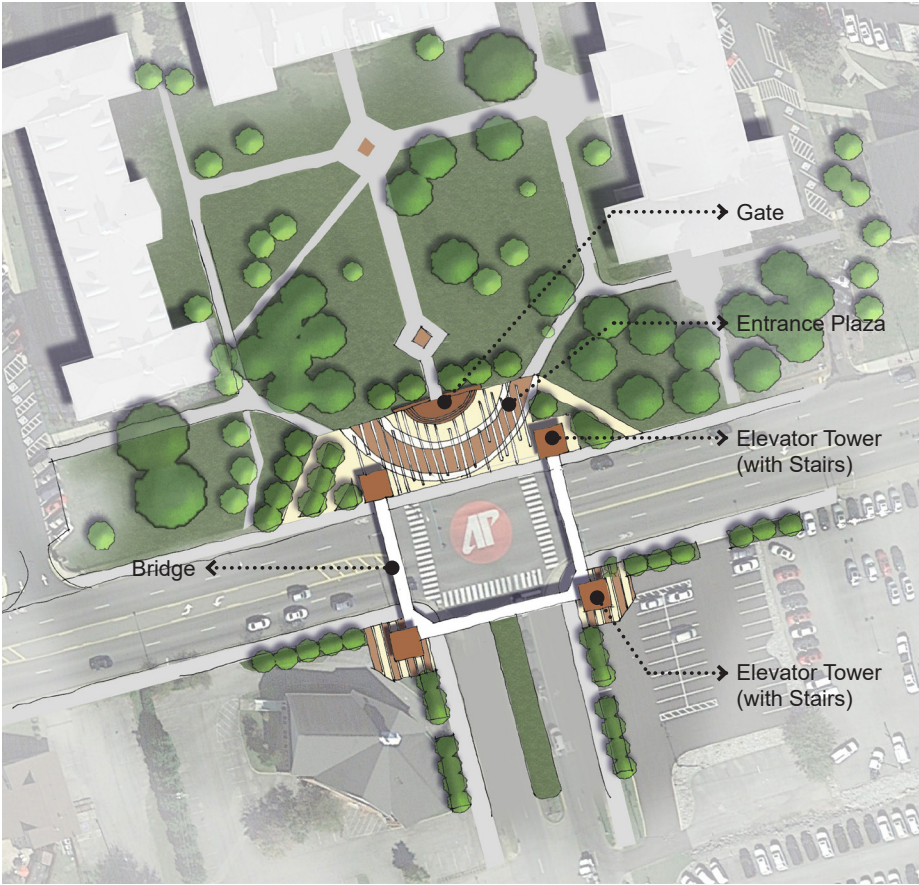
*Elevated Circular Crosswalks*



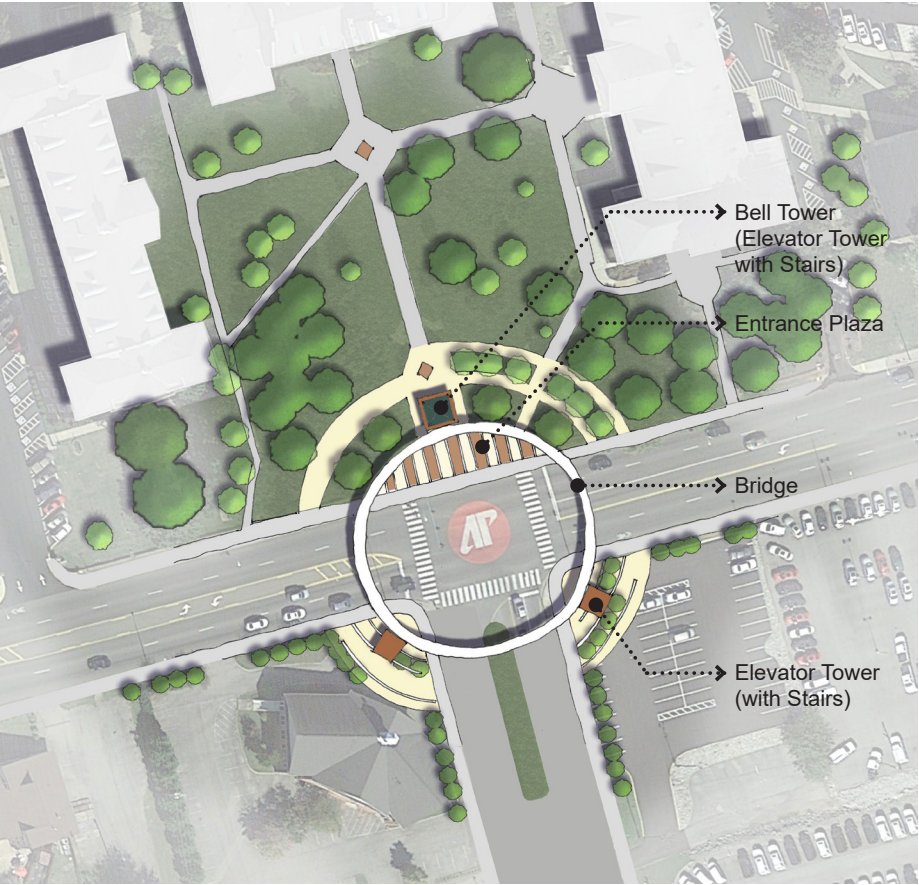
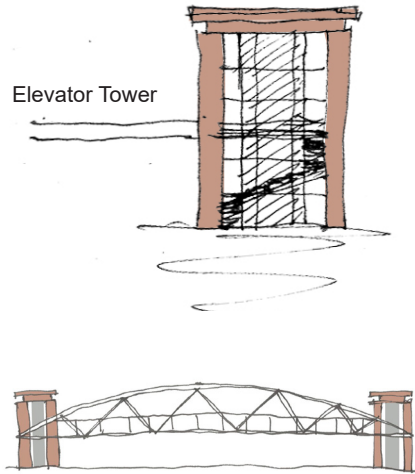
OPTION 1



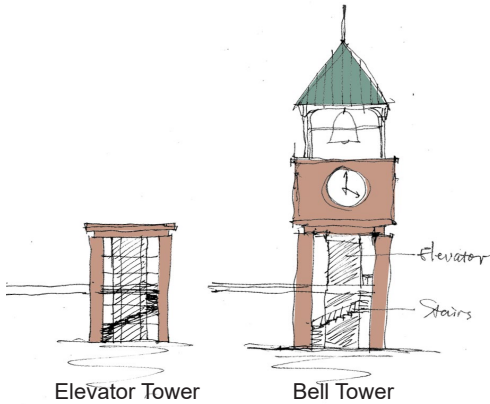




OPTION 2



OPTION 3



## PARKING & VEHICULAR CIRCULATION

Vehicular circulation is shown on Drawing 2.5. The APSU Clarksville campus is located 45 minutes from Nashville in down-town Clarksville, Tennessee, and is surrounded by four major arteries—U.S. Highway #79 and #41 shown in red and two state routes, #12 and #48, colored orange. Primary accesses to the campus are College Street and North Second Street and are highlighted in red. Marion Street and Eighth Street are secondary access points, also highlighted in red. City streets within the campus and surrounding neighborhoods are indicated in yellow. Paved campus roads and student parking are shown in orange. Faculty and staff parking are indicated in magenta. Shared pedestrian and vehicular roadways are colored lavender. One-way traffic flows are indicated with black arrows drawn in the direction of the driving flow.

The area of campus with the greatest potential of pedestrian/vehicular conflicts is the one-way section of Browning Drive to Henry Street through the core of campus. Browning Drive begins on the west side of McCord and winds between Browning and the Morgan University Center, an area of heavy pedestrian traffic. It continues its course through the campus core and wraps around two sides of the library before connecting to Henry Street and continuing north. This alignment is currently open to all vehicular traffic and serves relatively few parking spaces. This provides an incentive for students, visitors, and faculty and staff to make unnecessary trips to circle through the core of campus while searching for one of the rare empty parking spaces along Browning Drive. To increase safety and promote sustainability, the University should explore alternatives that direct motorists to areas of ample parking and discourage drivers from circling through the campus searching for a close place to park. By limiting traffic on Browning Drive to only emergency and service vehicles, the University can improve safety and encourage behaviors that conserve natural resources and energy. A similar phenomenon occurs because of the 24 parking spaces along Drane Street opposite the new quadrangle and student housing. Closing the section of Drane Street to the east of the new quadrangle would discourage cut-through traffic and reduce wasted vehicular trips. These solutions would promote the University's goals for increased safety and environmental sustainability.

There are also limited areas for gathering and waiting at shuttle stops throughout campus. Shelters to protect students from inclement weather or to clearly identify a shuttle stop should be considered. To encourage greater use of the shuttle system, site furnishings and plaza spaces are needed throughout the campus.

To promote pedestrian activity and safety, reduce vehicular congestion, and achieve other environmental sustainability goals, the University should relocate most of the vehicular parking from the campus core to the periphery. This will create opportunities to redevelop surface parking lots for new campus buildings and useful and beautiful open spaces. This shift may affect the route and optimal frequency of the campus shuttle service as demand for the shuttle is likely to increase. Another related issue is the number of visitor parking spaces located in the campus core. The parking lot off Browning Drive offers few visitor parking spaces.

## STUDENTS IN RESIDENCE

Approximately 1,920 students lived on campus in the fall of 2017. This drawing shows the locations of student residences and the number of beds in each building based on this data.

Student housing types include traditional, suites, and apartments. All housing is colored yellow. All other University buildings are shown in tan. Student housing is predominantly located in the southeast sector of the campus.

The occupancy is shown graphically, each dot representing five student beds, and hall quantities are shown first with capacity followed with actual occupancy.

## CAMPUS LANDSCAPE

This drawing illustrates existing campus landscape elements and outdoor open space. The APSU campus is characterized by several large open areas that serve as open landscape between buildings, quadrangles and gathering spaces, and athletic and recreation fields.

In this drawing University buildings are colored tan. There are three quadrangles on campus and are highlighted in light green. The historic first quad at the APSU campus is found on the south edge of the campus on College Street and is surrounded by three of the older and iconic APSU buildings, McCord, Browning, and Clement. This area serves as the quintessential campus quadrangle, which includes the main entrance gate to the campus. This area should be preserved and sustained by maintaining the mature tree canopy, replacing canopy trees as necessary, and establishing a unifying plant palette for the understory trees, shrubs, foundation plantings, and flowering plants.

