



# B O A R D O F T R U S T E E S



Student Affairs Committee (at the conclusion of the Academic Affairs Committee meeting)

Austin Peay State University

317 College Street

Clarksville, TN 37040

March 18, 2022

8:15 AM

Call to Order

Roll Call/Declaration of a Quorum

Approval of Minutes

Action Items

A.Recommendation for Selection of Student Trustee

B.Consideration of Revisions to the Student Affairs Committee Charter

Adjourn



Student Affairs Committee Minutes			
12.03.21		8:32 a.m.	317 College Street Clarksville, TN 37040
Meeting Type	Student Affairs Committee		
Notetaker	Lynne Halliburton		
Attendees	Committee Members		Present (Y/N)
	Ms. Keri McInnis, Chair		Y
	Ms. Elaine Berg		Y
	Ms. Molly Howard		Y
	Dr. Valencia May		Y
	Mr. Billy Atkins, ex-officio		Y
	University Personnel		
	Dr. Eric Norman, Vice President for Student Affairs		Y
	Dr. Michael Licari, President		Y
	Dr. Carol Clark, Secretary to the Board		Y
	Ms. Dannelle Whiteside, Vice President for Legal Affairs & Organizational Strategy		Y
Call to Order			
Discussion			
Trustee McInnis called the meeting to order at 8:32 a.m.			
Roll Call/Declaration of a Quorum			

Discussion	
<p>Dr. Carol Clark, secretary to the board, called the roll.</p> <p>Trustee McInnis determined that there was a quorum.</p>	
<b>Approval of Minutes</b>	
Discussion	
<p>Trustee McInnis stated that the minutes for the September 17, 2021, Student Affairs Committee Meeting were circulated before the meeting. She asked if there were any corrections or additions to the minutes. There were none.</p>	
Conclusions	
<p>Trustee McInnis moved to approve the minutes as written. Trustee Berg seconded the motion.</p> <p>A voice vote was taken, and the motion carried unanimously with three trustees voting yes.</p>	
<b>Information Item A – Office of Disability Services</b>	
Discussion	
<p>Trustee McInnis recognized Dr. Eric Norman who provided an overview of the Office of Disability Services. Norman stated that the Office of Disability Services provides assistance to 793 students with 296 of them having at least two disabilities. Some of the more common disabilities include visual impairment, auditory disabilities, learning disabilities, ADD/ADHD, mobility impairment, neurological impairments, chronic health conditions and psychological disabilities. The issues may be short or long term and are documented through the office to ensure appropriate accommodations are made.</p> <p>A general discussion followed regarding challenges that the Office of Disability Services faces as a result of the pandemic as well as technology advancement and ADA challenges.</p>	
Conclusions	
<p>This was an information item and required no action.</p>	
<b>Adjourn</b>	
Discussion	
<p>Trustee McInnis moved to adjourn the meeting. Trustee May seconded the motion.</p> <p>A voice vote was taken and the motion carried unanimously with three trustees voting yes. The meeting adjourned at 8:42 a.m.</p>	



## Singleton, Gregory

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**From:** no-reply@apsu.edu  
**Sent:** Wednesday, September 29, 2021 11:49 AM  
**To:** Singleton, Gregory  
**Subject:** Student Trustee Application submission

fullname - Mackenzie Carr

mailingaddress - [REDACTED]

phone - [REDACTED]

apsuemail - [REDACTED]

gpacumulativegpafromthesemesterm - 3.9459

numberofsemesterhourscompleted1 - 90

majorminor - Mathematics with a concentration in Actuarial Science; Double Minor in Finance and Applied Statistics

apsustartdate - August 2019

anticipatedgraduationdate - May 2023

highschoolname - West Creek High School

yearofgraduation - 2019

highschoolcityandstate - Clarksville, TN

highlightsofcampusandcommunityse - President's Emerging Leaders Program: 2019- Present

Student Organization Council President: 2020-Present

National Society for Leadership and Success Executive Board: Membership Outreach Chair from 2021- Present

Honor's Program Advisory Board: 2021- Present

Co-Founder and Vice President of the Clarksville Voter Apathy Project Non-Profit: 2020- Present

