

**Faculty Senate Meeting
Minutes
February, 24 2005**

DRAFT

President Rayburn called the meeting to order at 3:50 pm

Roll Call – Senator Reagan

- Present: Senators Blake, Christian, Clark, Filippo, Franks, Goldstone, Gupton, Henderson, Hogan, Hodge, Jator, Kemmerly, Kenney, King, Magrans, Mauer, Menser, Myers, Newport, Perdew, Prescott, Rainey, Rayburn, Reagan, Robinson, Rocheleau, Snyder, Silverberg, Tracy, Vanarsdel; Ex Officio Members Griffy, Winters.
- Absent: Senators Eaves, Foote, Halbeck, Lane, Shepard

Approval of Agenda – motion moved and approved

Approval of Minutes of January meeting– postponed

Reports

President Hoppe

- Formula funding - THEC is reviewing formula funding with consideration for increasing rate of student credit hours of sophomore level classes and rate of student credit hours taken by individuals over 25. Funding would increase 15% at community colleges, 10% at UM and UT to support research, 7% for ETSU, MTSU, UTC, TSU, & TTU and 5% for APSU and UTM.
- Lottery - New bills to change rules, such as high school ACT. Presidents are trying to get adult learner included in lottery.
- On-line courses – A moratorium on on-line courses is being discussed.
- Budget – No impoundment expected; may have some salary increase; APSU Compensation Committee will be asked to review options for salary increase if opportunity occurs. Committee will be asked to look at all options and provide pros and cons on each option - but not ask to recommend an option. Committee is to consider maximum dollars the State will allow.
- Geir Funding – A 15 member committee will be appointed to look at distribution of funding and a post-Geir committee will be asked to look at how APSU can diversify campus when the Gier settlement is no longer in effect.
- Federal Funding and Authorizations- Made a trip to Washington earlier this week to get \$million for Institute for Global program and to ask to get certified for E-Army U as Army is downsizing on-campus reimbursement.
- Enrollment - 10% overall head count & 11.9% enrollment; way above other institutions.

Vice President Speck

- Policy 5062 –Until policy is changed, personnel committees are to forward one name as per existing policy. A change in policy will be discussed at President's Cabinet and if approved 2 names will be required.
- Web CT Courses – A systems problem recently caused some courses to be deleted.
- A special graduation ceremony for MSM program – Students in the program have asked to walk during May graduation; however, they will have 20% of program to complete during the summer. He requests Senate input as to the appropriateness of a special summer ceremony for the graduates after their last class in July. Discussion of issue will follow under "Other Business".

Senate President Rayburn

- Gier Senate adhoc committee members will include Shirley Rainey, as Chair, Allen Henderson, Willodean Burton & Alvin Hughes. This committee should discuss the relationship between this committee and the Standing Committee and see what overlaps occur. Hoppe suggested that Senate committee work as a sub-committee to Standing Committee. Suggested was made to not have an adhoc committee since Dr. Hoppe will require a member of the Senate to be on the Standing Committee. **A motion made and seconded to dissolve Senate adhoc committee; after discussion and questions about role of the standing committee, the motion was approved.**

Dean's Council Minutes – Senator Hogan

- Minutes of the Dean's Council are posted on the web up through the 1st part of Jan.
- Adjunct Faculty – allowable hours will change from 10 to 11 to allow enrollment to go over limit which requires another hour to be added.
- Full-time temporary positions – faculty will have a 15 hour teaching load with no other responsibilities such as a research requirement.
- New computer system, Banner, to be implemented. Human Resources will be first to be implemented
- Other discussion items have included flowchart of curriculum change process presented by Curriculum Change Process Committee, DSP reorganization, allocation of graduate assistants, poor attendance at Faculty Research Forums, and continuation budget.
- Nominations for Hawkins Award nominations are open and should be submitted to Ms. Filippo.

Academic Council report – Senator Goldstone - no report

TBR Sub-Council – Ex Officio Senator Griffy

- Sub-Council has not met since last Senate meeting
- Senate Bill 1117 to address student academic freedom is being sponsored in House. Much discussion ensued about this issue and **a motion was made to ask AAUP to craft a statement for the Senate to voice perspectives about this issue.** Policies are already in place for most of the parts of the bill. As an amendment to the motion, Ex Officio Griffy and Senators Prescott and Kemmerly were asked to review the issue and statement and bring back to Senate in March. The statement is to say that the Senate does not approve the bill. **The motion made, seconded, and approved.**