The largest quad area is found in the campus core and is surrounded by Morgan University Center, Woodward Library, Harvill and Harned halls, and the Catherine E. Harvill Building. This area has several tree-lined walkways with lawns and several lawn sculptures. This quad is adjacent to two of the largest outdoor gathering spaces on campus, as well as the Japanese-inspired garden area. These outdoor areas are well-used and act as a hub for student activity on campus. However, these areas could be enhanced by establishing a unifying design aesthetic. This could be accomplished primarily through standardizing seating, lighting, hardscape, and paving details. A unifying plant palette of native, drought-tolerant and non-invasive species should also be selected.

The third quad is found west of Ellington Building. This quad is surrounded by three new residences, and a portion of Hand Village. It provides a green space and a gathering area well-suited to this area of campus and is shown with proposed tree planting, colored lime green, in this quadrangle and in the vicinity around it.



Outdoor gathering spaces on campus are shown in yellow, and these are areas where outdoor furnishings are provided and are enhanced with landscaping, making it conducive for people to gather. These areas are found going clockwise on the north side of Sundquist, the south of Kimbrough, a patio on the north side of Memorial, the pool area west of the Foy Fitness Center, the Greek housing courtyard on Robb Avenue, the north side of Castle Heights Residence Hall, and the center of Hand Village.

The newest Quad has been created with the construction of the new Art and Design Building. It is bordered by Trahern, Harvill, Henry Street, and the Library.

Three large under-utilized open spaces represent an opportunity to enhance the beauty, function, and sustainability of the campus. These spaces are the large open space on the south side of the Winfield Dunn Center along Marion Street, the wooded lot on the southwest corner of Marion Street and Henry Street and the open space south of Governors Lane between Miller Hall, Ellington Student Services Building, and Central Power Plant. The common characteristic of these open spaces is that they are used for stormwater management for detention and/or infiltration. The Winfield Dunn Center open space is currently used for some athletic practice activities, and this capacity could be enhanced by re-grading the site and engineering the soils to drain more quickly to allow for better utilization. These improvements will provide aesthetic improvements, as well as promote a feeling of safety. The open space between Miller, Ellington, and the Central Power Plant could be further enhanced to feel more like a formal quadrangle by planting canopy trees, standardizing light fixtures, and installing seating.

There are many areas on campus where above ground utility and mechanical systems are found in lawn areas with no landscaping to screen them from view. In several areas on campus there are clusters of utility or mechanical systems that could be placed in a single large bed. This would reduce maintenance by eliminating the need to trim around each of the utility structures and provide the opportunity to improve aesthetics by adding landscaping to screen them.

Overall the landscaping in and around parking areas is sparse or non-existent. Many parking lots have no landscape islands or beds along the perimeters of the lots. Best management practices recommend trees in parking lots to add visual clues as to where travel lanes are located and to reduce the heat-island effect of the pavement. In several lots the lack of plant beds around the perimeter of lots results in vehicles pulling onto the adjacent sidewalks and impacting pedestrian travel. Another common practice is the use of large areas of rip-rap around parking lots. This creates a very unpleasant aesthetic that could easily be corrected by using landscaping or rain gardens in these areas. While it is understood parking spaces are at a premium on campus, good landscaping and best management practices to improve the overall campus environment should perhaps not be sacrificed for a few dozen spaces. Implementation of best management practices for landscaping can also benefit on-going storm water improvements on campus as noted later in this master plan.

Athletic and recreational facilities are shown in lime green. These locations are predominantly located on the north side of campus, north of Marion Street. These areas include the baseball, softball, soccer fields, tennis courts, beach volleyball, and the football stadium. A multi-use field for band practice, among other uses, is located on the south lawn of the Dunn Center. An intramural play field is the only athletic piece found south of Marion Street, just north of new residential parking area. The lawn area south of the Dunn Center also needs improvement. The installation of irrigation and resodding the area would create a much better surface for scheduled activities and pick-up activities of students.

## CLASSROOM USAGE

There are 92 classrooms at APSU, representing 13 percent of the total E&G space on campus. This category includes seminar rooms, classrooms, and auditoriums in which the Registrar schedules classes. These teaching spaces can be analyzed in different ways. The measures include how intensively they are being utilized, if they are the appropriate size for the scheduled class, and if the size is adequate for the number of students given the desired seating style.

How intensively a classroom is being utilized is in terms of usage hours per week. The Tennessee Higher Education Commission (THEC) Space Allocation Guideline target is 30 hours per week, and APSU's usage hour average was close to the target at 26 hours per week during the fall. This average include the classrooms in the new Art and Design Building. However, of the 14 buildings where classes are scheduled, 10 contained 37 classrooms with utilization rates above the target and 23 rooms that were close to the target—essentially, 60 of the 92 classrooms are close to or over the target utilization. The University is at capacity and any enrollment growth will exacerbate the problem. APSU needs additional classrooms.

The next measure is seat occupancy—the size of the class relative to the capacity of the classroom. Normative standards and the THEC target is 60 percent, compared to the overall APSU average of 64 percent. Small classrooms, those with 10 to 29 seats, have a very high seat occupancy ratio—over 80 percent—an indication of an insufficient number of rooms with that capacity or, perhaps an insufficient number of rooms with 30 to 39 seats.

The amount of space that a classroom should have is determined by the desired teaching style. For room capacities of up to 40 seats, tablet-arm chair seating requires 18 to 22 NASF per student and table-and-chair seating 22 to 35 NASF. The NASF per station for each type gradually decreases as the capacity increases. Most classroom sizes range between 20 and 39 seats, comprising 63 percent of the classroom inventory. The mean area per station at APSU was 23 NASF which is about midpoint of the combined ranges. Based on recent data relative to how students learn, there is a nationwide preference for the table-and-chair venue.

## OFFICES

There are about 169,443 NASF of office space and 955 offices on the APSU campus.



Single-occupant offices make up 80 percent of the office space inventory, with an average size of 158 NASF. Two-occupant offices make up 8 percent of the inventory with an average of 125 NASF per station and an average office space size of 249 NASF, making up 12 percent of the total office NASF.

The APSU mean office space size is 177 NASF.

PEER COMPARISONS

Contrasting the amount of space at APSU to space at other state institutions formerly administered by the Tennessee Board of Regents (TBR) is a way to put the University’s facility resources into perspective. A comparison with five other TBR state universities is summarized in the table below based on the fall of 2016. The comparison is the amount of net assignable square feet in seven categories and dividing that number by the number of FTE students. The categories are classrooms, instructional labs, open labs, research labs, offices, library, and physical education.

Numbers that are highlighted in yellow are the lowest for that category. APSU has the lowest amount of space per student in classrooms, research labs, and the library. The University is slightly above the average in terms of instructional labs and highest in terms of physical education. Over all, Austin Peay has almost 12 NASF less space per student than the average of these five other Tennessee universities.

In rank order of NASF per FTE students, Tennessee State is the highest at 136 NASF/FTE and MTSU is the lowest at 90 NASF/FTE.

Tennessee State	136 NASF//FTE
University of Memphis	133 NASF//FTE
Tennessee Tech	127 NASF//FTE
Eastern Tennessee	110 NASF//FTE
Austin Peay	105 NASF//FTE
Middle Tennessee	90 NASF//FTE

This system-wide data is from 2016. Adding the new Art and Design Building increases APSU’s total from 105.1 net square feet to 107.6 net square feet but then comparison is a mixture of 2016 and 2017 data. The system-wide data is unavailable for 2017 for the other universities. Many of them are planning on increasing their space inventory. ETSU has several buildings planned including space for a Center for the Arts, the stadium, an education center, and a campus data center. TSU is planning a major project including a hotel and conference center, residences, and research space. TTU is in the early stages of constructing a new science building. The University of Memphis is planning on constructing a recreation center and a new facility for the School of Music.

PROJECTIONS

Another measure to determine adequacy of space is to apply the THEC Space Allocation Guidelines to the campus space

Space Type	APSU	ETSU	MTSU	TSU	TTU	UoM	Mean
Classrooms	10.04	13.27	13.49	17.65	19.89	21.27	15.94
Instructional Labs	16.87	11.56	12.07	18.22	19.61	13.07	15.23
Open Labs	3.60	6.27	5.72	5.01	2.98	5.92	4.92
Research Labs	2.08	7.81	3.68	17.77	9.27	10.76	8.56
Offices	33.49	35.30	30.86	37.69	35.42	53.84	37.77
Library	6.59	10.50	9.95	12.59	7.76	17.19	10.76
Phys Ed	32.43	25.19	14.09	27.18	32.09	10.62	23.60
Total	105.10	109.90	89.86	136.11	127.02	132.67	116.78

inventory using as an assumption the Strategic Plan’s enrollment target.

**THEC Space Allocation Model**

Summary NASF				
Part	Modeled	Exist E&G	Difference	Equiv FICM
I - Classrooms	83,160	69,644	-13,516	200
II - Lab / Studio	179,634	111,669	-67,965	210,215
III - Open Lab	44,800	26,778	-18,022	220,225
IV - Research	96,165	15,855	-80,310	250,255
V - Office	180,714	181,071	357	300
VI - Library	62,868	55,189	-7,679	400
VII - Phys Ed	166,560	178,963	12,403	520,525,525
Totals:	813,901	639,169	-174,732	

THEC modeled NASF requirement for the seven categories of space is 813,901, compared to the current 639,169 NASF. An increase of 174,700 NASF. This increase translates into 291,200 gross square feet at a net-to-gross ratio of 60 percent which amounts to five new facilities at approximately 60,000 gross square feet each.

**UNIVERSITY PROPERTY - POTENTIAL AND OPPORTUNISTIC LAND ACQUISITIONS**

University-owned land is colored dark blue on this drawing and the University buildings are tan.

The primary boundaries of the campus are Farris Drive to the north and Eighth Street to the east. APSU also owns land north of Farris and on the east side of Eighth Street. Robb Avenue and North Second Street are the primary boundaries on the west, with University-owned parcels on the west side of Robb. College Street defines the south edge, which includes two parcels of land located south of College Street and the recent acquisition of a car dealership with land on both sides of College.

Another parcel is located on College Street to the east between Ford and Ninth streets. There are several University-owned contiguous parcels to the northwest—this area is referred to as Emerald Hill. The University’s main entrance is located on the south side of the campus on College Street.

