

Reminder: The January meeting of the Faculty Senate will be  
Thursday, January 27, 2000  
3:30 pm in Claxton 103.

**FACULTY SENATE MEETING**  
Approved Minutes  
Thursday, December 9, 1999, 3:30-4:35 PM  
Claxton 103

**ROLL CALL OF SENATORS IN ATTENDANCE:** John Blake, Dewey Browder, Willodean Burton, Doris Davenport, Meredith Gildrie, Bud Glunt, Ron Gupton, Shirley Hagewood, Kay Haralson, Allen Henderson, Ellen Kanervo, Phil Kemmerly, April Purcell, Bert Randall, Adel Salama, Cindy Taylor, Jaime Taylor, Jim Thompson, David Till, Danielle White, Howard Winn, Stanley Yates, Greg Zieren.

**APPROVAL OF MINUTES AND AGENDA**

Request made by President Gupton to add under REPORTS the Faculty White Committee report. Motion made to approve the agenda as modified by Senator Browder, seconded by Senator Purcell, motion carried.

Motion made by Senator Gildrie to approve the minutes of the November Senate meeting, seconded by Senator Winn, motion carried.

**ANNOUNCEMENTS**

• **Vice President Pontius:**

- At the last meeting we discussed the possibility of adding up to four new faculty lines for next year. I have met with the Deans and due to the uncertainty in the state budget at the moment, we have approved two new lines that will go in the May budget. We may be able to add more later.

- I met with Dr. Gupton last week and one item of discussion was the tuition reimbursement funds for faculty. I have given the Executive Committee a copy of a report done by Al Irby which shows the disbursement by area of the Staff Scholarship funds from 1996-1999. Over the last 3 years \$1209 has been used for faculty tuition reimbursement from this fund. Historically, faculty tuition reimbursement has come from faculty development funds. However, the new committee allocating Faculty Development funds no longer considers these expenses for funding. I thought it appropriate to put this issue to a committee to look at sources for funding faculty tuition reimbursement and develop a plan for funding needs. Currently there is \$46,000 in staff scholarships funds, and this account is usually overextended by the end of the year.

**Senator Kemmerly:** What are the situations where funding would be needed?

**Vice President Pontius:** In areas such as Nursing, Library, DSP, where faculty members meet the degree qualifications for their department but may not hold a terminal doctorate degree. Some are returning to school to earn the doctorate degree and are seeking funding to do so.

- We previously discussed access to screens dealing with student records. Sheila McCoy is drafting a policy based on FERPA guidelines to determine who needs access to different screens. The decision on screen access belongs to the Registrar. We will meet after the beginning of the year and try to get something in place before Spring semester. I will have a report by January.

**Senator Winn:** What is the problem with the screen access?

**Vice President Pontius:** Some departments and or personnel had access to student screens, access to some has been taken away. We want to make the policy driven by need.

**Senator Kemmerly:** It seems that our SIS system can not track double majors. We need to check and see if our system can be programed to do this. We have inaccurate data bases because of this.

**Senator Randall:** I would like to make a comments on the screen access. I have seen a general list of screen access and it a mess and needed to be cleaned up. My concern is with the methods used to withdraw screen access. Removing DSP's access to student registrations screens without consulting with Dr. Christian first was not appropriate. She should have been informed and the situation discussed with her before it happened. Concerning faculty lines, the proposal sent by the Deans indicates one position in Art and one in Business. Has a decision been made about the 3rd or 4th positions if funding becomes available?

**Vice President Pontius:** Discussion of a possible position in Music or Social Work has surfaced more than others. There were nine requests.

**Senator Winn:** Where did the two positions to be added rank on the list submitted by the Deans? Two years ago History was 2nd on the list, but still has not had a position funded. What changes the criteria?

**Vice President Pontius:** The criteria is based partly on whether the faculty member is needed to teach required courses, the number of majors in the department, etc. The Deans can change the rankings.

**Senator Winn:** I don't understand whether these two are being chosen from the previous list submitted or a new list.

**Vice President Pontius:** There is a replacement list and a new position list. In the new position list we have asked for positions in Management and Art. If two additional are funded they will most likely be in Music and Social Work. Others in need of positions are History and Biology.

**Senator Browder:** I believe the Social Work position is a replacement.

**Senator Henderson:** How does the enrollment increase in colleges and departments affect the choice of new positions?

**Vice President Pontius:** Business had an increase of 19% in the fall. They had only 0.5 positions in management, with Chris Nussbaumer being in post retirement.

## **OLD BUSINESS**

- **Representative to President's Cabinet - President Gupton:** Jim Diehr had volunteered to serve in this position, but since he is not in attendance today, we will postpone the vote until the next senate meeting.
- **Evaluation of Vice President - President Gupton:** The executive committee plans to bring a motion to the next meeting to have the evaluation of administrators released, at least to the Senate. Previously, we did not make this a formal request but suggested that it would be appropriate. No evaluations were released, and no report from a supervisor of any administrator was ever seen.