Co-Stem Advisory Board Secretary: 2020-2021

Gov's Ambassador: 2020-Present

Active Member of Omicron Delta Kappa: 2021-Present

Instructor for the West Creek High School Band: Lead small and large group sectionals as well as direct daily performances in the Director's absence (2019-Present)

branch -

datesserved -

rankatdischarge -

typeofdischarge -

ifotherthanhonorableexplain -

areyouatennesseeresident1 - ['Yes']

doyouhaveajudicialrecordorcur1 - ['No']

ifyesexplain -

haveyoueverbeenconvictedofafe1 - ['No']

ifyesexplain1 -

asanapplicantforstudenttruste1 - ['Yes']

signature - Mackenzie Carr

date - 09/29/2021

# Mackenzie Carr

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## EDUCATION

**Austin Peay State University**

*B.S. Mathematics; Concentration in Actuarial Science*

**Clarksville, TN**

*Expected 2023*

- **Cumulative GPA:** 3.95/4.0
- **Minor:** Finance and Applied Statistics

## ACTUARIAL EXAMS

**Exam FM**

*Sitting Dec 2021*

## WORK EXPERIENCE

**Starbucks**

**Clarksville, TN**

*Barista*

*Oct 2018 - Current*

- Handle multiple forms of payment and producing the proper amount of change when necessary
- Collaborate with co-workers to achieve 100% completion of daily routines
- Connect with customers consistently to ensure their experience is of top quality

**Governor's School for Computational Physics and Mathematics**

**Clarksville, TN**

*Teaching Assistant*

*July 2020 - Current*

- Responsible for assisting high school students in solving complex physics problems using Fortran
- Teach various topics in both Calculus I and II during the lead professor's absence
- Act as a resident advisor during the students' month long stay in campus housing
- Evaluate the students' Fortran codes and lab assignments and assigned grades accordingly

## LEADERSHIP AND VOLUNTEER EXPERIENCE

**National Society of Leadership and Success**

**Clarksville, TN**

*Membership Outreach Chair*

*September 2021– Current*

- Maintain weekly communication with all 1,000+ campus NSLS members
- Coordinate expenditures for campus involvement events with the chapter Treasurer
- Attend monthly campus involvement fairs to promote the society and connect with prospective student members

**President's Emerging Leaders Program**

**Clarksville, TN**

*Board Member*

*April 2021 - Current*

- Attend weekly events that allow for interaction with peers as well as the development of leadership skills
- Aid in the diligent selection process of new candidates for the program
- Organize events that engage the student body while bringing awareness to issues relevant to the community

**Student Organization Council Executive Board**

**Clarksville, TN**

*President*

*May 2020 - Current*

- Responsible for organizing and facilitating weekly board meetings and presenting weekly reports
- Collaborate with the director of the board weekly to ensure all student organizations are up to standard
- Facilitate daily meetings with various student organizations to aid in their success and growth on campus

**Clarksville Montgomery-County Voter Apathy Project: Non-Profit**

**Clarksville, TN**

*Co-founder*

*April 2020 – Current*

- Inform and educate local citizens on how to register to vote, voting rights, and where voting polls are located
- Develop projects which provide the homeless with basic necessities (i.e., food and shelter)
- Volunteer regularly at local charity events to strengthen the outreach of the non-profit in the community

## HONORS AND SKILLS

**Honors:** Phi Kappa Phi Member, Pi Mu Epsilon Member, Dean's List 2018-2021, Golden Key Honor Society

**Computer Skills:** Proficient in Fortran, R, SAS, C++, MATLAB, and Microsoft Office (Excel, Word, etc.)

**Core Competencies:** Analytic Thinker, Problem Solver, Decisive, and Goal Oriented

1. Why are you interested in applying for the Student Trustee position?

Since the start of my freshman year at Austin Peay, I have been consistently keeping track of the changes in campus regulations, student involvement, academia, etc. Over the past three years, I have noticed major, mostly positive, changes in Austin Peay's community. The student population has grown, the faculty and staff reach out more often to provide assistance, there is more participation in athletic events... the list goes on. However, there are also aspects of campus life that myself and other students would like to see change. As a leader, I want to be the one who inspires that change, and as Student Trustee I know I would have the ability to put this change into motion. I would like to help Austin Peay and my fellow peers by weighing in on important decisions that affect the entire campus. This position would allow me to further my campus involvement while also getting to experience the behind-the-scenes aspect of regulations that affect present and future Govs. I am eager to potentially take on this role and work alongside the Board of Trustees to make Austin Peay an even more desirable home for people all across the globe.