Two roadways run through the campus—Marion Street runs east and west and Drane Street runs north and south. The core of the campus lies between College, Marion, Drane, and Eighth streets. Academic and support buildings are situated in the campus core.

The APSU Environmental Education Center (EEC), otherwise known as the APSU Farm, is located within Clarksville off Pickens Road. It is comprised of approximately 442 acres and supports the University’s academic programs. Fort Campbell is located about 10 miles north of the main campus.

The areas of land that the University should consider for acquisition in a long-range plan are shown in light green. Properties that have a high priority for acquisition are colored dark green and are located on the campus edges to the east, west, and south.

APSU has the fewest number of acres in the TBR University system. The dearth of land impacts current and future parking, play fields, open space, and building sites.

On October 12, 2017, the State Building Commission approved a gift from the City of Clarksville to Austin Peay State University. The City has abandoned three streets and gifted them to the campus for its use. This property is in the APSU 2013 Master Plan. The streets are Drane Extension, Hannum Street, and Henry Street.



Drawing 2.2:  
**UNIVERSITY PROPERTY**  
University Property -  
Potential & Opportunistic  
Land Acquisition

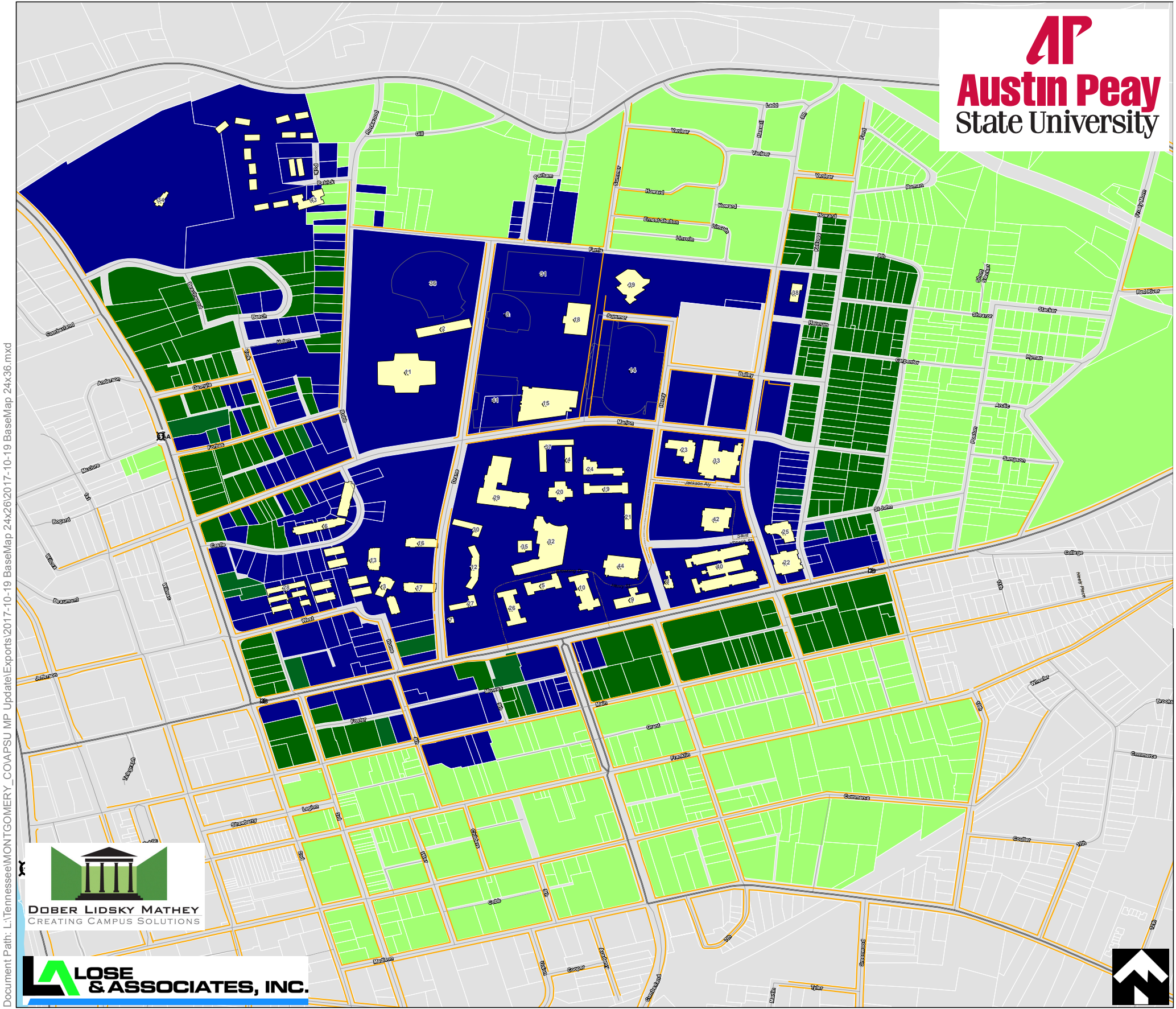


FIGURE 1

**BASE MAP**

- Campus Property** [Dark Blue Box]
- High Priority Properties** [Green Box]
- Long Range Acquisitions** [Light Green Box]
- Campus Buildings** [Yellow Box]

- 1 Archwood
- 2 Baseball Offices
- 3 Beatrice Hand Village
- 4 Blount Hall
- 5 Browning
- 6 Castle Heights
- 7 Center for Teaching & Learning
- 9 Claxton
- 10 Clement
- 11 Dunn Center
- 12 Ellington
- 13 Erikson Residence Hall
- 15 Foy Fitness & Recreation Center
- 16 Governor Terrace North
- 17 Governor Terrace South
- 18 Governors Tennis Center
- 19 Harned Hall
- 20 Harvill Bookstore
- 21 Harvill Hall
- 22 Hemlock Semiconductor Building
- 23 Kimbrough
- 24 Marks
- 25 Maynard Mathematics & Computer Science Building
- 26 McCord
- 27 McReynolds
- 28 Meacham Apartments
- 29 Memorial Health (The Red Barn)
- 30 Miller Hall
- 32 Morgan University Center
- 33 Music/Mass Communications
- 34 Pace Alumni Center at Emerald Hill
- 35 Power Plant
- 37 Sevier Hall
- 38 Sexton
- 39 Shasteen
- 40 Sundquist Science Complex
- 42 Trahern
- 43 Two Rivers & Emerald Hill Apartments
- 44 Woodward Library

- Athletic Facilities**
- 8 Cheryl Holt Field Women's Softball
  - 14 Fortera Stadium
  - 31 Morgan Brothers Soccer Field
  - 36 Raymond C. Hand Park
  - 41 Tennis Courts & Outdoor Pool

**Legend**

- U. S. Hwy [Thick Grey Line]
- State Hwy [Medium Grey Line]
- Local [Thin Grey Line]
- Private [Dashed Grey Line]
- Sidewalk [Orange Line]
- Contours [Dotted Grey Line]

1 inch = 300 feet

0 300 600 900 Ft.

# Section Three

ILLUSTRATIVE CAMPUS PLAN



## Section Three

### ILLUSTRATIVE CAMPUS PLAN

**Drawing 3.1** is the Illustrative Campus Plan as a rendered air view of the campus as it might look when all the Campus Plan projects are complete. The vision of the Austin Peay State University campus expresses all of the ideas discussed during the planning process and collected from the several on-campus interviews, meetings, and review sessions.

The Campus Plan concept is illustrated on this drawing. It shows buildings and landscapes that were conceived through the campus design process. The architects for each of the construction projects will determine the final building form and position on each site. The University will also influence the final physical campus solution of the Campus Plan, as projects may need to be redirected in response to changing academic and programmatic requirements as well as funding opportunities.



Drawing 3.1:  
ILLUSTRATIVE  
CAMPUS PLAN



ILLUSTRATIVE  
CAMPUS PLAN 2017







# Appendix

CLASSROOM UTILIZATION

# APPENDIX

## CLASSROOM UTILIZATION

The table on the following pages shows each of the 89 classrooms that APSU scheduled in the Fall 2016. The column headings include: the building in which the classroom is located; the Room number; FICM is a space taxonomy identifier that is used nationally in higher education and classrooms are identified as FICM 110; the department that is associated with the classroom—in general, “Registrar” signifies the room is a University resource; NASF (net assignable square feet) is the amount of area associated with the room; Stations is the number of seats in the room; NASF/Station is average amount of square footage per seat - this is used in comparing to standards; Scheduled Sections is the number of course sections that met in the room; Mean Section Size is the average number of students per section that was scheduled in the room; and Usage Hrs/Week is the total number of hours per week that the room was scheduled during the day. It is this last column that the data has been sorted from the highest number of hours to the lowest. Myra Harned Hall room 245 has the highest utilization at 40 hours per week, while Marks 107 has the lowest at 3 hours per week. The average utilization for all 89 classrooms is 27 hours. The THEC target is 30 hours per week, and 37 rooms were at the target of 30 hours or were greater than 30 hours.

Clearly, the University will need to add additional classrooms as enrollment grows.



