
University Policy Committee Meeting

May 11, 2021 @ 2:00 p.m.

Zoom Meeting



Minutes

Attendees: Mitch Robinson, Maria Cronley, Eric Norman, Kris Phillips, Christine Mathenge, Jane Semler, Megan Mitchell, Corey Harkey, LaNeeça Williams, and Hannah Allen (minutes)

Absent: Dannelle Whiteside, Kito Aruh

1. Approval of minutes from the April 13, 2021 meeting

Cronley motioned to approve the University policy minutes from the April 13th meeting; Norman seconded the motion. The committee approved the minutes.

Old Business – Second Reading

2. 1:003 Duties of the President

Norman motioned to approve the policy for second reading and to be sent to the President for his approval. Phillips seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

3. 1:004 Selection and Retention of the President

Norman motioned to approve the policy for second reading and to be sent to the President for his approval. Phillips seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for his approval.

New Business – First Reading

4. 1:006 Diversity

Norman motioned to approve the policy for first reading and to be sent to second reading. Mathenge seconded the motion.

Discussion:

A discussion followed on the policy statement.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

5. 1:005 Bylaws of the Board

Norman motioned to approve the policy for first reading and to be sent to second reading. Cronley seconded the motion.

Discussion:

A discussion followed on the origins of the policy.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

6. 1:007 Uniform Procedures for Cases Subject to the Uniform Administrative Procedures Act

Norman motioned to approve the policy for first reading and to be sent to second reading. Harkey seconded the motion.

Discussion:

A discussion followed on changes in line with UAPA. Norman made editorial suggestions. A discussion

followed on consistency of designated time periods through the policy.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

7. 1:008 Litigation Hold Notice

Norman motioned to approve the policy for first reading and to be sent to second reading. Cronley seconded the motion.

Discussion:

Harkey discussed compliance with federal and state law. Norman asked if the Registrar is involved with this policy. Harkey said it would depend on the lawsuit specifications and if that office would have records related to the issue. This policy is to make sure that people do not destroy records that people may use in litigations.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

8. 1:009 Policy Regarding Legislative Proposals

Cronley motioned to approve the policy for first reading and to be sent to second reading. Mathenge seconded the motion.

Discussion:

None.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

Mitchell motioned to adjourn the meeting. Mathenge seconded the motioned.

The meeting adjourned at 2:31 P.M.