2. How has your college/university experience prepared you for this type of position?

My time at Austin Peay began long before 2019, when I joined campus as a full time student fresh out of high school. Being a Clarksville native, I visited Austin Peay for various events over the course of my childhood, and I regularly read articles about changes occurring on campus over the years. I knew that Austin Peay would likely be the college I chose to attend, so I began making connections on campus as early as my freshman year in high school. When I finally joined the Austin Peay community three years ago, I took, and continue to take, every opportunity available to get involved. I have served as the Student Organization Council President for two consecutive years and I am the current Membership Outreach Chair for the



National Society of Leadership and Success Executive Board. Additionally, I am an active member in Omicron Delta Kappa, I am in the President's Emerging Leaders Program, I formally served on the Student Advisory Council for the Study Abroad program, and I have served on countless committees for various events such as homecoming and QEP. As a leader in a multitude of organizations, I have extensive experience communicating with individuals in various roles. I also know a vast majority of the student body, so I have extensive knowledge on student's opinions of various campus related topics. I have the experience of working on a board, so I am familiar with how meetings are supposed to flow, and I will not require much training in that regard. My leadership experience has taught me how to conduct myself to represent Austin Peay in a positive manner, and I take pride in representing my school. Therefore, I will not associate myself with anything or behave in a way that could potentially tarnish Austin Peay's or the Board of Trustees' reputation. Overall, the involvement and experience I have on campus would make me a valuable addition to the Board of Trustees, and I would be honored to serve the campus that has been my home for the past three years.



**President's Emerging Leaders Program**

24 Oct. 2021

Dear Colleagues,

I write to recommend Ms. Mackenzie Carr for the position of Student Trustee for the 2022-2023 academic year at Austin Peay State University. I have known Ms. Carr for about three years. She is a junior in the President's Emerging Leaders Program, and she has definitely taken the lessons of the program to heart. She has blossomed into a campus leader who is currently the President of the Student Organization Council, a position of great responsibility and honor. I am happy to recommend her in very high terms and I am happy as well to have a chance to say a little about this remarkable student.

Mackenzie's intelligence is beyond question. She is a mathematics major, and not only mathematics but actuarial science, which as we all know is not the simplest side of mathematics. It hardly needs to be said that mathematics demands an extremely careful, detail-oriented, logical mind. Mathematics is very much like Latin or Greek not only in the constant demand for detailed, logical thought, but in terms of two particular aspects of intelligence, pattern recognition and transfer. Pattern recognition is self-evident, she sees the patterns established by numeric sequences and mathematical functions; transfer refers to the ability to take a pattern from one area and put it to work in another. Mackenzie's mind is definitely wired for those two aspects of intelligence. That being said, intelligence only takes one so far; Mackenzie works incredibly hard to be the best student that she can be. Her 3.95 GPA provides strong evidence of her intelligence and hard work, and please note that that is an *overall* GPA, so it's not just in her chosen field that Mackenzie excels, but in all areas of study. This strong intelligence will stand her in good stead for her work with the Board of Trustees. That work also sometimes involves close reading of complicated documents; it requires careful, logical thought, the ability to discern consistent patterns in policy, and the capacity to transfer a set of knowledge to multiple areas of concern. Mackenzie will bring that sharp instrument of her mind to bear on her work as a trustee.

In addition to her academic excellence, Mackenzie has grown into a fine leader. She currently serves her fellow students as the President of the Student Organization Council, and in that capacity, she assists in overseeing the activities of the c. 150 student organizations on campus! That takes serious commitment and a high level of time management. She is also an active member of two leadership societies on campus, the

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P.O. Box 4576 • Clarksville, TN 37044 • P:(931) 221-6398 • F:(931) 221-7297

National Society of Leadership and Success, for which she is an officer, and Omicron Delta Kappa, one of the finest leadership organizations in the country. She is, of course, also in the President's Emerging Leaders Program where she has been a shining star in terms of participation and engagement. She has never missed a class as far as I know.

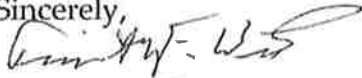
I am happy to say, too, that Mackenzie is a really fine representative of the university. She worked on the Governor's School in Computational Physics in multiple capacities. Not only did she serve as an instructor, but she was also a Resident Assistant and a mentor for the high-school students. In those roles, Mackenzie was constantly telling students the many reasons that they should come to APSU. She personally introduced me to several students with whom I was able to have substantial conversations about the benefits of attending APSU and participating in the Honors and PELP programs. She has also helped out multiple times with AP Days. She has never said no when I have asked for help with an event. She is always upbeat, enthusiastic about her experience here at APSU, and she is not shy about being a fantastic ambassador for this wonderful university.