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Table V: TEACHING SPACES - DETAIL RANKED BY USAGE HOURS PER WEEK - DAY

Based on Fall 2016 enrollment data

FICM CATEGORY: 100 (Classrooms)									
Building	Room	FICM	Department	NASF	Stations	NASF / Stations	Scheduled Sections	Mean Section Size	Usage Hrs / Week
Myra Harned Hall	245	110	Registrar CR	700	34	20.6	13	20.7	40.0
Myra Harned Hall	313	110	Registrar CR	443	21	21.1	14	16.3	39.0
Maynard Building	244	110	Registrar CR	2,185	108	20.2	13	64.6	38.5
Music/Mass-COMm	232	110	Music	619	29	21.3	13	17.6	38.5
Myra Harned Hall	344	110	Registrar CR	700	34	20.6	13	28.6	38.5
Trahern Art Dram	401	110	Art	1,482	73	20.3	13	41.4	38.5
Myra Harned Hall	231	110	Registrar CR	462	22	21.0	12	13.8	37.0
Maynard Building	242	110	Registrar CR	805	39	20.6	13	22.4	36.5
Myra Harned Hall	301	110	Languages and Literature	700	34	20.6	13	19.8	36.5
Science Bldg	E106A	110	Registrar CR	2,339	100	23.4	12	81.1	36.0
Science Bldg	E208	110	Registrar CR	1,142	47	24.3	12	25.3	36.0
Clement	128	110	Mathematics and Statistics	970	47	20.6	12	24.3	35.5
Myra Harned Hall	240	110	Registrar CR	539	25	21.6	12	17.8	35.5
Myra Harned Hall	331	110	Registrar CR	406	19	21.4	12	16.1	35.5
Clement	137	110	Registrar CR	745	36	20.7	12	29.7	35.0
Science Bldg	E206	110	Registrar CR	1,144	47	24.3	13	27.6	35.0
Clement	121	110	Registrar CR	1,095	49	22.3	12	25.8	34.5
Myra Harned Hall	117	110	Languages and Literature	434	20	21.7	13	10.4	34.0
Clement	206	110	Registrar CR	1,120	56	20.0	13	49.8	33.5
Claxton	113	110	Registrar CR	739	36	20.5	12	23.4	33.0
Marks	121	110	Registrar CR	582	33	17.6	20	18.5	33.0
Mccord Science	346	110	Registrar CR	459	23	20.0	8	33.0	33.0
Myra Harned Hall	307	110	Registrar CR	719	34	21.1	11	15.8	33.0
Myra Harned Hall	317	110	History	418	19	22.0	11	13.9	33.0
Clement	157	110	Registrar CR	546	26	21.0	12	19.0	32.0
Kimbrough	119	110	Registrar CR	1,641	116	14.1	11	50.4	32.0
Clement	301	110	Registrar CR	614	29	21.2	12	21.9	31.5
Kimbrough	111	110	Registrar CR	671	32	21.0	9	17.2	31.5
Clement	306	110	Registrar CR	750	36	20.8	14	20.7	31.0



Austin Peay State University - Campus Planning Studies 2017

Table V: TEACHING SPACES - DETAIL RANKED BY USAGE HOURS PER WEEK - DAY

Based on Fall 2016 enrollment data

FICM CATEGORY: 100 (Classrooms)									
Building	Room	FICM	Department	NASF	Stations	NASF / Stations	Scheduled Sections	Mean Section Size	Usage Hrs / Week
Dunn Conv Center	282	110	Registrar CR	1,050	51	20.6	11	28.5	31.0
Kimbrough	112	110	Registrar CR	968	47	20.6	17	26.1	31.0
Mccord Science	348	110	Registrar CR	459	23	20.0	6	32.2	31.0
Science Bldg	E203	110	Registrar CR	1,143	47	24.3	15	22.9	31.0
Claxton	111	110	Registrar CR	752	36	20.9	11	28.2	30.5
Dunn Conv Center	291	110	Registrar CR	1,050	51	20.6	10	32.9	30.0
Kimbrough	211	110	Registrar CR	671	32	21.0	10	25.4	30.0
Kimbrough	215	110	Registrar CR	673	32	21.0	12	20.3	30.0
Mccord Science	340	110	Registrar CR	569	29	19.6	9	49.9	29.8
Mccord Science	342	110	Registrar CR	569	28	20.3	9	49.9	29.8
Claxton	116	110	Registrar CR	752	36	20.9	11	23.5	29.5
Claxton	303	110	Registrar CR	746	37	20.2	10	16.5	29.0
Mccord Science	211	110	Registrar CR	976	47	20.8	11	30.1	28.5
Maynard Building	243	110	Registrar CR	601	29	20.7	15	19.8	28.3
Claxton	103	110	Registrar CR	1,698	83	20.5	11	30.5	28.0
HSB	104	110	Registrar CR	577	55	10.5	9	16.6	28.0
HSB	234	110	Registrar CR	578	27	21.4	10	14.7	28.0
Kimbrough	113	110	Registrar CR	968	47	20.6	9	37.0	27.0
Marks	140	110	Mathematics and Statistics	905	45	20.1	19	21.1	27.0
Mccord Science	219	110	Nursing	907	45	20.2	7	25.3	27.0
Science Bldg	D210	110	Allied Health	695	33	21.1	9	22.0	27.0
Science Bldg	E106B	110	Registrar CR	2,342	100	23.4	9	64.6	27.0
HSB	232	110	Registrar CR	578	27	21.4	10	13.2	26.5
Trahern Art Dram	420A	110	Registrar CR	671	30	22.4	9	15.4	26.5
Kimbrough	212	110	Registrar CR	968	47	20.6	10	27.6	26.0
Clement	304	110	Registrar CR	576	27	21.3	11	16.2	25.5
Claxton	331	110	Registrar CR	744	36	20.7	11	23.7	25.0
Kimbrough	114	110	Registrar CR	968	47	20.6	9	22.0	25.0
Maynard Building	130	110	Registrar CR	597	28	21.3	8	20.0	25.0





Austin Peay State University - Campus Planning Studies 2017

Table V: TEACHING SPACES - DETAIL RANKED BY USAGE HOURS PER WEEK - DAY

Based on Fall 2016 enrollment data

FICM CATEGORY: 100 (Classrooms)									
Building	Room	FICM	Department	NASF	Stations	NASF / Stations	Scheduled Sections	Mean Section Size	Usage Hrs / Week
Science Bldg	E205	110	Registrar CR	1,138	47	24.2	10	23.7	25.0
Science Bldg	E303	110	Registrar CR	1,205	47	25.6	12	26.2	25.0
Claxton	306	110	Registrar CR	755	36	21.0	9	20.6	24.5
Mccord Science	221	110	Registrar CR	1,401	69	20.3	9	40.1	24.5
Claxton	118	110	Registrar CR	739	38	19.4	8	21.4	24.0
Claxton	203	110	Educational Specialties	693	33	21.0	9	16.8	24.0
Kimbrough	115	110	Registrar CR	673	32	21.0	8	20.0	24.0
Claxton	308	110	Educational Specialties	1,127	55	20.5	11	20.8	23.5
Claxton	310	110	Mathematics and Statistics	834	40	20.9	9	21.2	23.0
Clement	133	110	Registrar CR	573	27	21.2	10	19.9	22.5
Dunn Conv Center	285	110	Registrar CR	1,065	51	20.9	8	29.5	22.0
Claxton	200	110	Educational Specialties	584	28	20.9	12	17.0	21.5
Clement	302	110	Registrar CR	614	29	21.2	10	21.0	21.5
Dunn Conv Center	211	110	Health and Human Perform	1,050	51	20.6	7	32.3	21.0
Mccord Science	344	110	Registrar CR	539	25	21.6	9	22.6	20.8
Claxton	230	110	Educational Specialties	719	34	21.1	10	18.7	20.5
Mccord Science	209	110	Sociology	629	47	13.4	11	25.7	20.5
HSB	134	110	Registrar CR	578	27	21.4	8	17.8	19.5
Myra Harned Hall	226	110	Languages and Literature	236	6	39.3	6	4.8	19.0
Claxton	300	110	Educational Specialties	1,129	55	20.5	7	24.0	18.5
Claxton	216	110	Educational Specialties	1,060	52	20.4	9	17.7	17.5
Memorial Health	100D	110	Registrar CR	0	25	0.0	9	19.1	17.0
Clement	201A	110	Registrar CR	4,530	568	8.0	6	90.3	15.0
HSB	132	110	Registrar CR	578	27	21.4	7	17.3	15.0
Claxton	227	110	Educational Specialties	885	43	20.6	6	18.5	14.5
Memorial Health	107	110	Military Science	864	42	20.6	7	20.4	14.5
Mccord Science	107	110	Geosciences	865	42	20.6	6	29.8	12.0
Mccord Science	101	110	Geosciences	955	46	20.8	5	17.8	11.0
Mccord Science	104	110	Geosciences	936	45	20.8	3	14.7	9.0



Table V: TEACHING SPACES - DETAIL RANKED BY USAGE HOURS PER WEEK - DAY

Based on Fall 2016 enrollment data

FICM CATEGORY: 100 (Classrooms)									
Building	Room	FICM	Department	NASF	Stations	NASF / Stations	Scheduled Sections	Mean Section Size	Usage Hrs / Week
Trahern Art Dram	420C	110	Theater and Dance	300	24	12.5	3	16.3	9.0
Marks	107	110	Registrar CR	758	36	21.1	1	15.0	3.0
FICM 100 Category Totals:			89 spaces	77,932	4,153	20.5	913	25.7	27.2





**Agenda Item: C.**

**Date:** November 30, 2017

**Subject:** Approval of Campus Property Acquisitions

**Action Recommended:** Approval by Roll Call Vote

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**Background Information:**

The Business and Finance Committee is responsible for recommending the approval of the lease, purchase, and disposal of real estate to the full Board of Trustees. APSU acquires property that is within close proximity of campus and that is a part of the Campus Facility Master Plan.

**Proposed Implementation Date:** Fiscal Year 2017-2018

**Item Details:**

APSU is seeking Board approval in acquiring property that is in close proximity of campus that can be used to expand the campus foot print.





**Agenda Item: D.**

**Date:** November 30, 2017

**Subject:** Institutional Refunds

**Action Recommended:** Approval by Roll Call Vote

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**Background Information:**

State entities are required to promulgate rules and regulations when the subject of those rules and regulations affects the rights of third parties. Institutional Refunds Rule falls into this category. The rules were reviewed by APSU's Department of Finance and Administration. The rule also requires approval by the Attorney General, Secretary of State, and is subject to final approval by the Government Operations Committee of the Tennessee General Assembly. The promulgation process is enumerated in the Tennessee Uniform Procedures Act at T.C.A. § 4-5-201, et. seq.

**Proposed Implementation Date:** At the conclusion of the rule promulgation process.

**Item Details:** See attachment.

**RULES  
OF  
AUSTIN PEAY STATE UNIVERSITY**

**CHAPTER 0240-05-04  
INSTITUTIONAL REFUNDS**

**TABLE OF CONTENTS**

0240-05-04-.01      Purpose  
0240-05-04-.02      Applicability

0240-01-02-.03      Refunds

**0240-05-04-.01 Purpose.** The purpose of this rule is to provide procedures by which Austin Peay State University (APSU) refunds unearned fees and charges to students. The federal statutory requirements for institutional refunds are found in Section 484B of the “Higher Education Act of 1965”, as amended. Regulatory refund requirements are contained in 34 C.F.R. 668.22. This rule is designated to meet the federal requirement for state law governance of refunds.

