

AUSTIN PEAY STATE UNIVERSITY  
POLICIES AND PROCEDURES MANUAL

POLICY NO.: III:01:03 DATE: July 12, 1983  
SUPERSEDES POLICY NO.: III:01:03 DATED: December 4, 1980  
SUBJECT: Constitution of Academic Council  
APPROVED: Robert O. Riggs, President *Robert O. Riggs*

Academic Council

The Academic Council receives and studies proposed changes in curriculum and makes final recommendations to the President of the University. The Council may initiate studies of academic and/or curricular concern and make resultant recommendations to the President of the University. It may deliberate and make recommendations relative to curricular and/or academic proposals submitted to it through usual academic offices or by faculty organizations. In addition, the Council advises on matters which the President may submit to the Council for its consideration.

## MEMBERSHIP

The Academic Council shall have 18 members and be constituted as follows:

The Vice President for Academic Affairs shall be a permanent member, and he or his designee shall be the permanent chairman. Either being present shall have the rights of membership.

The President of the University shall be a permanent member.

Three members from among the Vice Presidents, Deans, and Directors (or comparable positions) shall be appointed by the President, for terms of three years each. Appointments should be made so that one term expires each year.

Seven members shall be elected by the full-time faculty, from among the tenured teaching faculty (including department chairpersons) of the University, for terms of three years each, at least two such terms to expire each year. The election shall take place by October 15. The Colleges of the University shall be represented in rough proportion to the number of faculty in the College. Such representation and the method of election shall be determined by the Faculty Senate.

Two members of the undergraduate student body shall be designated

by October 15, for terms of one year, from among those students who have been in residence for three of the four preceding quarters. The method of selection shall be determined by the Student Government Association.

One member of the graduate student body shall be designated by October 15 for a term of one year, with the method of selection to be determined by the Student Government Association.

Three members shall be appointed by the President, from among the full-time teaching faculty (including department chairpersons), for terms of three years each, one such term expiring each year. Such appointments shall be made after the election of faculty members but before November 1.

All members shall have the rights of voice and vote.

#### TERM OF OFFICE

The terms of office shall be as set forth in this document, and shall begin on November 1.

#### ROTATION

There shall be a system of rotation of elected members of the Academic Council.

A person once having served as an elected member of the Council shall not become eligible for elective membership again until twelve months have elapsed; except that in the event of election or appointment to fill an unexpired term as the result of the resignation or death of a member, such membership for a period of less than twelve months shall not preclude re-election.

#### MEETING AND QUORUM

Meetings shall be held at the call of the chairperson, or upon written request to the chairperson of at least six members; or by action of the council at a prior meeting. At least one meeting shall be held each quarter.

A quorum shall be those persons present at a meeting called in accordance with the paragraph above, written notice of which has been distributed through campus mail to the members at least five working days before the meeting.

#### AMENDMENT

This Constitution may be amended by majority vote of those in attendance at a duly constituted meeting following the meeting at which the changes were introduced, subject to approval of the University Assembly.