

Department of Criminal Justice

Faculty Meeting Minutes - Oct 22, 2018

Location: Clement Bldg - Rm 132

Date: Oct 22, 2018

Time: 10:30am to 12:00 pm

Attendees: Chair: Dr. Scott Culhane

Faculty: Dr. George Frogge, Prof. JM Genis, Dr. Thomas O'Connor, Dr. Christopher Wright

Absent: NONE

Guest Speakers: NONE

Admin: Melissa Boyer

Agenda items

1. Highlights

None to report.

2. Chair Report

A) Search Committee

Today was the last day for application submittals. Dr. Culhane has emailed Sheila Bryant (HR) to inquire on the status of the release of applications in order for review to begin.

B) SLO

Dr. Culhane reported that feedback from Dr. Gomez (Asst. Dean) has been positive. We are doing fine.

C) University Auto Insurance

Handouts were provided explaining what to do if you are in an accident while driving on APSU business, including travel to the airport.

D) GSS Minor Changes

The GSS Minor changes are now thru the College Committee and have moved on to the University Committee level.

E) THEC Quality Assurance

Dr. Culhane recently attended a meeting regarding APSU's scores from THEC. These scores affect monies received by the university, thus the Provost is very interested in the numbers. CRJ is one of the few departments that under 100% for Major Field Test completion. We need to do what we can to get this percentage up. Melissa arranges these exams, and feels that some of the issues are due to our large number of military students who encounter technical issues with online proctoring, etc. Would removal of the proctoring requirement help? Dr. Culhane will reach out to Dr. Crosby to see if the proctoring component is required. Also, we will continue to stress to students that diplomas may be withheld for up to one year if the exam is not completed. Dr. Culhane asked everyone to start reminding their senior advisees about the need for the exam to be completed, and also about its importance to our program.

Scoring on the MFT was also a topic of discussion. Our scores need to be brought up. Everyone agreed that the addition of Criminology and our new Research Methods courses should help in that regard. As students often ask about study guides, Dr. Culhane will ask if these are allowed. If they are, Dr. O'Connor agreed to work on such a document.

F) LLC - Living Learning Communities

The housing department is working to develop areas where students are housed in common groups (honor students, department specific focuses, etc). They were interested in developing such a program for CRJ students. Along with being housed in common areas, these students also would take courses together. We would need to develop an APSU 1000 section (on ground) for CRJ'ers. There would be group advisement that would be required. We would need to find opportunities for students to do community service (for TN Promise, etc). There would be a fair amount of "over and above" work involved for our department faculty, and there would not be extra comp money available. Dr. Culhane asked if there was interest in trying to develop this type of program right now. No one was very interested, but it was mentioned that this might be a program to consider later on when we have more faculty or even when the graduate program is up and running and we have GA's that could assist with the additional work that is involved.

3. Dual Enrollment

Dual enrollment is up 78% in the CoBHS, and now CRJ is being targeted to become involved. (We have actually had 3 dual enrolled CRJ students in Fall '18.) The courses would be CRJ 1010 and CRJ 2000. All thought that more information was needed, so Dr. Culhane will look into it a bit further to see if online courses are acceptable or only on-ground, would they have to be full 16 weeks sessions, would extra comp be available if needed?

4. CRJ 1010 as a Social Science

Dr. Culhane discussed his interest in proposing that CRJ 1010 be added as a general education core course option in the social sciences. He has reviewed the existing learning outcomes that must be met for this to happen, and we already meet more than the required number of listed outcomes. This might be a good recruitment tool for CRJ - non-CRJ Majors may choose to take it and find that there is more to CRJ than just being a cop! If we did do this, we would need to create CRJ Majors Only sections of the course. Dr. Culhane asked if the group thought that we should hold back on pursuing this, or should we more actively seek it out? Dr. Wright and O'Connor both voiced concerns that we don't currently have the staff to cover this. Dr. Wright also wondered if this may be a rare opportunity for us, and would we be remiss if we didn't pursue it?

Prof. Genis made a motion to proceed more actively with our inquiry into the situation. Dr. Wright seconded the motion. A vote was taken - 4 in favor and 1 opposed (Dr. O'Connor).

5. RTP Expectations

Dr. Culhane provided a copy of our current “Criteria for Departmental Personnel Actions” to everyone. A discussion was had regarding the need for this document to be updated both to remove Public Management from the text but also to better clarify our department’s expectations of faculty as they work towards T & P. Right now the document is pretty vague. The update is increasingly important pending the expected hiring of a new faculty member shortly.

It was agreed by all that the November 2018 meeting will be focused upon the updating of this document.

6. Anything else?

A reminder about the importance of student evaluations was mentioned.

The meeting ended at noon.

Action items	Owner(s)	Deadline	Status
Is proctoring required for MFT? Is a study guide allowed?	Culhane	N/A	Pending