



Business and Finance Committee Meeting		
6.6.2019	1:30 pm	317 College Street Clarksville, TN 37040
Meeting Type	Business and Finance Committee Meeting	
Note taker	Hannah Allen	
Attendees		Present (Y/N)
	Mr. Billy Atkins	Y
	Ms. Katherine Cannata	Y
	Mr. Larry Carroll	N
	Mr. Don Jenkins	Y
	Gen. Gary Luck	N
	Mr. Mike O'Malley (ex-officio)	N
	Mr. Mitch Robinson	Y
	President Alisa White	Y
	Dannelle Whiteside, Secretary to the Board	Y
Consideration of a Tuition Increase for the 2019-2020 Academic Year		
Discussion		
<p>Trustee Atkins recognized Mr. Robinson, Vice President for Finance and Administration, to present information regarding a tuition increase for the 2019-2020 academic year. Mr. Robinson stated that the binding tuition range set by the Tennessee Higher Education Commission for the 2019-2020 academic year is 0-2.5% for the combined in-state tuition and mandatory fees. He then provided a brief summary of the University's budget process. While there are no requests to increase mandatory fees, a 2.26% tuition increase, well within THEC's binding tuition rate, is requested for the 2019-2020 academic year. The proposed use of revenue from the tuition increase includes salary improvement unfunded by the state, student success and retention, additional faculty in response to increased student enrollment, and an adjustment to adjunct faculty compensation. The total percentage increase for 2019-20, a 2.26% tuition increase and 0% mandatory fee increase, is 1.84%. Mr. Robinson presented figures for the increase in</p>		

tuition and mandatory fees on a per credit hour basis and a comparison of APSU tuition and fees with other public institutions in Tennessee. He noted that even with the proposed increase, APSU's tuition still remains the second lowest among the other public higher education institutions.

A discussion followed regarding out-of-state tuition, tuition costs above 12 credit hours, and enrollment for low income and part-time students. Vice President Whiteside then pointed out that the University is complying with the state legislated Tuition Transparency Act by allowing for a public comment period.

A motion was made by Trustee Jenkins to approve the tuition increase for the 2019-2020 Academic Year. Trustee Cannata seconded the motion.

Conclusions	
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A roll-call vote was taken to approve the Tuition Increase for the 2019-2020 Academic Year and was passed unanimously with 3 trustees voting yes.

Follow-up Items	Person	Deadline
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N/A		
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Consideration of the Estimated Budget for the 2018-2019 Fiscal Year and Proposed Budget for the 2019-2020 Fiscal Year

Discussion	
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Trustee Atkins recognized Mr. Robinson to present information regarding the estimated budget for the 2018-2019 fiscal year and the proposed budget for the 2019-2020 fiscal year. Mr. Robinson presented the estimated budget for the 2018-2019 fiscal year and proposed budget for the 2019-2020 fiscal year and noted the significant changes in revenues, expenditures by function, and expenditures by natural classification. The majority of the University's budget, over 70%, is devoted to salaries and benefits.

A motion was made by Trustee Cannata to approve the FY 2018-2019 estimated budget and the FY 2019-2020 proposed budget. Trustee Jenkins seconded the motion.

Conclusions	
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A roll-call vote was taken to approve the FY 2018-2019 estimated budget and the FY 2019-2020 proposed budget and was passed unanimously with 3 trustees voting yes.

Follow-up Items	Person	Deadline
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N/A		
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Consideration of the Capital Outlay and Maintenance Requests for the 2020-2021 Fiscal Year
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Discussion	
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Trustee Atkins recognized Mr. Robinson to present information regarding the capital outlay and maintenance requests for the 2020-2021 fiscal year. Trustee Atkins recognized Mr. Robinson to present information regarding the capital outlay and maintenance requests for the 2020-2021 fiscal year. Mr. Robinson summarized THEC's outlay submittal requirements and stated that, similar to last

year, APSU will submit a capital outlay request for the Health Professions Building. The building will house nursing, psychological sciences and counseling, health and human performance, allied health sciences, and social work. The total square feet of the project has decreased as well as the total cost per square foot. APSU will submit three capital maintenance requests for the Dunn Center HVAC replacement, elevator upgrades, and the Sundquist exhaust systems controls upgrade phase 1. Additionally, APSU will submit one disclosed project for the Blount Hall HVAC system upgrades.

A motion was made by Trustee Jenkins to approve the capital outlay and maintenance requests for the 2020-2019 fiscal year. Trustee Cannata seconded the motion.

Conclusions	
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A roll-call vote was taken to approve the capital outlay and maintenance requests for the 2020-2019 fiscal year and was passed unanimously with 3 trustees voting yes.