**Authority:** T.C.A. §49-8-203.

**0240-05-04-.02 Applicability.** The refund process applies when a student does not register for the period of enrollment for which he or she was charged; or, withdraws, drops out, is expelled from the institution or otherwise fails to complete the program on or after his or her first day of class of the period of enrollment for which he or she was charged. Refunds of all fees and charges must be in accordance with this rule except where required by federal law or regulation to be otherwise.

**Authority:** T.C.A. §49-8-203.

**0240-05-04-.03 Refunds.**

- (1) Refunds consist of any unearned tuition, fees, room and board, and any other charges assessed or expended, but unearned or unused. Unless otherwise specified, or required by federal law, refund calculations shall be subject to the same refund policy as maintenance fees.
- (2) Tuition-Fee Refunds.
  - (a) Refunds are 100% for courses canceled by APSU.
  - (b) Changes in courses involving the adding and dropping of equal numbers of Student Credit Hours for the same term at the same time require no refund or assessment of additional maintenance fees. The change of course fee would be applicable.
  - (c) The basic refund for withdrawals or drops during regular terms (fall and spring) is 75% from the first day of classes through the fourteenth calendar day of classes and then reduced to 25% for a period of time which extends 25% of the length of the term. There is no refund after the 25% period ends.
  - (d) For summer sessions and other short terms, the 75% refund period and the 25% refund period will extend a length of time which is the same proportion of the term as the 75% and 25% periods are of the regular terms.

- (e) All refund periods will be rounded to whole days and the date on which each refund period ends will be included in publications. In calculating the 75% period for other than the fall and spring and in calculating the 25% length of term in all cases, the number of calendar days during the term will be considered. When the calculation produces a fractional day, rounding will be up or down to the nearest whole day.
  - (f) A 100% refund is provided on behalf of a student whose death occurs during the term. Any indebtedness should be offset against the refund.
  - (g) A 100% refund will be provided for students who enroll under an advance registration system but who drops a course or courses prior to the beginning of the first day of class.
  - (h) A 100% refund will be provided to students who are compelled by APSU to withdraw when it is determined that through APSU error they were academically ineligible for enrollment or were not properly admitted to enroll for the course(s) being dropped. An appropriate official must certify in writing that this provision is applicable in each case.
  - (i) When courses are included in a regular term's registration process for administrative convenience, but the course does not begin until later in the term, the 75% and 25% refunds will be based on the particular course's beginning and ending dates. This provision does not apply to classes during the fall or spring terms which may meet only once per week. Those courses will follow the same refund dates as other regular courses for the term.
  - (j) The refund percentage is applied to the difference between the per hour rate (or maximum) for the number of credit hours immediately before the drop or withdrawal and the number immediately afterward.
- (3) Out-of-State Tuition Refunds.
- (a) The refund provision for out-of-state tuition is the same as that for tuition. A 75% refund is made for the same period and a 25% refund is made for the same time period. When 100% of maintenance fees are refunded, 100% of out-of-state tuition also is refunded.
  - (b) Calculation procedures are the same as those specified for tuition.
- (4) Debt Service Fee Refunds. Debt service fees will be subject to the same refund policy as maintenance fees.
- (5) Refund of Residence Hall/Apartment Rent and Deposit Refunds.
- (a) Refunds of residence hall rent after registration will be prorated on a weekly calendar basis when the student is forced to withdraw from the residence hall:
    - 1. Because of personal medical reasons confirmed in writing by a licensed physician; or,
    - 2. At the request of the institution for other than disciplinary reasons.
  - (b) Full refund will be made in the case of the death of the student.
  - (c) Withdrawals for other reasons will be subject to the same 75% and 25% amounts and time periods as maintenance fees.
  - (d) No refunds will be made other than under the above conditions.



- (e) Residence hall reservations and breakage deposits will be refunded in full:
  - 1. If the institution is notified by a specific date which it establishes, but which may not be later than fourteen (14) calendar days prior to the first official day of registration;
  - 2. If the student is prevented from entering APSU campus because of medical reasons confirmed in writing by a licensed physician.
  - 3. If residence hall space is not available; or
  - 4. In the case of the death of the student.
- (6) Meal Plan Refunds. Meal plans may be prorated based on cancellation and refund eligibility.
- (7) Refunds for Active Members of the Military or National Guard. Pursuant to T.C.A. §§ 49-7-2301 and 49-7-2302, students called to active military or National Guard service during the semester are entitled to a 100% adjustment or credit of mandatory fees. Housing and meal ticket charges may be prorated based on usage.

**Authority:** T.C.A. §49-8-203.



**Agenda Item: E.**

**Date:** November 30, 2017

**Subject:** Use of University Property Rule

**Action Recommended:** Approval by Roll Call Vote

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**Background Information:**

State entities are required to promulgate rules and regulations when the subject of those rules and regulations affects the rights of third parties. The Use of University Property Rule falls into this category. These rules mirror the University's policy on Use of University Property and were reviewed by APSU's Office of Legal Affairs. The rule also requires approval by the Attorney General, Secretary of State, and is subject to final approval by the Government Operations Committee of the Tennessee General Assembly. The promulgation process is enumerated in the Tennessee Uniform Procedures Act at T.C.A. § 4-5-201, et. seq.

**Proposed Implementation Date:** At the conclusion of the rule promulgation process.

**Item Details:** See attachment.

**RULES  
OF  
AUSTIN PEAY STATE UNIVERSITY**

**CHAPTER 0240-05-03  
USE OF UNIVERSITY PROPERTY**

**TABLE OF CONTENTS**

0240-05-03-.01	Dedication of University Property
0240-05-03-.02	Definitions
0240-05-03-.03	Access to Facilities and Prioritized Users
0240-05-03-.04	Use by Non-affiliated Individuals/Entities
0240-05-03-.05	Denial of the Use of Facilities
0240-05-03-.06	General Conditions for Use of Property or Facilities
0240-05-03-.07	Distribution of Leaflets, Literature, Pamphlets
0240-05-03-.08	No-Trespass Notices

**XXXX-01-02-.01 Dedication of University Property.** Austin Peay State University (“University”) dedicates its property exclusively to the advancement of the University’s principal missions of teaching, research, and service. The University regulates its property to preserve it for the advancement of the University’s principal missions.

**Authority:** *T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64.*

**0240-05-03-.02 Definitions.**

- (1) The term “University property” means all land, grounds, structures, and any other physical property owned, controlled, or operated by Austin Peay State University.
- (2) The term “University unit” means any academic, administrative, or auxiliary department or division of the University or any other official entity of the University, functioning through University employees acting within the scope of their University employment.
- (3) The term “unmanned aircraft” means a device that is used or is intended to be used for flight in the air without an individual in or on the device (e.g., drone, model aircraft).
- (4) The term “Affiliated entities” means an officially registered student, student group or student organization.
- (5) The term “Affiliated individuals” means persons officially connected with the University including students, faculty, and staff.
- (6) The term “Non-affiliated individual” means any person who is not an “affiliated individual” as defined in paragraph 5.
- (7) The term “Student” means a person who is currently registered for a credit course or courses, non-credit course or program at the University, including any such person during any period which follows the end of an academic period which the student has completed until the last day for registration for the next succeeding regular academic period.

**Authority:** T.C.A. § 49-9-209(e); *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64.*

### **0240-05-03-.03 Access to Facilities and Prioritized Users**

- (1) Access to and use of APSU's campuses, facilities, and property are restricted to the institution, the institutional administration for official functions, affiliated individuals/entities, and the institution's invited or sponsored guests, or when part or all of a campus, its buildings or facilities are open to the general public for a designated period of time and purpose, or when access/use by non-affiliated entities or individuals has been allowed pursuant to the provisions of this rule.
- (2) Denial of a request to access/use campus facilities and/or property shall be based solely on factors related to reasonable regulations in light of the University's educational mission and the nature of the facility or property requested and rendered in a content/viewpoint neutral manner.
- (3) Priority for the use of university facilities is in the following order: 1) credit and non-credit classes and programs, 2) University-sponsored activities, 3) all other requests for usage. When considering requests for use, priority shall be given to affiliated individual/entities whose proposed use is consistent with the University's educational mission, with highest priority for use of University buildings, facilities, and/or property always being reserved for administrative and educational uses. Educational and administrative uses include, but are not limited to: classes, university wide events, commencement, awards programs, and recruitment and/or registration events.
- (4) All requests for use of university space must be made via APSU's website, where there is an online list of the facilities/areas available for use/rental by affiliated and/or non-affiliated entities and individuals. Applications will be evaluated and processed in the order they are received. Facilities use requests not related to class scheduling are reviewed and approved/denied in the University Facilities Office, except for the following:
  - (a) All Athletic spaces (Dunn Center and associated athletic fields) approved by the Office of Athletic Director.
  - (b) Music/Mass Communications Concert Hall approved by Office of the School of Music.
  - (c) Foy Recreation Center and Intramural Field approved by the Office of University of Recreation.
- (5) Applications to reserve facility space for priority use (administrative and educational should be submitted prior to April 1 for the following academic year. After that date, facility space scheduling for the following academic year will be open to affiliated entities/individuals for all other uses. After the Spring Semester is concluded, scheduling will open to non-affiliated entities/individuals. However, the scheduling or the rescheduling of classes, no matter the time of the year, takes priority or all other scheduling.
- (6) Notification of approval or denial of an application to reserve facility space will be provided by email.
- (7) All approved users of campus facilities or property are subject to all Austin Peay and federal, state and local laws. Further, they must adhere to any conditions of facility usage as outlined in this policy or stated by the approving body.