Beyond the bounds of the university, Mackenzie is a co-founder of the Clarksville-Montgomery County Voter Apathy Project. She is thus directly involved in helping to build community involvement via direct action, working to increase participation in our country's most fundamental exercise of democracy. This has no doubt taught her the value of community service, and she has learned that she can make a difference. She does this while maintaining that stellar 3.95 GPA, and I promise you that earning such high grades in the midst of the Covid pandemic was not easy. This level of engagement at the university level and in the community provides strong evidence that she will be a great representative to the Board of Trustees for her fellow students.

Mackenzie has received multiple honors that recognize her abilities as a critical thinker, a detail oriented, careful worker, and a person of great integrity. Leadership is fundamentally grounded in character, and Mackenzie's character is unshakeable. Her integrity, her honesty, and her remarkable optimism shine brightly in any setting. It is a real joy to have her in the President's Emerging Leaders Program because she absorbs the lessons she learns in class and puts them to work in her various activities. She is constantly on the lookout for ways to help, and when she finds them, she seizes the opportunity. As is true for most PELP leaders, she is a servant leader, and she enjoys the service that she performs. She is not faint-hearted. When she says she will do something, she embraces it and gives it her all. Mackenzie is always punctual as well, which sounds like a small thing, but is in fact an important quality for someone in a position of responsibility.

In sum, Mackenzie possesses all of the essential traits required to be an effective and contributing member of the Board of Trustees: she is intelligent, hard-working, dedicated, detail oriented, a careful, critical thinker, and she has enormous integrity. Mackenzie is well-prepared to assume the responsibility that comes with such a weighty position as Student Trustee. She is diplomatic, has a calm demeanor, and will look for ways to contribute to the APSU Board of Trustees. I am perfectly comfortable in recommending Mackenzie in very high terms for this position, and I wish her every good thing. You are welcome to contact me for further discussion about anything in this letter. My email is winterst@apsu.edu, my office phone is 931-221-7118, and my cell number is 931-338-3680. I would be happy for the opportunity to say even more about this exceptional student. Thank you in advance for your consideration of this fine young leader.

Sincerely,



Timothy F. Winters, Ph.D.

Director, President's Emerging Leaders Program

Director, Honors Program

Professor of Classics



**Department of Mathematics & Statistics**

October 29, 2021

Austin Peay State University  
Board of Trustees  
Clarksville, TN 37040

Dear Board of Trustees Selection Committee:

I write with great enthusiasm in support of Ms. Mackenzie Carr's application for student representative to the Austin Peay State University Board of Trustees. Mackenzie is currently a senior majoring in mathematics with a concentration in actuarial science and minors in applied statistics and business management. Students in the actuarial science program must have exceptional analytical skills as well as knowledge of business and finance to succeed. Add to this Mackenzie's demonstrated capacity for leadership and you have a student who will make positive contributions to the activities and decisions made by the board of trustees.

I know Mackenzie as her mentor in the President's Emerging Leaders Program (PELP) and as an academic advisor. I have also had the pleasure of teaching two courses in which Mackenzie was a student. Mackenzie is intelligent, energetic, and goal oriented. Mackenzie rises above the other students across the university in several ways. First, Mackenzie is very self-motivated. I have watched her research career options and aggressively seek out internship opportunities. She has one internship offer for next summer from CVS/Aetna. Employers recognize her talents and potential and I am sure more internship offers will soon follow. Second, Mackenzie has a very impressive character with a consistently positive attitude. I have observed that Mackenzie is diligent and hardworking; willing to go beyond what is required. She behaves professionally at all times and is pleasant to work with. She is dependable and remains calm under pressure. She is mature beyond her years, and I have no doubt that she can handle the responsibilities of this position on the board.

Through the PELP program, Mackenzie has taken courses in the ethics of leadership, leadership communication, and argument and persuasion. Mackenzie currently has a 3.95 GPA in a program with many challenging courses. When she informed me that she was interested in this position on the board, I was delighted. I am confident in her commitment and enthusiasm towards this opportunity. Although the student trustee is a non-voting member of the board, I think she will bring important insights from the perspective of the students of APSU. I offer my highest recommendation for her, without any reservations. I will be pleased to answer any additional questions you may have.