Old Business

Election of Senators - Senator Christian

- Sub-committee recommends change in policy to read,
“Each eligible voter may vote for as many candidates as there are positions, or for any number less than that. The candidates receiving the highest vote totals will be elected Senators, up to the number of positions available. If a tie in the vote total results in more potential Senators than there are positions, the tie shall be broken by a vote of the Senate.”
 A suggestion was made to add “in like fashion” to the end of the sentence. **A motion to amend the statement was made, seconded, and approved.** The Committee's recommendation to accept the amended motion, was seconded, and approved. **A motion was then made, seconded, and approved to suspend the rules for this year's election and use the new language.**

Terminal Degree List – Senator Blake

- The Faculty Red Committee discussed the TBR list, which appears to be incomplete and added 13 more doctoral degrees and several more masters degrees. Dr. Speck indicated that TBR has to approve list. As discussion ensued, a motion was made, seconded, and approved to extend discussion 5 minutes. Comments and questions related to the importance of the issue to tenure and a grandfather clause for people who have tenure but whose degree is

not on TBR list. The Senate was asked to review lists and give feedback to Committee and list will be presented again in March.

New Business

Curriculum Change Taskforce – Committee Chair, Stewart Bonnington

- The Committee, formed by Dr. Hoppe, developed a flowchart of the curriculum change process and polled the department chairs and Vice President about the process. Chairs were fairly satisfied but sometimes confused. The main concerns are the vast amount of information that comes forth, the loss of information in the system, lack of use of communications technology during process, and adverse impact of change on other departments. Committee suggests that all changes be submitted on line, the development of a web page that lists all changes and status of changes in process, and the elimination of forms ABC. The Committee also recommends the College Curriculum Committee to remain in place.

Personnel Committees – Senator Myers

- Submitted a proposal to change personnel policy 5.060, Section VII, item A to read only,
“The department chairperson/director and all full-time tenured faculty members of a department/school constitute the official body eligible to make personnel recommendations.”
The change is recommended to be effective 2005-2006 academic year.
A point of order was raised that all items to be voted on should be brought for review four days prior to vote and a suggestion was made that the proposal should be taken first to Executive Committee, who will appoint a committee to review and bring for vote.

Strategic Planning & Academic Reorganization– AVPAA Houston Davis

- Strategic Plan -Thanked group for all ideas submitted for this process. Committee will be working on priorities next week and will continue to give updates.
- DSP reorganization - The group met to review initial proposal; proposal has been amended and forwarded; changes have been accepted and revised version will be placed on web site; on March 18, open forums will be held for Senate and others to attend.

Advising – Senator Robison.

- Presentation will be posted on Senate web site
- Changes will be made to advisement to make students more accountable for advisement. Students will be taught about advising
- Banner has a great way for students to keep track of where they are; also included is an advisor track to document what advisor has told students to take. Banner should improve process which includes an advising syllabus to include student, faculty, and university responsibilities.
- Transitions program will change to two half day events at the college or school level and a session for undecided students. The suggestion was made to insure that all departments (such as Public Management and Engineering Technology at Fort Campbell) have an opportunity to be included. Advisors in schools and colleges will work during the summer to coordinate.
- APSU 1000 will change to move some topics to earlier in session and will meet only 1 day a week. Retention data for APSU 1000 was 85% from fall 2004 to spring 2005; for students who did not take APSU 1000 rate was 55%.
- A suggestion was made to consider Fort Campbell in changes.
- Questions are to be sent to Senator Robison.

Other

Graduation Ceremony for MSM program

- Senate discussed pros and cons of MSM graduation ceremony during summer for this inaugural class. A small ceremony in Kimbrough would provide an opportunity for students to wear caps and gowns, be hooded, and receive their degree cover and include a speaker and the faculty from the School of Business. The main issue is whether or not faculty members are willing to certify this group during the summer.

Senate Bill 1117

- Senator Blake proposed that the Senate support a statement to indicate that the Senate values student rights, which are well and properly protected with existing regulations in the institutions. **A motion was made and seconded to support such a statement. Then a motion to table was made, seconded, and approved with 16 vote for and 6 against.**

Distribution of Graduate Assistantships

- Senator Newport suggested Academic Red or White Committee to look at distribution of Graduate Assistantships. President Rayburn asked Academic Red asked to take a look at it and report back at March meeting.

Minority Faculty

- Ex Officio Senator Winter asked the administration to comment on how APSU is working to hire more minority faculty. Dr. Speck indicted efforts are diligent to assure minority representation on committees and in pools; Richard Jackson is providing opportunities for chairs to visit schools where there is large minority representation. Mentoring programs for African American faculty are being put in place. Tim asked for more information about salaries and encouraged the administration to consider increasing pay to counter offers that are made to attract faculty away from here. Hoppe responded indicating that Gier allows money for new faculty and moving expenses. Consent degree will end 2006 and current provisions will no longer exist; equity plan and legal challenges present issues.

A motion made, seconded, and approved to adjoin the meeting at 6:28.