**Authority:** *T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64*

**0240-05-03-.04 Use by Non-affiliated Individuals/Entities.**

- (1) Non-affiliated individuals/entities may apply for use or access to designated university space.
- (2) The University has designated the Morgan University Center as the main location on campus for use by non-affiliated individuals/entities to request. Campus auditoriums and gyms may be available for rent on a space available basis if the event does not interfere with the educational mission of the university.
- (3) The University Center Plaza is the designated space on campus, where access may be granted to non-affiliated individuals/entities without an associated fee. A fee may be assessed should the requesting party require additional set up, cleanup or audio visual (AV) support. All other assignable university space will have, at a minimum, a rental fee associated with the space.
- (4) Long term use of (more than once and less than four (4) months) assignable university is subject to a review of request and the impact of the ongoing operation of APSU.
- (5) A contract may be required based on the nature of the requested event. Non-affiliated individuals/entities will be required to submit a deposit for the space equal to half (1/2) of their total estimated costs.
- (6) A forfeiture of a deposit will be applied to non-affiliated individuals/entities based on the following:
  - (a) Cancellation one hundred and twenty (120) days before the start of their event- 100% refund;
  - (b) Cancellation ninety (90) to one hundred and twenty (120) days before the start of their event- 75% refund;
  - (c) Cancellation thirty (30) to sixty (60) days before the start of their event- 25% refund; and
  - (d) Cancellation less than thirty (30) days- no refund

**Authority:** *T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64.*

**0240-05-03-.05 Denial of the Use of Facilities.** Denial of a request to access/use campus facilities and/or property shall be based solely on factors related to reasonable regulations in light of the University's educational mission and the nature of the facility or property requested and rendered in a content/viewpoint neutral manner. Such reasons may include, but are not limited to, the following:

- (1) The property or facilities have been previously reserved by another group, organization or individual with equal or higher priority;
- (2) Frequency of previous use during an academic period in comparison to that of a contemporaneous applicant;

- (3) Use of the property or facilities requested would be impractical due to scheduled usage prior to or following the requested use, or due to other extenuating circumstances;
- (4) The applicant or sponsor of the activity has not provided accurate or complete information required on the application for registration;
- (5) The applicant or sponsor of the activity has been responsible for violation of University policy during a previously registered use of campus property or facilities;
- (6) The applicant has previously violated any conditions or assurances specified in a previous registration application;
- (7) The facility or property requested has not been designated as available for use for the time/date;
- (8) The anticipated size or attendance for the event will exceed building/fire codes, established safety standards, and/or the physical or other limitations for the facility or property requested;
- (9) The activity is of such nature or duration that it cannot reasonably be accommodated in the facility or area for which application is made;
- (10) The size and/or location of the requested use would cause substantial disruption or interference with the normal activities of the University, the educational use of other facilities or services on campus or the flow of vehicular or pedestrian traffic;
- (11) The activity conflicts with existing contractual obligations of the University;
- (12) The activity presents a clear and present danger for physical harm, coercion, intimidation, or other invasion of lawful rights of the University's officials, faculty members, or students, the damage or destruction, or seizure and subversion, of the University's or school's buildings, other property, or for other campus disorder of a violent or destructive nature. In determining the existence of a clear and present danger, the responsible official may consider all relevant factors;
- (13) The requested use would be contrary to local, state, or federal law, and regulation, or the University.

**Authority:** T.C.A. § 49-9-209(e); *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64*

**0240-05-03-.06 General Conditions for Use of Property or Facilities.** Once an affiliated individual or entity or a non-affiliated individual or entity has permission to use University property or facilities, including open access areas, the requirements outlined in this section, as well as all other requirements put forth in this policy, must be met. Violation of, or failure to comply with, the requirements set forth in this policy or other University policies may result in the immediate revocation of previously granted approval for access/use of campus facilities or property.

- (1) Applicable building, fire codes, and safety standards applicable to a particular facilities and/or property must be met.
- (2) All Austin Peay rules and/or policies must be followed.

- (3) Sound amplification equipment may be used only when prior approval has been requested and approved by the appropriate official taking into account the University's educational mission and the nature of the facility or property requested, location, and time of day.
- (4) Any rental of University equipment must follow the University Facilities guidelines.
- (5) All persons operating motor vehicles in conjunction with an approved use/access of campus facilities and/or property shall be subject to University and rules, regulations, policies and procedures regarding traffic and parking.
- (6) Users of facilities or property and/or their sponsor(s) are responsible for all activities associated with the event.
- (7) Use of the requested facility and/or property shall be limited to the declared purpose in the application for use/access to campus facilities and/or property.
- (8) Access to, or use of, campus facilities shall not be permitted overnight unless specifically requested and approved pursuant to the requirements of this policy and/or other applicable University policies. Such use shall be limited to the specific time and location set forth in the notice of approval/registration document.
- (9) All persons on campus in conjunction with an approved application for use/access shall provide adequate identification upon request to appropriate officials and security personnel of the institution. Persons or groups who refuse to provide such identification may be subject to immediate removal from campus and/or disciplinary action. In appropriate circumstances, such persons may become subject to arrest and/or prosecution.
- (10) Austin Peay has the right to terminate the use of campus facilities or property by any group, organization or individual that violates any provision of this policy, University policy, local, state, or federal law or regulation. Failure to comply with, the requirements set forth in this policy or other University policies may result in the immediate revocation of previously granted approval for access/use of campus facilities or property, and student disciplinary sanctions, if appropriate.
- (11) Non-affiliated entities/individuals using APSU facilities, shall indemnify the institution. In certain circumstances or events, the university reserves the right to require:
  - (a) Adequate bond or other security for damage to campus property;
  - (b) Personal injury and property damage insurance coverage;
  - (c) A performance bond or other insurance guaranteeing or insuring performance of its obligations under the contract; and/or
  - (d) Other types of insurance, if approved by APSU.
- (12) Insurance policies must list APSU as additionally insured and be for \$1 million. See attached link for a matrix for when additional maybe required.

**Authority:** *T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64*

**0240-05-03-.07 Distribution of Leaflets, Literature, Pamphlets.**

- (1) Distribution of leaflets, literature, pamphlets is not permitted within:
  - (a) Classroom, library or other academic buildings or facilities;
  - (b) Administrative and employee offices and work areas; or
  - (c) Student residence halls, dormitories or apartment buildings.
- (2) No obscene literature or material, as defined by law, shall be distributed on any property owned or used by APSU.
- (3) Placement of flyers, leaflets, literature, etc., is not permitted on motor vehicles parked on the Austin Peay campus.
- (4) APSU campus property and facilities may not be used for the commercial or profit-making activities except when engaged in a business relationship, pursuant to a contract, with the University and/or when a rental/or lease agreement or facilities reservation is in place specifically for such temporary purpose.
- (5) The University will not establish permitting requirements that prohibit spontaneous outdoor assemblies or outdoor distribution of literature, although an institution may maintain a policy that grants members of the college or university community the right to reserve certain outdoor spaces in advance.
- (6) Any literature which is distributed or sold and any advertisement shall comply with all applicable laws and policies of APSU. Requests to distribute or sell literature shall be included with the underlying application to use campus facilities and/or property through the online reservation system. Literature and/or advertisements may only be sold or distributed in conjunction with an approved application for use of facilities.
- (7) The university has designated the University Center Post Office area and the outdoor campus bulletin boards as the posting locations for the non-affiliated individuals/entities.

**Authority:** *T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64*

**0240-05-03-.08 No-Trespass Notices.**

- (1) A No-Trespass Notice ("Notice") is a written directive requiring a non-affiliated person to leave and/or not enter all or part of University property.
- (2) A sworn law enforcement officer employed by the University may issue a Notice to a nonaffiliated person:
  - (a) who is not authorized to use University property under Section .03(1), and who has refused to leave University property, or a specified part of University property, within a reasonable time after the person has received an oral request to leave by a University official;
  - (b) who has engaged in a use of University property that is prohibited by Section .03(2), and who has refused to cease the prohibited conduct within a reasonable time after receiving an oral request to do so from a University official;



- (c) who, in the good faith judgment of the law enforcement officer issuing the Notice, poses an unreasonable threat to the health, safety, or welfare of a person(s) affiliated with the University while on University property; or
  - (d) who, in the good faith judgment of the law enforcement officer issuing the Notice, has engaged in conduct that substantially disrupts or interferes with University operations, events, or activities, or is likely to cause such a disruption or interference.
- (3) A Notice must specify: the reason for the Notice; the geographical scope of the restriction; the duration of the restriction, which may be for an indefinite period; the potential consequences of a violation of the Notice; and the process for appealing the issuance of the Notice. The scope and duration of the restriction imposed must be proportional to the underlying misconduct. In appropriate circumstances, with respect to conduct on University property, a Notice also may prohibit a non-affiliated person from contacting or being within a certain distance from a person affiliated with the University.
- (4) Appeals
  - (a) A non-affiliated person to whom a Notice has been issued may appeal the decision to the chief of police for the University's campus/institute.
  - (b) A non-affiliated person must submit the appeal in writing. The written appeal must be received by the chief of police within twenty (20) calendar days of the date on which the Notice was provided to the non-affiliated person. Any Notice mailed (or e-mailed) to a non-affiliated person shall be deemed to have been provided on the date on which it was mailed (or e-mailed). The written appeal should include the non-affiliated person's reason for being on University property, the non-affiliated person's future need to be on University property, and any other information the non-affiliated person wishes the University official who issued the Notice to consider.
  - (c) Upon receipt of a written appeal, the chief of police will consult as needed with other University officials to verify the non-affiliated person's need for access to University property, to gather additional information or advice, or to review the impact that granting the appeal may have on persons affiliated with the University.
  - (d) Within twenty (20) calendar days of the receipt of an appeal submitted in accordance with this Chapter, the chief of police will sustain, rescind or modify the Notice in a written decision that will be mailed to the address provided by the non-affiliated person. The decision of the chief of police is final and not appealable within the University.
  - (e) The restrictions set forth in the Notice will remain in effect while an appeal of the Notice is pending.
  - (f) If the chief of police issued the Notice, then the non-affiliated person may appeal to the supervisor of the chief of police following the procedures set forth in Section .05(4)(a)(e).
- (5) The law enforcement officer who issued the Notice (or, if the Notice is appealed, the chief of police), with the approval of the Chief of Police, may rescind or modify the Notice at any time. Notification of any such rescission or modification shall be provided to the non-affiliated person to whom the Notice was issued.

- (6) Failure to comply with a Notice may result in issuance of a citation or an arrest for trespassing pursuant to applicable state criminal trespass statutes or local ordinances. Nothing in this paragraph .05 shall limit or be construed to limit the exercise of the statutory authority of sworn law enforcement officers of a campus police department to arrest in accordance with the laws of this state or local ordinances. Nor shall anything in this paragraph .05 limit or be construed to limit the authority of sworn law enforcement officers of a campus police department to issue an oral request instructing a person to leave and/or not enter all or part of University property.