Sincerely,

A handwritten signature in blue ink that reads 'Jennifer Yantz'.

Jennifer Yantz, Ph.D., Associate Professor  
[yantzj@apsu.edu](mailto:yantzj@apsu.edu) 931-221-1607

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November 1, 2021

To Whom It May Concern:

It is my pleasure to recommend Mackenzie Carr for the Austin Peay State University Student Trustee position. Mackenzie has served as the Student Organization Council (SOC) President since May 2020 and as the SOC advisor, I have worked closely with her since January 2021. She serves the campus community in many ways through this role and several other leadership roles at Austin Peay.

Mackenzie is an extremely dedicated and involved leader on our campus. Not only has she excelled as the SOC president, but she has also consistently taken on more responsibilities to ensure that APSU student organizations have the support and resources they need. This semester she has taken on the role of Membership Outreach Chair for the National Society of Leadership and Success (NSLS), another organization I advise, and has already been able to encourage the NSLS Executive Board to get more involved on campus. Through her role as SOC president, Mackenzie initiated a collaboration with the Govs Programming Council to organize a Fall Festival with booths run by student organizations. Mackenzie has taken the lead on planning this campus-wide program and has enlisted many student organizations, including NSLS, to participate.

Mackenzie has many positive qualities that make her a successful leader. She is very reliable, organized, proactive and has excellent communication skills. These qualities, combined with her extensive involvement and leadership experience make her an extremely deserving candidate for the Student Trustee position. I am confident that if chosen, she will excel and represent the student body well within the Board of Trustees. If you need any additional information, please contact me at 931-221-7837 or [forted@apsu.edu](mailto:forted@apsu.edu).

Sincerely,



Diana Forte  
Coordinator, Leadership & Student Organizations

## Singleton, Gregory

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**From:** no-reply@apsu.edu  
**Sent:** Monday, November 1, 2021 11:52 AM  
**To:** Singleton, Gregory  
**Subject:** Student Trustee Application submission

fullname - Olivia Ruth Hershey

mailingaddress - [REDACTED]

phone - [REDACTED]

apsuemail - [REDACTED]

gpacumulativegpafromthesemesterm - 4.0

numberofsemesterhourscompleted1 - 69

majorminor - Major in Business Management/Minor in Entrepreneurship

apsustartdate - August 2019

anticipatedgraduationdate - May 2023

highschoolname - Homelife Academy

yearofgraduation - 2019

highschoolcityandstate - Jackson, TN

highlightsofcampusandcommunityse - Member of President's Emerging Leaders Program (PELP) (August 2019 - Present) Member of Honors Program (August 2019 - Present) Student worker at Procurement and Contract Services (August 2019 - Present) Co-Chair for the Honors/PELP Student Advisory Council (October 2021 - Present)

branch -

datesserved -

rankatdischarge -

typeofdischarge -

ifotherthanhonorableexplain -

areyouatennesseeresident1 - ['Yes']

doyouhaveajudicialrecordorcur1 - ['No']

ifyesexplain -

haveyoueverbeenconvictedofafe1 - ['No']

ifyesexplain1 -

asanapplicantforstudenttruste1 - ['Yes']

signature - Olivia Hershey

date - 11/1/2021



# **Olivia Hershey**

## **Education**

### **Austin Peay State University (expected graduation date May 2023)**

College of Business, Honors Program, 4.0 cumulative GPA

Business Management Major, Entrepreneurship Minor

### **Member of President's Emerging Leaders Program (PELP) and recipient of PELP Scholarship**

Highly competitive four year leadership and community service program

### **Awarded Presidential Scholarship**

## **Experience**

### **Austin Peay State University Procurement and Contract Services**

#### **Student Worker**

**2019-Present**

Completed comprehensive vendor application digitization project of over 3000 accounts

Responsible for ongoing digitization project of all APSU purchasing card records

Input vendor contracts into SciQuest procurement system

Successfully completed entry of over 500 accounts ahead of schedule

Input all new purchasing card records into digital system

Maintain APSU vendor insurance tracking system

### **Tennessee Department of General Services Central Procurement Office**

#### **Intern**

**Summer 2021**

Rotated across all nine divisions to gain understanding of roles and responsibilities

