

Staff Senate

Minutes

10/30/2019 | 3:00 PM | UC 307

Call to Order

Lorneth called the meeting to order at 3:03 pm.

Approval of Today's Agenda

Agenda approved.

Presidents Report

No report given.

Treasurer's Report

No report given.

Old Business

- Review Resolutions (provide clarification)
 - Senator Kilpatrick discussed the resolution process and let everyone know they should have received a copy of the resolution form via email. It could be a recognition of someone, a policy change memorandum sent from the senate, etc.

New Business

- **Special Guest: Sonja Stewart**
 - What is our budget? Sonja will discuss with us our operating budget:
 - Fiscal Year: July 1 – June 30
 - Three Submissions
 - Proposed, Revised, Estimated
 - Budget Planning
 - Work out of two years of budget all year long
 - Appropriations make up 34% of our budget
 - September: THEC Appropriations Request
 - October: Budget due to TBR
 - November: APSU Board of Trustees approves revised budget
 - December: New funds need to be added to the system
 - January: Proposals to increase operating budgets
 - Feb/March: Budget briefings → Establish preliminary priorities
 - April: Budget Advisory Committee reviews/discusses priorities
 - May: THEC sets tuition rates
 - Operating Revenues
 - Tuition and Fees

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- State Appropriations
 - Others: Grants, etc.
- Budget Distribution
 - Natural Classification: Salary/Travel/Operating
 - Function: Programs
- Allocation of New Funds
 - 2% Salary Pool Increase
 - Faculty Promotions
 - Salary Increases
 - Custodial Contracts
 - Campus Initiatives
- Floor Open to Questions
 - Senator Diona: Custodial services don't reflect increase in spending
- **Homecoming Bonfire Update**
 - Senator Dr. Norman: Would love for everyone to attend. Read the list of events available during the Homecoming Week
 - Door Decorating Contest via report from Senator Carpenter: Door Decorating Contest, each department must designate 1 door to be judged on the 10th
 - Bonfire: There was no interest
 - Dress Up Days:
 - Senator Jo: Moved to open the floor to vote for Dress Up Days for Homecoming
 - Senator Kilpatrick: Seconded the motion
 - Motion passed for Dress Up Days
- **Staff Senate New Logos**
- **Executive Team Update: Changes in Executive Team and Voting**
 - Need a nomination for the open treasurer position
 - Senator Kilpatrick will be vacating his position as of December 2019
- **Ombudsmen, Dr. Barry Kitterman**
 - The word is Norwegian. He is here to be a counselor, mediator, and listener.
 - Conflict will arise between colleagues and he is there to help negotiate the conflict.
 - IOA – standard of practice for his Ombudsman
 - Independence
 - Neutrality
 - Confidentiality

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- Informality

University Standing Committee Reports

There needs to be clarification to senators of who is on which committee and the representation there.

Staff Senate Committee Selection

- Michele will be resending the Staff Senate Committee options to senators.
- Awards Committee
 - Constitution and Bylaws Committee
 - PeayBay Committee
 - Social Responsibility Committee
 - Staff Appreciation Committee
 - Strategic Planning Committee - NR
 - Sustainability Committee

Department/Division Updates

- Senator Linares reminded senators to nominate Faculty/Staff for the MSC Faculty/Staff monthly service awards.
- Senator Spearman noted that her QEP showcase was coming up and invited the senators to stop by and encourage students to attend.
- Senator Kilpatrick reminded senators to encourage students to meet with their advisors to get registered.
- Senator Linares announced upcoming events for the MSC.
- Senator Jo announced about the peer sexual assault training available to students on campus.
- Senator Debbie announced that bleed kits will be put in every building on campus, there will be training coming up for use of the kits.
- Senator Jo discussed the mental health of our students and that we can submit reports via the website to check on the student and their well being.

Announcements

- **Next Meeting- 11/20/2019, 3pm UC 307**

Adjourn

Meeting was adjourned at 3:51 pm.