**Authority:** *T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64.*



**Agenda Item: F.**

**Date:** November 30, 2017

**Subject:** Approval of Classifying Students In-State and Out-of-State Rule

**Action Recommended:** Approval by Roll Call Vote

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**Background Information:**

State entities are required to promulgate rules and regulations when the subject of those rules and regulations affects the rights of third parties. Approval of Classifying Students In-State and Out-of-State Rule falls into this category. These rules mirror the University's Policy on the classification of in-state and out-of-state students. The rules were reviewed by APSU's Office of Legal Affairs. The rule also requires approval by the Attorney General, Secretary of State, and is subject to final approval by the Government Operations Committee of the Tennessee General Assembly. The promulgation process is enumerated in the Tennessee Uniform Procedures Act at T.C.A. § 4-5-201, et. seq.

**Proposed Implementation Date:** At the conclusion of the rule promulgation process.

**Item Details:** See attachment.

**RULES  
OF  
AUSTIN PEAY STATE UNIVERSITY**

**CHAPTER 0240-05-05  
CLASSIFYING STUDENTS IN-STATE AND OUT-OF-STATE**

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**0240-05-05-.01 Intent.** It is the intent that Austin Peay State University (APSU) shall apply uniform rules, as described in these regulations and not otherwise, in determining whether students shall be classified “in-state” or “out-of-state” for fees and tuition purposes and for admission purposes.

**Authority:** *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; Public Acts of Tennessee, 1807, Chapter 64; and Tenn. Code Ann. § 49-9-105.*

**0240-05-05-.02 Definitions.** Wherever used in these regulations:

- (1) “Public higher education institution” shall mean a university or community college supported by appropriations made by the Legislature of this State.
- (2) “Residence” shall mean continuous physical presence and maintenance of a dwelling place within this State, provided that absence from the State for short periods of time shall not affect the establishment of a residence.
- (3) “Domicile” shall mean a person’s true, fixed, and permanent home and place of habitation; it is the place where he or she intends to remain, and to which he or she expects to return when he or she leaves without intending to establish or having established a new domicile elsewhere. Undocumented immigrants cannot establish domicile in Tennessee, regardless of length of residence in Tennessee.
- (4) “Emancipated person” shall mean a person who has attained the age of eighteen (18) years and whose parents have entirely surrendered the right to the care, custody, and earnings of such person and are no longer under any legal obligation to support or maintain such person.
- (5) “Parent” shall mean a person’s father or mother. If there is a non-parental guardian or legal custodian of an unemancipated person, then “parent” shall mean such guardian or legal custodian; provided, that there are not circumstances indicating that such guardianship or custodianship was created primarily for the purpose of conferring the status of an in-state student on such emancipated person.
- (6) “Continuous enrollment” or “continuously enrolled” shall mean enrollment at a public higher educational institution or institution of this State as a full-time student, as such term is defined by the governing body of said public higher educational institution or institutions, for a normal academic year or years or the appropriate portion or portions thereof since the beginning of the period for which continuous enrollment is claimed. Such person need not enroll in summer sessions or other such inter-sessions beyond the normal academic year in order that his or her



enrollment be deemed continuous, notwithstanding lapses in enrollment occasioned solely by the scheduling of the commencement and/or termination of the academic years, or appropriate portion thereof, of the public higher educational institutions in which such person enrolls.

- (7) "U.S. Armed Forces" shall mean the U.S. Army, Navy, Air Force, Marine Corps, and Coast Guard.
- (8) "Veteran" means:
  - (a) a former member of the U.S. Armed Forces; or
  - (b) a former or current member of a reserve or Tennessee national guard unit who was called into active military service of the United States, as defined in Tennessee Code Annotated § 58-1-102.

**Authority:** *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; Public Acts of Tennessee, 1807, Chapter 64; and Tenn. Code Ann. § 49-9-105.*

#### **0240-05-05-.03 Rules for Determination of Status.**

- (1) Every person having his or her domicile in this State shall be classified "in-state" for fee and tuition purposes and for admission purposes.
- (2) Every person not having his or her domicile in this State shall be classified "out-of-state" for fee and tuition purposes and for admission purposes.
- (3) The domicile of an unemancipated person is that of his or her parent, except as provided in paragraph (4) of this Section .03. Unemancipated students of divorced parents shall be classified "in-state" when one (1) parent, regardless of custodial status, is domiciled in Tennessee, except as provided in paragraph (4) of this Section .03.
- (4) A student shall be classified as "in-state" for fee and tuition purposes if the student is a citizen of the United States, has resided in Tennessee for at least one (1) year immediately prior to admission, and has:
  - (a) Graduated from a Tennessee public secondary school;
  - (b) Graduated from a private secondary school that is located in Tennessee; or
  - (c) Earned a Tennessee high school equivalency diploma.
- (5) The spouse of a student classified as "in-state" shall also be classified "in-state."
- (6) All classifications shall be subject to the Eligibility Verification for Entitlements Act, Tennessee Code Annotated § 4-58-101 *et seq.*

**Authority:** *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee 1807, Chapter 64.*

**0240-05-05-.04 Out-of-State Students Who Are Not Required to Pay Out-of-State Tuition.**

- (1) An unemancipated, currently enrolled student shall be reclassified out-of-state should his or her parent, having theretofore been domiciled in the State, move from the State. However, such student shall not be required to pay out-of-state tuition nor be treated as an out-of-state student for admission purposes so long as his or her enrollment at a public higher educational institution or institutions shall be continuous.
- (2) An unemancipated person whose parent is not domiciled in this State but is a member of the armed forces and stationed at Fort Campbell pursuant to military orders shall be classified out-of-state, but shall not be required to pay out-of-state tuition. Such a person, while in continuous attendance toward the degree for which he or she is currently enrolled, shall not be required to pay out-of-state tuition if his or her parent thereafter is transferred on military orders.
- (3) A person whose domicile is in a county of another state lying immediately adjacent to Montgomery County, or whose place of residence is within thirty (30) miles of Austin Peay State University shall be classified out-of-state but shall not be required to pay out-of-state tuition at Austin Peay State University.
- (4) A person, who is not domiciled in Tennessee, but has a bona fide place of residence in a county which is adjacent to the Tennessee state line and which is also within a 30 mile radius (as determined by THEC) of a city containing a two institution, shall be classified out-of-state, but admitted at in-state tuition rate.
  - (a) The waiver of out-of-state tuition granted to a border county student at an admitting institution will follow the student only from a community college to the University if the student transfers from the community college after successfully completing an associate's degree unless this condition is waived by the community college as being in the student's best interest; provided, in any case the student must complete the general education requirement at the TBR community college.
- (5) Part-time students who are not domiciled in this State but who are employed full-time in the State, or who are stationed at Fort Campbell pursuant to military orders, shall be classified out-of-state but shall not be required to pay out-of-state tuition. This shall apply to part-time students who are employed in the State by more than one employer, resulting in the equivalent of full-time employment.
- (6) Military personnel and their spouses stationed in the State of Tennessee who would be classified out-of-state in accordance with other provisions of these regulations will be classified out-of-state but shall not be required to pay out-of-state tuition. This provision shall not apply to military personnel and their spouses who are stationed in this State primarily for educational purposes.
- (7) Dependent children who qualify and are selected to receive a scholarship because their parent is a law enforcement officer, fireman, or emergency medical service technician who was killed or totally and permanently disabled while performing duties within the scope of their employment shall not be required to pay out-of-state tuition.
- (8) Active-duty military personnel who begin working on a college degree at a the University while stationed in Tennessee or at Fort Campbell, Kentucky, and who are transferred or deployed prior to completing their degrees, can continue to completion of the degrees at the University without being required to pay out-of-state tuition, as long as he/she completes at least one (1) course for credit each twelve (12) month period after the transfer or deployment. Exceptions

may be made in cases where the service member is deployed to an area of armed conflict for periods exceeding twelve (12) months.

- (9) Students who participate in a study abroad program, when the course/courses in the study abroad program is/are the only course/courses for which the student is registered during that term, shall not be required to pay out-of-state tuition.
  - (10) Students who are awarded tuition waiver scholarships for participation in bona fide campus performance-based programs, according to established guidelines, shall not be required to pay out-of-state tuition.
  - (11) A veteran enrolled at the University shall not be required to pay out-of-state tuition or any out-of-state fee, if the veteran:
    - (a) Has not been dishonorably discharged from a branch of the United States armed forces or the national guard;
    - (b) Is eligible for Post-9/11 GI Bill benefits or Montgomery GI Bill benefits; and
    - (c) Enrolls in the University, after satisfying all admission requirements, within three (3) years from the date of discharge as reflected on the veteran's certificate of release or discharge from active duty, Form DD-214, or an equivalent document.
1. To continue to qualify for in-state tuition and fees, a veteran shall:
- (i) Maintain continuous enrollment as defined by the University; and
  - (ii) Demonstrate objective evidence of established residency in this state by presenting at least two (2) of the following:
    - (I) Proof of voter registration in the state;
    - (II) A Tennessee driver license;
    - (III) A Tennessee motor vehicle registration;
    - (IV) Proof of established employment in the state; or
    - (V) Other documentation clearly evidencing domicile or residence in the state, as determined by the Tennessee Higher Education Commission.

**Authority:** Tenn. Code Ann. §§ 49-4-704, 49-7-1304, 49-7-1305, 49-9-105, and 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; Public Acts of Tennessee, 1807, Chapter 64I; 20 U.S.C. § 1015d; and 38 U.S.C. § 3679.

**0240-05-05-05 Presumption.** Unless the contrary appears from clear and convincing evidence, it shall be presumed that an emancipated person does not acquire domicile in this State while enrolled as a full-time student at the University, as such status is defined by APSU.

**Authority:** *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; Public Acts of Tennessee, 1807, Chapter 64; and Tenn. Code Ann. § 49-9-105.*

**0240-05-05-.06 Evidence to Consider for Establishment of Domicile.** If a person asserts that he or she has established domicile in this State he or she has the burden of proving that he or she has done so. Such a person is entitled to provide to APSU by which he/she seeks to be classified or reclassified in-state, any and all evidence which he or she believes will sustain his or her burden of proof. APSU will consider any and all evidence provided to it concerning such claim of domicile but will not treat any particular type or item of such evidence as conclusive evidence that domicile has or has not been established.

**Authority:** *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; Public Acts of Tennessee, 1807, Chapter 64; and Tenn. Code Ann. § 49-9-105.*

**0240-05-05-.07 Appeal.** Initially, the Office of Admissions clerk is responsible for classifying applicants for admission or readmission as either "in-state" or "out-of-state." A decision by the Office of Admission clerk may be appealed in writing to the residency classification officer in the Office of Admissions on an Application for Residency Classification form.