Follow-up Items	Person	Deadline
N/A		

Consideration of APSU Participation in the Clarksville Multipurpose Event Center

Discussion	
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Trustee Atkins recognized Mr. Robinson to present information regarding APSU's participation in the Clarksville Multipurpose Event Center. Mr. Robinson stated that Montgomery County officials have engaged in conversations with APSU about making the multipurpose event center the home of APSU's men's and women's basketball programs. Mr. Robinson then discussed the benefits of leasing the multipurpose event center as opposed to building a practice facility on campus and renovating the Dunn Center. A discussion followed regarding the potential length of the lease and other benefits of the partnership. The University would not be responsible for maintenance of the building and would have revenue opportunities not possible in the Dunn Center.

A motion was made by Trustee Jenkins to approve APSU's participation in the Clarksville Multipurpose Event Center. Trustee Cannata seconded the motion.

Conclusions	
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A voice vote was taken to approve APSU's participation in the Clarksville Multipurpose Event Center and was passed unanimously with 3 trustees voting yes.

Follow-up Items	Person	Deadline
N/A		

Consideration of Revisions to Policy 1:021 Fees, Charges, Refund and Fee Adjustments

Discussion	
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<p>Trustee Atkins recognized Mr. Robinson to present information regarding the revisions to policy 1:021 Fees, Charges, Refund and Fee Adjustments. Mr. Robinson stated that the proposed changes to the policy are to eliminate the section referencing the 250R out-of-state tuition rate because the uniform out-of-state rate approved at the September Board meeting will be in effect for the fall semester.</p> <p>A motion was made by Trustee Cannata to approve the revisions to policy 1:021 Fees, Charges, Refund and Fee Adjustments. Trustee Jenkins seconded the motion.</p>		
Conclusions		
<p>A voice vote was taken to approve the revisions to policy 1:021 Fees, Charges, Refund and Fee Adjustments and was passed unanimously with 3 trustees voting yes.</p>		
Follow-up Items	Person	Deadline
N/A		
Consideration of Use of University Property Rule		
Discussion		
<p>Trustee Atkins recognized Ms. Whiteside to present information regarding the Use of University Property rule. Ms. Whiteside stated that the Use of University Property rule describes the process for how individuals on and off campus can utilize campus property. The rule was vetted by the attorney general's office and will return to that office for approval once it passes through this Board.</p> <p>A motion was made by Trustee Cannata to approve the Use of University Property rule. Trustee Jenkins seconded the motion.</p>		
Conclusions		
<p>A roll-call vote was taken to approve the Use of University Property rule and was passed unanimously with 3 trustees voting yes.</p>		
Follow-up Items	Person	Deadline
N/A		
Consideration of Classifying Students In-State and Out-of-State Rule		
Discussion		
<p>Trustee Atkins recognized Ms. Whiteside to present information regarding the Classifying Student In-State and Out-of-State rule. Ms. Whiteside stated that Classifying Students In-State and Out-of-State mirrors the University policy but has to be codified into a rule. The rule was reviewed by the attorney general's office and will return there once passed by this Board.</p> <p>A motion was made by Trustee Jenkins to approve the Classifying Student In-State and Out-of-State rule. Trustee Cannata seconded the motion.</p>		
Conclusions		

A roll-call vote was taken to approve the Classifying Student In-State and Out-of-State rule and was passed unanimously with 3 trustees voting yes.

Follow-up Items	Person	Deadline
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N/A		
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Consideration of Rule 0240-05-01 Traffic and Parking Regulations		
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Discussion		
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Trustee Atkins recognized Ms. Whiteside to present information regarding the rule 0240-05-01 Traffic and Parking Regulations. Ms. Whiteside stated that the Traffic and Parking Regulations rule is an existing rule that has been through the promulgation process. There are two small changes including the boot removal fee approved in the March Board meeting.

A motion was made by Trustee Jenkins to the rule 0240-05-01 Traffic and Parking Regulations. Trustee Cannata seconded the motion.

Conclusions		
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A roll-call vote was taken to the rule 0240-05-01 Traffic and Parking Regulations and was passed unanimously with 3 trustees voting yes.

Follow-up Items	Person	Deadline
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N/A		
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Review of the Univeristy's Organizational Chart		
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Discussion		
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Trustee Atkins recognized Mr. Robinson to present information regarding the University's organizational chart. Mr. Robinson shared the updated University organizational chart ,effective July 1, 2019, with the committee. Changes to the chart include the addition of new personnel, promotions, and title changes.

Conclusions		
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This was an information item and required no action.

Follow-up Items	Person	Deadline
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N/A		
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Adjourn		
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Discussion		
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A motion was made by Trustee Atkins to adjourn the meeting. The meeting adjourned at 2:32 p.m.