Assigned to the Data Analytics and Compliance teams

Reconciled vendor quarterly reports and updated database

Audited employees' compliance records to identify gaps in compliance training

### **Alco Products**

#### **Intern**

**Summer 2021**

Apprenticeship at graphic design and printing company

Prepared materials for production

Checked for quality control

Shipped products to customers

1. Why are you interested in applying for the Student Trustee position?

Recently, Austin Peay State University (APSU) and President's Emerging Leaders Program (PELP) alumna Gina Holleman spoke to the current PELP cohort and implored us to demonstrate our leadership through one simple yet powerful way: be the advocate; be the champion. Indeed, it is easy to sit around and hope that someone will come along to fix a problem, better the world around us, or stand up to evil, but this mentality rarely leads to any true progress or improvement. A true leader is someone who takes up the reins of responsibility himself/herself to be that advocate, that voice for others, or that catalyst for change, setting aside their own agenda for that of the community or collective good.

During my remaining time at APSU, I want to be that advocate for my peers, school, and the greater Clarksville community. It is my passion in life to solve problems, execute and design plans, and work to help develop others around me to reach their greatest potential. When I know that I am able to help, I am driven by the innate call to serve others. I am already engaged in serving the APSU community through my involvement in PELP and the Honors Program, and I am always seeking more opportunities to lead and serve others. My commitment and awareness of student perspectives and concerns at APSU make me a great asset to the Board of Trustees as I will be a voice for other students because I am genuinely invested in the future of the students and the university. Ultimately, though, having the honor of serving as the Student Trustee would allow me to contribute and be a part of something greater than myself. APSU has been my home for the last three years and has had a profound impact on my personal growth. If I am selected, my participation on the Board will serve as an example for others to develop a similar passion and dedication to APSU.

2. How has your college/university experience prepared you for this type of position?

During my time in PELP and the Honors Program, the mantra that “leaders show up” has been deeply instilled in how I live my life and is a motto that would benefit me well in the role of Student Trustee. This seemingly simple idea has two connotations for me. Firstly, it means that as a leader in my community I make the time to show up to events on campus so that I am an engaged and aware member of the community. This means attending events such as the Future Business Leaders of America interest meetings, the annual Politalk hosted by PELP, RA housing programs, involvement fairs, sporting events, and Strawberry Alley’s Science on Tap events. I make a conscious effort to be informed of current events in the local community by attending monthly Honors/PELP REAL (Raising Engagement and Awareness for Life) Talks, which promote awareness of current issues within Clarksville such as domestic violence, homelessness, and food insecurity, and What’s Up Wednesdays events where faculty members speak to students on unique courses, programs, or clubs at APSU. I make it a point to keep my ear to the ground, so to speak, and listen for any comments, concerns, or ideas fellow students have about their experience at APSU as a whole.

Most importantly, APSU has taught me that showing up means being there for others. It implies a sense of service to your fellow man. A leader succeeds by inspiring others to achieve a goal through his/her own actions and dedication. I show up as a leader by seeking opportunities to help my community, standing up for what I am passionate about, and being a resource to other students. The friends and the community that I have formed here at APSU have significantly strengthened my passion for servant-based leadership, which I believe would greatly help me in performing my duties as the Student Trustee.



Allied Health Sciences

October 27, 2021

Mr. Greg Singleton  
Associate Vice President for Student Affairs and Dean of Students  
Austin Peay State University

Dear Dean Singleton,

I enthusiastically recommend Ms. Olivia Hershey for the position of Student Trustee. I have known Olivia her entire life and have watched her grow from a quiet, introspective youth into the well-spoken, confident leader she is today. Based on her academic achievement, campus involvement, and leadership roles, I believe Olivia Hershey will represent Austin Peay State University well if selected as the next Student Trustee.

Three years ago when Olivia said she was considering APSU for her college home, I was thrilled. I thought APSU's mid-sized campus and student-centered faculty would be a perfect fit—a place where she would not get lost in the crowd. Anyone who meets Olivia today would surely wonder at my early concerns. Olivia enthusiastically embraced her college experience, challenging herself not only to excel academically but also to leave her mark on APSU. Olivia seeks connections with faculty, staff, and students. She is a valuable member of the APSU Honors and PELP programs and is one of the students Dr. Winters relies on for recruiting, event planning, and generally anything that needs to be done well. Olivia is also a valuable employee in the Austin Peay State University Procurement and Contract Services office. She has worked in that office every semester, continuing to work well beyond the required scholarship hours.