- **New Faculty Lines - President Gupton:** Dr. Pontius has already discussed this. I do not believe decisions on funding new lines are driven by enrollment. Areas which have obvious need of new positions based on enrollment never make it to the top of the list.

- **Senator Hagewood:** Students are concerned by the number of adjuncts teaching our classes. It looks like we would be trying to hire new faculty to eliminate some of the adjunct positions.

- **President Gupton:** It is a money issue. It seems we are dipping into the adjunct money to fund new lines for this year.

- **Senator Henderson:** Maybe students should organize, they might be able to get something done.

## REPORTS

- **Deans Council - Senator Winn:** Senator Gore asked that I report that she did not attend the last meeting, since she did not know it was being held.
- **Academic Council - Senator Randall:** The leveling of courses is almost complete. We have sent our report to the board and they were impressed with it. The academic calendar has been approved and copies have been made to send to the chairs, etc. If you have concerns about calendar dates you can request a copy of the Fall, Spring and Summer calendar that will appear in the next bulletin. An item that will be announced at the January Senate meeting and on which the Senate will take action at the February meeting is the separation of the Departments of History and Philosophy. This has gone through the reorganization policy and is unanimously supported by the departments involved, the chairs, the COAS Dean and Academic Council. The only faculty group left to provide input is the Faculty Senate. No one has expressed concern at the Academic Council.

**President Gupton:** Dr. Pontius has asked that this item be placed on the January agenda.

**Senator Thompson:** I have a question for the Academic Council. The Retention Committee's main thrust has been to push toward developing a mandatory 1 hour freshman orientation course. Are you going to inform the Senate and Chairs of these plans?

**Vice President Pontius:** This is being looked at by a subcommittee of the Retention Committee. Any proposed changes will start at the top and get permission from the Academic Council.

**Senator Kemmerly:** This was an item discussed at the chair's meeting. It did not go over well. We are dealing with two different groups on campus. The resident students need to be handled through student life. We no longer have a non-traditional advisor to work on how to handle this for non-traditional students.

**Senator Randall:** Course development can not be done from the direction of the Academic Council down to the departments. There is standard procedure for course development and it must come from the department to the Curriculum Committee.

**Senator Blake:** The chairs are looking at this from the standpoint of already having too many hours required for graduation, and we already have freshman experience courses listed. I do not think a new course is needed and concur that this needs to be brought before the Senate and faculty.

**Senator Kanervo:** The committee has only had one meeting. Nothing has happened so far. Dr. Carlette Hardin is the chair of this committee.

**Senator Winn:** Do we want to make a motion concerning this?

**Senator Randall:** I think we need to wait and see what come out of the subcommittee. Even if there is a significant push for the course, it still must go through all areas for approval.

**President Gupton:** I will put on the agenda for January for Carlette to report to the senate about this committee.

- **Faculty White - Senator Thompson:** The committee is recommending the proposed change in APSU Policy Number 5:005: **Current wording:** *When an existing position becomes vacant the Vice President for Academic Affairs shall be so informed by the College Dean. The position shall revert to the Vice President for possible reassignment within the University.* **Proposed Revision:** *It is the responsibility of the Vice President for Academic Affairs to identify the number of faculty lines and funding availability for each year. When an existing position becomes vacant, the Vice President for Academic Affairs shall be so informed by the College Dean/Director. The position shall revert to the Vice President for reassignment within the University unless the Dean/Director and Vice President, after conferring with the Department Chair, determine that the continued assignment is justified. All information concerning faculty lines and selected funding shall be provided to appropriate College Deans/Directors before reassignment is made.*

**Senator Henderson:** I move that this item be placed under old business at the next Senate meeting to allow time for Senators to read the statement thoroughly and discuss it with our colleagues. Motion seconded by Senator Zieren. Motion carried.

- **Strategic Planning Committee - Senator Henderson:** We have been hearing reports from the evaluations of various units of the university that were conducted this fall. We have heard two reports and two more reports will be heard tomorrow, from Institutional Analysis and Affirmative Action. At the January meeting we will hear from Student Affairs and Academic Affairs. These reports are available on the APSU website. The Senate urged that these evaluations take place. We meet in the Music conference room tomorrow from 9-11. Many are interested in the Affirmative Action report. There was significant discussion about the report yesterday. I feel good about this process. This gives us the opportunity to make the Strategic Planning of the university a reflection of the wishes and desires of faculty, staff and students. We have not yet meet with Dr. Hoppe, but expect her to be in an advisory role on this committee.

**President Gupton:** What has happened to the data concerning each area which came to the committee?

**Senator Henderson:** Most areas are reporting the statistical data in the appendix, listing the written comments. We have made it clear that the comments are to be included in the report. If reports have been submitted without them, the areas are asked to go back and include this information.

**Senator Winn:** When all reports are in, it can be submitted to the Senate, and given to all Senators if that is desired.

**Senator Henderson:** The SPC wants to be able to make plans based on these reports.

**Meeting adjourned 4:35.**