Students currently/continually enrolled may appeal in writing to the residency classification officer in the Office of the Registrar on an Application for Residency Classification form. An appeal of the decision made by either office may be taken to the Residency Appeals Committee. Appointments for students to appear before the committee and copies of written appeals for committee members will be made by the Office of the Registrar. Appeals from students who appear will be heard before the committee. Appeal applications made in abstentia will be considered by the committee after consideration of in-person appeal appointments. Unless additional guests are requested in advance and approved by the committee chair, only the student may appear before the committee. Students may bring additional material to support their appeal at the committee meeting. The committee shall include five faculty representatives (including the chair), two staff representatives, two student representatives, as well as up to three ex officio members currently made up of the Coordinator of Graduate Admissions, the Director of Admissions, and the Registrar. The committee chair will prepare a record of the student appeals including the name of the student, the date of the committee meeting, the committee members present, name(s) of any other guest(s) and a statement of the resulting decision of the committee. A copy of this record will be kept in the student's permanent file. The appealing student will be contacted by the Office of the Registrar and informed of the committee's recommendation. A decision by the Residency Appeals Committee may be appealed in writing to the associate provost for enrollment management and academic support. All appeals must be received within five (5) class days of receipt by the student of the committee's decision.

**Authority:** *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; Public Acts of Tennessee, 1807, Chapter 64; and Tenn. Code Ann. § 49-9-105.*

**0240-05-05-.08 Effective Date for Reclassification.** If a student classified out-of-state applies for in-state classification and subsequently is classified thusly, his or her in-state classification shall be effective as of the date on which reclassification was sought. However, out-of-state tuition will be charged for any term or semester during which reclassification is sought and obtained unless application for reclassification is made on or before the last day of registration prior to classes.

**Authority:** *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; Public Acts of Tennessee, 1807, Chapter 64; and Tenn. Code Ann. § 49-9-105.*



**Agenda Item:** A.

**Date:** November 30, 2017

**Subject:** Review THEC Recommendations

**Action Recommended:** Information Only

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**Background Information:**

At the Fall Quarterly THEC meeting, recommendations are made for state appropriations, capital projects, and student fees. These recommendations are later considered and recommended by the Governor for the State Legislature approval in the spring. The information presented are preliminary numbers and are subject to change.

**Proposed Implementation Date:** Fiscal Year 2018-2019

**Item Details:**

The following information will be shared with the Business and Finance Committee:

- 2018-2019 Operating State Appropriation Recommendations
- 2018-2019 Initial Student Fee Recommendations
- 2018-2019 Capital Projects Recommendations



# ATTACHMENT I

## 2018-19 Tuition Recommendation

### THEC Recommendation Summary

<b>Universities</b>	<b>0% to 3% Tuition Increase</b>
<b>CCs</b>	<b>0% to 3% Tuition Increase</b>
<b>TCATs</b>	<b>0% to 3% Tuition Increase</b>

### Tuition and Fee Levels

	2017-18		2018-19 Scenarios		
	Mandatory Fees	Tuition	Tuition Increase <sup>1</sup>		
			= 0.0%	= 1.5%	= 3.0%
<b>APSU</b>	\$1,529	\$6,696	\$8,225	\$8,325	\$8,426
<b>ETSU</b>	1,791	7,224	9,015	9,123	9,232
<b>MTSU</b>	1,772	7,176	8,948	9,056	9,163
<b>TSU</b>	1,050	6,726	7,776	7,877	7,978
<b>TTU</b>	1,217	7,656	8,873	8,988	9,103
<b>UM</b>	1,637	8,064	9,701	9,822	9,943
<b>UTC</b>	1,776	6,888	8,664	8,767	8,871
<b>UTK</b>	1,860	11,110	12,970	13,137	13,303
<b>UTM<sup>2</sup></b>	1,418	7,509	8,927	9,040	9,152
<b>CC Avg</b>	300	4,032	4,332	4,392	4,453
<b>TCATs</b>	230	3,507	3,737	3,790	3,842

1 - Percent increase applied to tuition and not to the mandatory fees.

2 - The 2016-17 UTM tuition rate for full-time students who have completed fewer than 60 credit hours is a flat rate for 15 hours a semester regardless of how many hours the student is enrolled in. Part-time students and full-time students who have completed more than 60 credit hours are charged a flat rate for 12 hours regardless how many hours the student is enrolled in. The tuition presented here is an average of those two tuition rates.

**Note: "Tuition" is used here for ease of understanding, though UT, TBR, and the LGIs use the term "Maintenance Fee."**

## ATTACHMENT II

### 2018-19 State Appropriations Distribution Recommendation

	A	B	C	D	E = C + D	F = E + A	G = E / A	H = F / B
	Breakdown of 2018-19 Changes							
	2017-18 Appropriation <sup>1</sup>	2018-19 Formula Calculation	Outcomes Formula Adjustments	Share of New Funding	2018-19 Changes	2018-19 Recommendation	Percent Change	Percent Funded
<b>Academic Formula Units</b>								
<b>LGI Universities</b>								
Austin Peay	\$44,621,700	\$68,775,400	\$198,900	\$2,427,200	\$2,626,100	\$47,247,800	5.9%	68.7%
East Tennessee <sup>2</sup>	60,749,800	93,186,000	(21,000)	3,288,700	3,267,700	64,017,500	5.4%	68.7%
Middle Tennessee	97,003,700	147,765,100	(706,000)	5,214,900	4,508,900	101,512,600	4.6%	68.7%
Tennessee State	36,757,500	56,099,700	(197,600)	1,979,800	1,782,200	38,539,700	4.8%	68.7%
Tennessee Tech <sup>2</sup>	46,731,100	72,418,100	463,400	2,555,700	3,019,100	49,750,200	6.5%	68.7%
University of Memphis	110,827,200	168,880,200	(768,900)	5,960,000	5,191,100	116,018,300	4.7%	68.7%
<b>Subtotal</b>	<b>\$396,691,000</b>	<b>\$607,124,500</b>	<b>(\$1,031,200)</b>	<b>\$21,426,300</b>	<b>\$20,395,100</b>	<b>\$417,086,100</b>	<b>5.1%</b>	<b>68.7%</b>
<b>Community Colleges<sup>3</sup></b>								
Chattanooga	\$31,118,200	\$45,946,800	(\$1,174,900)	\$1,621,500	\$446,600	\$31,564,800	1.4%	68.7%
Cleveland	10,988,200	16,024,700	(544,900)	565,700	20,800	11,009,000	0.2%	68.7%
Columbia	15,026,400	22,770,300	(187,100)	803,600	616,500	15,642,900	4.1%	68.7%
Dyersburg	9,388,600	13,967,900	(285,800)	492,900	207,100	9,595,700	2.2%	68.7%
Jackson	13,561,500	20,389,500	(273,800)	719,600	445,800	14,007,300	3.3%	68.7%
Motlow	13,292,500	21,567,600	763,000	761,200	1,524,200	14,816,700	11.5%	68.7%
Nashville	20,259,300	32,035,600	618,100	1,130,600	1,748,700	22,008,000	8.6%	68.7%
Northeast	18,137,200	28,420,700	384,400	1,003,000	1,387,400	19,524,600	7.6%	68.7%
Pellissippi	30,477,800	47,210,300	288,900	1,666,100	1,955,000	32,432,800	6.4%	68.7%
Roane	21,087,900	32,335,900	(14,800)	1,141,200	1,126,400	22,214,300	5.3%	68.7%
Southwest	27,147,100	40,644,900	(659,000)	1,434,400	775,400	27,922,500	2.9%	68.7%
Volunteer	20,809,700	33,720,200	1,165,600	1,190,000	2,355,600	23,165,300	11.3%	68.7%
Walters	23,469,700	35,155,300	(559,200)	1,240,700	681,500	24,151,200	2.9%	68.7%
<b>Community College Subtotal</b>	<b>\$254,764,100</b>	<b>\$390,189,700</b>	<b>(\$479,500)</b>	<b>\$13,770,500</b>	<b>\$13,291,000</b>	<b>\$268,055,100</b>	<b>5.2%</b>	<b>68.7%</b>
<b>UT Universities</b>								
UT Chattanooga	\$51,005,300	\$79,558,000	\$842,200	\$2,807,700	\$3,649,900	\$54,655,200	7.2%	68.7%
UT Knoxville <sup>2</sup>	214,270,000	329,357,500	370,600	11,623,500	11,994,100	226,264,100	5.6%	68.7%
UT Martin <sup>2</sup>	32,045,400	48,561,500	(398,100)	1,713,800	1,315,700	33,361,100	4.1%	68.7%
<b>Subtotal</b>	<b>\$297,320,700</b>	<b>\$457,477,000</b>	<b>\$814,700</b>	<b>\$16,145,000</b>	<b>\$16,959,700</b>	<b>\$314,280,400</b>	<b>5.7%</b>	<b>68.7%</b>
<b>Total Colleges and Universities</b>	<b>\$948,775,800</b>	<b>\$1,454,791,200</b>	<b>(\$696,000)</b>	<b>\$51,341,800</b>	<b>\$50,645,800</b>	<b>\$999,421,600</b>	<b>5.3%</b>	<b>68.7%</b>
TN Colleges of Applied Technology	\$66,857,600	\$103,658,300	\$696,000	\$3,658,200	\$4,354,200	\$71,211,800	6.5%	68.7%
<b>Total Academic Formula Units</b>	<b>\$1,015,633,400</b>	<b>\$1,558,449,500</b>	<b>\$0</b>	<b>\$55,000,000</b>	<b>\$55,000,000</b>	<b>\$1,070,633,400</b>	<b>5.4%</b>	<b>68.7%</b>

1 - Recurring funding. Includes historical funding of \$2.81M for legislative initiatives. A breakdown of these initiatives by campus is included in Appendix A.

2 - Does not include recurring funds appropriated to the ETSU Gray Fossil Site (\$350K), TTU Carnegie Classification Change (\$500K), UT Knoxville for the engineering college (\$3M), UT Martin Parsons Center (\$200K), or to UT Martin Somerville Center (\$250K). These appropriations are included as Program Initiatives.

3 - THEC's community college recommendation is only for the sector as a whole. Institutional detail displayed here is for informational purposes only.