Students, faculty, and staff know that Olivia is responsible, capable, and enthusiastic. Olivia's enthusiasm is contagious, an excellent quality in a leader. When I see her on campus, she is always surrounded by a small cohort of students. The makeup of the group differs depending on the project at hand, but they are all clearly enjoying their work. Ms. Olivia Hershey is an excellent candidate for the position of Student Trustee and I whole-heartedly recommend her for this important position.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Jane Semler'.

Jane Semler, MS, MT(ASCP)  
Professor and MLT to MLS Program Coordinator  
Faculty Senate President



## **Recommendation letter for Student Trustee**

To Whom it May Concern:

I am pleased to recommend Olivia Hershey to serve as a student trustee for Austin Peay State University. She is currently in her the third year serving as our scholarship worker in Procurement and Contract Services. She has fulfilled the required hours for the scholarship on time and worked the scheduled hours. Her dedication and work ethic led us to hire her as a paid student worker once she completed her scholarship hours. In working with and training Olivia in our office, she has proven she is trustworthy to be given more complex work than other student workers.

Olivia is also dedicated to maintaining her grades and the college experience. She is in the Honors Program and in President's Emerging Leaders Program. She actively seeks out opportunities that will enhance her knowledge of her field of study. During this past summer, she was an intern in the Procurement Office with the TN Department of General Services. She also interned with ALCO Products, a design and manufacturing company, in production and engraving.

Olivia would make an excellent candidate for the student trustee position. Her steadfast character, willingness to work, and enthusiasm for being a student at APSU would be an asset. I highly recommend her for this position.

Sincerely,

A handwritten signature in cursive script that reads "Lois Culwell".

Lois Culwell  
Buyer 1  
Procurement and Contract Services  
Austin Peay State University



**President's Emerging Leaders Program**

22 October 2021

Dear Colleagues,

I am honored to write today in support of one of the finest students I have encountered in thirty years of teaching. Ms. Olivia Hershey has applied for the position of Student Trustee with the Austin Peay State University Board of Trustees, and it is a pleasure to recommend her in very high terms. Olivia is a junior in the President's Emerging Leaders Program (PELP) at Austin Peay State University, a program of which I am the director. Only twenty students are admitted to the program each fall, so the process is highly selective. Olivia's class is blessed with multiple high-achieving students, and even so, she is among the small group that I refer to as 'leaders among leaders.' I also have the pleasure of instructing the PELP freshmen, so Olivia was both my student in class and she remains a mentee in my capacity as director of the program. She is impressive on many levels, but I will restrict my remarks here to two principal areas, her character and her intellectual prowess. I will address the latter first.

PELP students take a one-credit hour course each term that they are enrolled at APSU. The freshmen in PELP spend the fall term working on a definition of leadership. There is a text, and there are multiple speakers--from public figures to coaches--who address the students on various aspects of leadership, but much of the class is based on discussion. The students who actively participate in the class take away a proportionately greater amount of understanding about the topic. Olivia always had incisive comments and questions for the speakers. She has a rare talent for diplomacy, coupled with great perspicuity, that allows her to frame even potentially uncomfortable questions in the kindest way! Olivia is a careful listener, and she always hears multiple ideas that start the wheels turning in her head; although she is probably not aware of it, her enthusiasm for chasing down an idea, her determination to understand and explore, and her joy in the process of discovery is written all over her face. You can read her sharp mind in her eyes, and in a lecture, she maintains a razor-sharp focus on the speaker. Olivia is a clear and methodical thinker, a highly critical thinker, and that is a skill that she has clearly developed over much time and with much effort. In addition to having a quick mind, Olivia is also an extremely articulate individual. One can always tell when a student is a reader, and Olivia is clearly a reader.

The spring term of freshman year is spent on principles of argumentation, deductive and inductive logic, and logical fallacies. In this class, the goal is to bring students to the point where they can devise arguments for or against a point quickly, and spot the weaknesses or fallacies in opposing arguments. We approach this with a series of worksheets and some brief assignments from a text. Again, in this class, Olivia was an outstanding participant. She is 'a quick study' as we used to say, and she absorbs abstract concepts easily. Her mind is running so quickly, quicker than she knows, and she rarely lets it rest. I am happy to report that Olivia is circumspect, so she weighs her thoughts carefully before she speaks. While I admire her intelligence and her amazing work-ethic, it is really her character that causes Olivia to stand out in such high-relief.

