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**University Policy Committee Meeting**

**March 23, 2020 @ 2:00 p.m.**

**Zoom Meeting**

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## **Minutes**

**Attendees:** Mitch Robinson, Rex Gandy, Dannelle Whiteside, Eric Norman, Lorneth Peters, Ron Bailey, Fonda Fields, Michael Kasitz, Jackie Struckmeyer and Hannah Allen (minutes)

**Absent:** Rod Mills, Sydney Hawkins

### **1. Approval of minutes from the February 11, 2020 meeting**

Gandy motioned to approve the University policy minutes from the February 11 meeting; Whiteside seconded the motion. The committee approved the minutes.

### **Old Business – Second Reading**

#### **2. 4:034 Expenditure on University-owned President Residency**

Norman motioned to approve the policy for second reading and to be moved to the President for her approval. Gandy seconded the motion.

Discussion:

Struckmeyer made some editorial suggestions.

Committee Vote:

The committee approved the policy for second reading and to be moved to the President for her approval.

### **New Business – First Reading**

#### **3. 5:006 Fringe Benefits Provided to Employees and Taxability**

Gandy motioned to approve the policy for first reading and to be sent to second reading. Whiteside seconded the motion.

Discussion:

Struckmeyer gave an overview of the new policy, which was drafted in response to an IRS inquiry of taxes for fringe benefits at Universities. Whiteside mentioned the changes the APSU Legal Affairs office recommended. Those changes have been accepted in the policy. Robinson stated that the corresponding policies at MTSU and UT were referenced during the draft phase of this policy. Robinson also stated that this policy needs to be back-dated to January 1, 2020. Mills sent edits in absentia.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

#### **4. 4:012 Rollerblading/Skateboarding**

Norman motioned to approve the policy for first reading and to be sent to second reading. Gandy seconded the motion.

Discussion:

Struckmeyer asked about adding helmet requirements to the policy. Kasitz said there is no law requiring helmets, so it cannot be included in the policy.

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

#### **5. 4:020 Institutional Financial Performance Review**

Norman motioned to approve the policy for first reading and to be sent to second reading. Peters seconded the motion.

Discussion:

None

Committee Vote:

The committee approved the policy for first reading and to be moved to second reading.

#### **6. 4:021 Tennessee State School Bond Appropriation Program**

Norman motioned to approve the policy for rescission. Gandy seconded the motion.

Discussion:

Robinson discussed the recommendation for rescission. The policy was created because of the relationship between TBR and TSSBA, but the regulations have to be followed by law regardless of the policy; therefore, the policy is not necessary.

Committee Vote:

The committee approved the policy for rescission.

## **7. 5:003 Firearms and Other Weapons**

Norman motioned to table the policy. Gandy seconded the motion.

Discussion:

Robinson suggested tabling this policy until the current legislative session ends because there is some legislation that may change the content of the policy.

Committee Vote:

The committee approved to table the policy.

## **8. 5:004 Employee Attendance during Inclement Weather/Natural Disasters**

Norman motioned to table the policy. Gandy seconded the motion.

Discussion:

The content of the policy has been combined with other policies.

Committee Vote:

The committee approved to table the policy.

## **9. 5:030 Holidays**

Norman motioned to table the policy. Gandy seconded the motion.

Discussion:

The content of the policy has been combined with other policies.

Committee Vote:

The committee approved to table the policy.

## **10. 5:031 Days of Administrative Closing**

Norman motioned to table the policy. Gandy seconded the motion.

Discussion:

Fields explained that policies 5:004 and 5:030 have been merged with 5:031 and 5:015 to keep related content together. Struckmeyer commented on the number of holidays mentioned. Whiteside suggested to remove the specific number. Robinson asked about what people are paid if they do have to work. This content is being moved to policy 5:015, which is scheduled for first reading in April. Whiteside said until 5:015 is ready to review then the other policies should not be rescinded. Fields recommended tabling 5:004, 5:030, and 5:031 until April. Gilliam-Holmes expressed concerns with potentially needing to put revisions in place on short notice. The committee can review policies via email if necessary. The committee agreed to table policies 5:004, 5:030, and 5:031 until the April meeting when 5:015 will be brought forward for review.

Committee Vote:

The committee approved to table the policy.

The meeting adjourned at 2:45 P.M.