From the time that I interviewed her for PELP, I knew that I wanted her to be a part of the program. Olivia simply personifies integrity, a quality that shines in all that she does. Her enthusiasm, her attitude, her drive, and her commitment to public service all are constantly visible, almost tangible. We recently did a service project in the Honors Commons to assemble birthing kits for midwives in Haiti. Olivia showed up early, as always. She had already volunteered to double check the supplies to be sure that we had enough of each item. She helped to organize the workstations, and stayed until everything was finished, at which time she helped clean up and put the furniture back in place. She is clearly not afraid to roll up her sleeves and dig in. She is committed, punctual, never misses class, and is always thinking. When the Mayor of Clarksville, the Hon. Joe Pitts, addressed her freshman class, he asked for ideas about how the city could improve. Olivia was one of the first to engage him in conversation, and she carried on that conversation after the end of class. Indeed, she and another PELP classmate quickly embarked on a mission to create a young adult advisory council in Clarksville to work directly with the Mayor's office. That project stalled during the pandemic, but I hope that they will be able to resurrect it. They are both wonderful people, and they were proceeding slowly with care in order to get this board established on a firm foundation. They met with me several times to flesh out ideas for the board and I believe such a board as they conceived would be helpful to the city. Whenever she comes into my office, she brightens my day, not only because she always wears a smile, and has such a fantastic, grateful, can-do attitude, but because I know that the ensuing conversation will be interesting, engaging and fruitful.

Olivia has shown further interest in the community by conscientiously attending the lecture series that we host in the Honors Commons, called REAL Talk Workshops. (REAL is an acronym for Raising Engagement and Awareness for Life.) These workshops bring together local experts and faculty to discuss matters of substance in the community. Topics have focused on such issues as homelessness, preventing

animal cruelty, and this term on food insecurity. These are difficult, complicated topics, and Olivia is among the faithful who attend these lectures regularly. Here too, she always has thoughtful questions for the speakers. She is an active participant in the life of the community and the life of the mind. It hardly needs to be said that she is doing all of this in addition to her regular studies. She is just amazing.

I am thoroughly impressed with Olivia both as a student and more importantly as a human being. She has demonstrated multiple times in multiple ways her concern for the well-being of others, her concern for the university, and for the community and country. Olivia is a team player who has a profound sense of integrity, an amazingly positive attitude, and can brighten a room just by entering it. Furthermore, Olivia is passionate about supporting Austin Peay State University. She loves this school and she regularly tells others about that love. She has helped me with AP Days, and she is never shy about 'selling' APSU. She will not let you down. I am pleased to recommend her in the very highest terms for the position of Student Trustee on the APSU Board of Trustees. Thank you very much for your consideration of this fine young person as a member of the Board. If you have any questions or would like more information about anything in this letter, you are welcome to contact me by email, [winterst@apsu.edu](mailto:winterst@apsu.edu), at my office phone, 931-221-7118, or on my cell phone at 931-338-3680.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy F. Winters", with a stylized flourish at the end.

Timothy F. Winters, Ph.D.

Director, President's Emerging Leaders Program

Director, Honors Program

Professor of Greek and Latin



## Student Affairs Committee Charter

### Purpose

The Student Affairs Committee oversees matters related to student success including services and resources to increase recruitment, retention, completion rates and satisfaction. Specifically, the committee facilitates the Board of Trustee's commitment to the University's vision of ~~creating a collaborative, integrative learning community, instilling in students habits of critical inquiry as they gain knowledge, skills, and values for life and work in a global society~~ being the region's university of choice for those seeking to improve their lives. We will achieve this vision through student-centered teaching, unique developmental opportunities, and our focus on innovative research, and public service. The committee, in collaboration with student affairs professionals, strives to advance the mission of the University as a ~~comprehensive university committed to preparing students to be engaged and productive citizens~~ mission-driven, community-minded institution that provides transformational experiences through innovative, creative, and scholarly activities. We welcome and inspire an inclusive community of learners to make a positive impact regionally and globally.

### Authority and Responsibilities

The committee serves to establish policies, programs, and procedures affecting students and campus life, including but not limited to student conduct, student housing, campus environment, and student engagement that seek to enhance the educational experiences for all students.

### Composition

In addition to the Trustee members as appointed by the Board Chair, the Vice President for Student Affairs shall serve as ~~an~~ ex-officio non-voting member of the committee.

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